

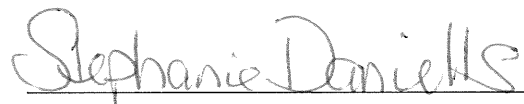
Board of Trustees Regular Meeting Minutes

on Thursday, September 10, 2026, at 5:30 p.m.

- I. **CALL TO ORDER.** At 5:30p.m. Village President (VP) Shannon Berg called the meeting to order.
- II. **ROLL CALL.** Village President (VP) Shannon Berg, Board of Trustee (Board) Members in attendance were Gary Pitts, Brad Lotts. Trustee Paul Blodgett arrived at 5:54 pm. There was a quorum in attendance. Staff in attendance were Clerk-Treasurer (CT) Stephanie Daniels, Deputy Clerk Treasurer (DCT) Teresa Dachel, Building Inspector (BI) Joe Atwood, Sergeant Andy Clark arrived at 5:32 pm. Public in attendance were Brady Bischel, Makena Riedesch, Thomas Bischel, Donna Bischel.
- III. **PLEDGE OF ALLEGIANCE.**
- IV. **PUBLIC COMMENTS.** There were no public comments.
- V. **CONSENT AGENDA.** There were no questions or concerns with the consent agenda. Motion made by Trustee Pitts, seconded by Trustee Lotts to approve consent agenda. All were in Favor, None Opposed. Motion carried.
 1. Announcements, Complaints, Concerns and Communications. CT Daniels reported a resident complaint regarding a dog running loose and urinating in neighbors' yards. Same neighbors yelling, fighting and police presence.
 2. Minutes and Reports.
 - a. Regular Board Meeting on August 13, 2026.
 - b. Park Committee Meeting on August 25, 2026.
 - c. Special Board Meeting on September 2, 2026.
- VI. **DEPARTMENT REPORTS.**
 1. Public Works. CT Daniels read the report prepared by PW Jared Thom. PW Thom reported water samples have been collected throughout the Village and submitted to the DNR for testing. A few additional samples remain to be collected, which will be submitted once completed. Rain total ½ inch.
 2. Public Safety. Sergeant Clark went over the August hours with a total of 100.5 billable hours to the Village and 22 non-billable hours. There were 31 total incidents reported for the Village.
 3. Building Inspector. BI Atwood discussed the list of properties that still need to be addressed. His monthly report covered an update with four (4) outstanding Building Permits that are in progress or near completion and one (1) nuisance property issues with no change to their status.
 4. Treasurer's Report.
 - a. Receipts-Expense Report. DCT Dachel's report showed \$95,848.71 Receipts/\$54,431.24 Expenses. All board members signed.
- VII. Clerk-Treasurer. CT Daniels has been working on updating several ordinances & creating an election day checklist. She has also created a door hanger notice for residents whose lawns need to be mowed.
- VIII. **UNFINISHED BUSINESS.**
 1. Update on the County Hwy SS Project. Per DCT Dachel, Sampson Concrete has completed the mountable curb but it took an extra 3hrs to dig out all of the excess gravel and some blacktop before they could pour by RW Honey Farms. Zech Gotham let Village Staff know someone drove through part of the restoration area and that Public Works will need to rake, seed, fertilize and put down erosion mat on the restoration area next week.
 2. Consider/Action on Rescinding the Motion Approved on August 13th, 2026 Regarding the Proposed New Construction Connecting to the Existing Sanitary Septic System on Mathias Street. Moved to Agenda Item No. 3 at the request of the VP Berg. Village Attorney Chris Gierhart joined by telephone at 5:52 pm. Motion was made by Trustee Pitts and seconded by Trustee Lotts to approve Rescinding the Motion to allow for connecting to the existing sanitary septic system due to issue with ordinance that was revised in 2025 not stating the 150' service connection guideline. All were in favor, none opposed. Motion passed.
 3. Consider/Act on bids for Park gully excavation dependent on Grant approval. Moved to Agenda Item No. 2 at the request of VP Berg. Motion was made by Trustee Lott and seconded by Trustee Pitts to approve the Stolt Excavating quote for \$29,256.60 for gully work to be done as a part of the park project dependent on Grant amendment approval. All were in favor, none opposed. Motion passed.
- IX. **NEW BUSINESS.**
 1. Consider/Act on Ordinance 2026-04, Chapter 270-12 Amending to Repeal and Recreate the water and sanitary septic connection verbiage. Motion was made by Trustee Pitts and seconded by Trustee Blodgett to approve Ordinance 2026-04. All were in favor, none opposed. Motion passed.

2. Consider/Action on a Sanitary Septic System Exemption Regarding the Proposed New Construction Connecting to the Existing Septic System on Mathias Street. Contingent to the Adoption of Ordinance No. 2026-04 Amending Chapter 270-12, and Subject to All Required State and County Approvals. The proposed exemption was reviewed by the VA Geirhart. Motion was made by Trustee Pitts and seconded by Trustee Blodgett to approve an Exemption Regarding the Proposed New Construction Connecting to the Existing Septic System on Mathias Street. Connection to Village sewer mains is not required due to the nearest point of the Village sewer main is located over 150 feet from the nearest point of the building site and this is not a subdivision. All were in favor, none opposed. Motion passed. Call ended with VA Geirhart at 5:58 pm.
3. Discuss and Consider Action Regarding Vacant Village Trustee Position. No action taken. The Board discussed filling the vacant Trustee position at the next regular election. The Board agreed that the position will be filled by election at the next regular election.
4. Discussion Regarding Request for a Metal/Wood Dumpster in the Recycling Area. Concerns with unauthorized items being dumped such as appliances and an additional expense to the Village. Clerk will check with local businesses to see if there may be a metal dumpster available in the Village.
5. Recess into Closed Sessions per WI Statute §19.85 (1) (c) "to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.," to wit: Public Works Groundskeeper candidate potential offer. Motion was made by VP Berg to move into closed session at 6:04 p.m., seconded by Trustee Lotts. All in favor, none opposed. Motion passed. Answering roll call was Trustees Pitts, Lotts, Blodgett and VP Berg.
6. Reconvene in Open Session. Motion was made by Trustee Pitts to reconvene into open session at 6:14 p.m. and seconded by Trustee Lotts. All were in favor, none opposed. Motion passed.
7. Action on Closed Session. Motion was made by Trustee Pitts to offer Allen Swanson the Public Works Groundskeeper position starting at \$24/hr and was seconded by Trustee Lotts. All were in favor, none opposed. Motion passed.
8. Future Board Meetings:
 - a. Next Regular Board Meeting at 5:30 p.m. on Thursday, October 08, 2026.
 - b. Next Park Committee Meeting at 5:00 p.m. on Tuesday, September 22, 2026.
- X. **ADJOURN.** Motion by VP Berg seconded by Trustee Pitts to adjourn meeting at 6:18 p.m. All in favor, none opposed. Motion carried.

NOTE: Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk-Treasurer at (715) 237-2223 or email sdaniells@newauburn-wi.com by 2:00 p.m. the day before the meeting so that any necessary arrangements can be made to accommodate each request.



Prepared by, Stephanie Daniells, Village Clerk-Treasurer