

In accordance with the provisions of Section 19.84 Wisconsin Statutes:

Board of Trustees Regular Meeting Minutes

on Thursday, April 9, 2026, at 5:30 p.m.

- I. **CALL TO ORDER.** At 5:50 p.m. Village President (VP) Shannon Berg called the meeting to order.
- II. **ROLL CALL.** Board of Trustee (Board) Members in attendance were Gary Pitts, Brad Lotts, Gerid Dodge. Paul Blodgett was not in attendance. There was a quorum in attendance. Staff in attendance were Clerk-Treasurer (CT) Stephanie Daniells, Deputy Clerk Treasurer (DCT) Teresa Dachel, Building Inspector Joe Atwood, Sergeant Andy Clark, (arrived late) No public were in attendance.
- III. **PLEDGE OF ALLEGIANCE.**
- IV. **PUBLIC COMMENTS.** There were no public comments.
- V. **CONSENT AGENDA.** There were no questions or concerns with the consent agenda. Motion made by Trustee Dodge, seconded by Trustee Pitts to approve consent agenda. All were in Favor, None Opposed. Motion carried.
 1. Announcements, Complaints, Concerns and Communications. DCT Dachel none received.
 2. Minutes and Reports.
 - a. Regular Board Meeting on Thursday, March 12, 2026.
 - b. Park Committee Meeting on Tuesday, March 24, 2026.
 3. Planning Commission-3 Year Appointment
 - a. Shannon Berg
 - b. Andrea Lemmons
 - c. Steven McCracken
 - d. Tim Schilla
 4. Board of Review-3 Year Appointment
 - a. Shannon Berg
 - b. Stephanie Daniells
 - c. Gerid Dodge
 5. Park Committee-2 Year Appointment
 - a. Ashley Jarvin-Pitts
 6. Housing Authority-5 Year Appointment
 - a. Peggy Stanford
- VI. **DEPARTMENT REPORTS.**
 1. Public Works. Presented by DCT Dachel. Water tower temps are staying steadily in the 40's. Haas will be coming out sometime during April to repair some of the dirt that was moved when they fixed the effluent pipe and installed an air relief valve. Currently the area is settling and needs to be backfilled. Snow totals 15.83 inches.
 2. Public Safety. Sergeant Clark went over the March hours with a total of 121.75 billable hours to the Village and 19.5 non-billable hours.
 3. Building Inspector. BI Atwood discussed the list of properties that still need to be addressed. His monthly report covered an update with four (4) outstanding Building Permits that are in progress or near completion and two (2) nuisance property issues with no change to their status.
 4. Treasurer's Report. There were no questions with the Receipts-Expense Report. All signed.
 - a. Receipts-Expense Report: \$42,704.06 Receipts/\$27,079.97 Expenses
 5. Clerk-Treasurer
 - a. Oath of Office. CT Daniells took her Oath of Office.
- VII. **UNFINISHED BUSINESS.**
 1. Presentation by Bree Brown from REM Electric Inspecting. Bree Brown stopped by to introduce herself to the Board. Follow up on the Commercial Electric Permits from 2025. REM is hoping to continue to do business with the Village for future projects.
- VIII. **NEW BUSINESS.**
 1. Approve CSM for the combining of parcels at 950 County Hwy M. Motion was made by Trustee Dodge and seconded by Trustee Pitts to approve the CSM. All were in favor, none opposed. Motion passed.
 2. Consider/Act on depository signatures with Security Bank. Motion was made by Trustee Lotts and seconded Trustee Pitts to approve the depository signatures with Security Bank. All were in favor, none opposed. Motion passed.

3. Recess into Closed Sessions per WI Statute §19.85 (1) (c) "to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility," to wit: Public Works Groundskeeper candidate. Motion was made by Trustee Dodge and seconded by Trustee Lotts to go into closed session per WI Stat. 19.85(1)(c) at 6:05 p.m. Roll Call: Pitts-aye; Lotts-aye; Berg-aye; Dodge-aye 4-0. Motion carried.
 4. Reconvene in Open Session. Motion by Trustee Pitts and seconded by Trustee Dodge to reconvene into open session. Roll Call: Pitts-aye; Dodge-aye; Lotts-aye; Berg-aye. 4-0. Motion carried.
 5. Action on Closed Session. Motion made by Trustee Lotts and seconded by Trustee Pitts to offer the Public Works Groundskeeper position to Ronald Jacobson at \$24/hour with stipulations outlined during closed session. Roll call: Pitts-aye; Dodge-aye; Lotts-aye; Berg-aye. 4-0. Motion passed.
 6. Future Board Meetings:
 - a. Next Regular Board Meeting at 5:30 p.m. on Thursday, May 14, 2026.
 - b. Next Park Committee Meeting at 5:00 p.m. on Tuesday, May 19, 2026.
- IX. **ADJOURN.** Motion by Trustee Pitts seconded by Trustee Dodge to adjourn meeting at 6:21 p.m. All in favor, none opposed. Motion carried.


Prepared by Stephanie Daniells, Village Clerk-Treasurer