

In accordance with the provisions of Section 19.84 Wisconsin Statutes:  
**Board of Trustees Regular Meeting Agenda – FINAL**

on Thursday, August 14, 2025 at 5:30 p.m.

The Board cannot act on any **Public Comments**. If you need the Board of Trustees to act on a request, you must contact the Village Clerk at least one (1) week prior to the meeting to be on the agenda.

The Village of New Auburn Village Board will be meeting for their Regular Board Meeting at the New Auburn Village Hall, 130 E. Elm St., New Auburn, WI 54757. All Agenda Items are discussion topics and are thereby subject matters that may be acted upon by the Board and listed below is the proposed agenda beginning at 5:30 p.m.:

- I. **CALL TO ORDER.**
- II. **ROLL CALL.**
- III. **PLEDGE OF ALLEGIANCE.**
- IV. **PUBLIC COMMENTS.** *Comments are limited to three (3) minutes.*
- V. **CONSENT AGENDA.**
  1. Board of Trustees approve Agenda Order & Conduct in compliance with Municipal Code 89-5(A)(2).
  2. Correspondence and Complaints Received.
  3. Board of Trustees, Committees and Commission Meeting Minutes or Reports for the:
    - a. Regular Board Meeting on Thursday, July 10, 2025.
    - b. Park Committee on Tuesday, July 15, 2025.
  4. Operator Licenses Approval:
    - a. Alyson R Karshbaum, Bridge Stop.
    - b. **Sarah Morneau, Quarthouse.**
- VI. **DEPARTMENT REPORTS.**
  1. Public Works.
    - a. Monthly Report.
  2. Public Safety.
  3. Building Inspector.
  4. Treasurer's Report.
    - a. Invoices and checks reviewed.
  5. Administrator-Clerk-Deputy Treasurer.
    - a. New Auburn Area Fire Department & Quarterly Report.
    - b. General Code renews on February 14, 2026 and any change requires a 90-day notice.
    - c. City Clerk participation in the State of Wisconsin new software search for electronic ballot book.
- VII. **UNFINISHED BUSINESS.**
  1. Village Project Updates:
    - a. Wastewater Treatment Plant (WWTP) Effluent Pipe Replacement.
      1. Resolution 2025 – 18 A Resolution Authorizing the Issuance and Sale of Up to \$245,935 Sewerage System Revenue Bonds, Series 2025B, and Providing for Other Details and Covenants With Respect Thereto, and approval of related \$491,870 Financial Assistance Agreement.
      2. Clean Water Fund (CWF) 5218-11 Quarles engagement letter Village President and Clerk to sign as appropriate.
      3. CWF 5218-11 Closing Certificate Village President and Clerk to sign as appropriate.
      4. CWF 5218-11 Financial Assistance Agreement Village President and Clerk to sign as appropriate.
    - b. North/Central Street.
      1. 5202-09 North & Central St Project Pay Request 03.
      2. New Auburn Housing Authority water service line repair fund assignment.
    - c. May Street
      1. Consideration of change order to Chippewa County paving agreement to including the intersection with Mathias St.
      2. May Street Change Order 03.
      3. May Street Pay Request 03.

- d. Village Park Improvement update.
- e. Elm & Spruce \$430,000 project loan repayment fund assignment.
- 2. Ordinance 2025 – 10 An ordinance to repealing and recreating Chapter 190 Fireworks of the New Auburn Municipal Code of Ordinances.
- 3. Fireworks Permit fee.
- 4. Ordinance 2025 – 11 A Village of New Auburn Ordinance creating Chapter 216 Mobile Vendors & Direct Sales Permit required.
- 5. Electrical inspection agreement with REM Inspecting, LLC.

**VIII. NEW BUSINESS.**

- 1. Sidewalk reconstruction request for 113 E Main St.
- 2. Approve Certified Survey Map (CSM) for 330 & 340 W Main St (Bridge Stop).
- 3. Designating Planning Commission for Public Hearing regarding a re-zoning request on September 23, 2025.
- 4. Local Road Improvement Program **(LRIP) and/or Agricultural Road Improvement Program (ARIP)** grant applications engineering assistance with Morgan & Parmley for 50<sup>th</sup> & 250<sup>th</sup> Streets.
- 5. Municipal Code 238-5 Control of weeds and grasses and 259-11 Abatement by Village [Mowing] (B) 5-day mow notification consideration days changed.
- 6. Resolution 2025 – 19 A resolution of the Village of New Auburn Board of Trustees adopting the 2025 Emergency Operations Plan.
- 7. **Contesting of Wisconsin Department of Administrator 2025 Census estimation.**
- 8. Recess into Closed Sessions per WI Statute §19.85(1) (g) for the following purposes: conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved,” to wit: unpaid invoice from Village property owner from 2023 and potentially 2024.
- 9. Reconvene in Open Session.
- 10. Action on Closed Session.
- 11. Future Board Meetings:
  - a. Next Regular Board Meeting is at 5:30 p.m. on Thursday, September 11, 2025.

**IX. ADJOURN.**

*NOTE: Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Administrator-Clerk-Deputy Treasurer at (715) 237-2223 or email [bhanson@newauburn-wi.com](mailto:bhanson@newauburn-wi.com) by 2:00 p.m. the day before the meeting so that any necessary arrangements can be made to accommodate each request.*

Signed: \_\_\_\_\_

Bradley J Hanson, Village Administrator-Clerk-Deputy Treasurer

Posted to Public Posting Locations on Wednesday, August 13, 2025 by 4:30 p.m.

Copies Delivered to Village Public Posting Locations of: Village Hall, US Post Office, & Security Bank