

Village Board of Appeals

Tuesday, August 26, 2025

The Village of New Auburn Village Board of Appeals met at the New Auburn Village Hall, 130 E. Elm St., New Auburn, WI 54757.

1. **Call to Order/Roll Call.** At 5:07 p.m. Board of Trustees and Chair Brad Lotts called the meeting to order. Those in attendance were Board of Appeals members Chair Lotts, Building Inspector (BI) Joe Atwood, and Administrator-Clerk-Deputy Treasurer (ACDT) Bradley Hanson. Absent were Board of Trustees Gerid Dodge and Nick Jones. There was a Quorum in attendance. Public in attendance were Village President (VP) Shannon Berg, Treasurer-Deputy Clerk (TDC) Teresa Dachel, and American Legion Post #267 Commander Dan North.
2. **PUBLIC HEARING – Village Park, 175 Park St variance request.**
 - a. Open Public Hearing. At 5:06 Chair Lotts opened the Public Hearing.
 - b. Public Comments. There were no public comments besides the applicant. Commander North described the project for the Board. Calculations were estimated to the property line of the Village Park (Park) and the center of the planned location for AL's Veteran's Memorial where it was demonstrated the Memorial should be between 15 – 20 feet from the property line. The setback variance request was due to the location of the playground and the Wetland Delineation completed by the Village. The original planned location of the Memorial was to be in the northwest corner of the Park, however, that location became un-usable due to the Wetland Delineation. Commander North emphasized that most of the Memorial is concrete with a granite memorial and three flag poles, all of which will be closer to the center of the Memorial and further away from the setback requirement, only the concrete base of the Memorial would encroach upon the setback.
 - c. Staff information regarding Public Hearing and reasoning behind variance request. ACDT Hanson provided details on why this was before the Board of Appeals which focused around the limited space of the northwest part of the Park as usable due to the Wetland Delineation. It still can be used as open space and recreational area.
 - d. Board of Appeals Discussion. ACDT Hanson further advised that all property owners within 175' of the Park were mailed a notification, the Mobile Home Park was hand delivered, and publication requirements were met. ACDT Hanson advised there was no written or verbal objection to the variance request.
 - e. Close Public Hearing. At 5:17 Chair Lotts closed the Public Hearing.
3. **Village Park, 175 Park St Variance request decision.** Motion by ACDT Hanson and seconded by BI Atwood to allow the setback variance for all Park attractions up to at least 10' back from the property line along Park and S East Streets. Motion carried.
4. **Adjourn.** At 5:18 p.m. Chair Lotts adjourned the meeting as the entire agenda was covered.

Signed: _____

Bradley J Hanson, Village Clerk-Treasurer