

VILLAGE OF NEW AUBURN

In accordance with the provisions of Section 19.84 Wisconsin Statutes:

Village Board of Trustees Regular Meeting Agenda - **FINAL** on Thursday, April 10, 2025 at 5:30 p.m.

The Village of New Auburn Village Board will be meeting for their Regular Board Meeting at the New Auburn Village Hall, 130 E. Elm St., New Auburn, WI 54757.

All Agenda items are discussion topics and are thereby subject matters that may be acted upon by the Board and listed below is the proposed agenda beginning at 5:30 p.m.:

- I. **CALL TO ORDER.**
- II. **Roll Call.**
- III. **Pledge of Allegiance.**
- IV. **PUBLIC HEARING – VILLAGE PARK MASTER PLAN AMENDING THE OUTDOOR RECREATION PLAN**
 1. Open Public Hearing.
 2. Public Comments.
 3. Village Park Master Plan add to Outdoor Recreation Plan.
 4. Add and/or Remove items from the Outdoor Recreation Plan.
 5. Board Discussion.
 6. Close Public Hearing.
 7. Resolution 2025 – 05 A Resolution of the Village of New Auburn Board of Trustees to Amend the 2022 Outdoor Recreation Plan.
- V. **PUBLIC COMMENTS.** *Note: Comments are limited to three (3) minutes and the Board cannot consider/act on public comments. If citizens would like to discuss an item looking for Board action you must contact the Administrator-Clerk-Deputy Treasurer at least one (1) week prior to the board meeting.*

VI. **CONSENT AGENDA.**

1. **In compliance with Municipal Code 89-5 (A) (2) the Board accepts this Order and Conduct of the Agenda.**
2. Correspondence and Complaints Received.
3. Board Meeting Minutes for the Regular Board Meeting on Thursday, March 13, 2025.
4. **Committee Meeting Reports / Minutes: Board of Canvass Meeting on Tuesday, April 1, 2025:**
5. Ordinances and Resolutions:
 - a. Ordinance 2025 – 05 A Village of New Auburn creating a Tree Care and Planting Ordinance.
 - b. Resolution 2025 – 06 A Resolution of the Village of New Auburn Board of Trustees to Adopt the Donation Policy.
 - c. Resolution 2025 – 07 A Resolution of the Village of New Auburn Board of Trustees to adopt the 2025 Revised Fee Schedule.
 - d. Resolution 2025 – 08 A Resolution of the Village of New Auburn Board of Trustees to appoint the 2025 Board of Review Members and Alternate Members.
6. Committee Appointments with Terms beginning on May 1:
 - a. Cemetery Committee:
 - i. Gary Pitts.
 - ii. Ilene Moos.
 - iii. **Bradley Hanson.**
 - iv. Dean Sayles.
 - v. Gerid Dodge.
 - b. Election Inspectors 2025:
 - i. Marie Dachel (Chief Election Inspector).
 - ii. Peggy Stanford (2nd Chief Election Inspector).
 - iii. Ilene Moos (Alternate Chief Election Inspector).
 - iv. Shannon Berg.
 - v. Bonnie Halberg.
 - vi. Jacqueline McCracken.
 - vii. Cindy Swenson.
 - viii. Cheryl Weldon.
 - ix. Catherine Yohnk.
 - c. Housing Authority Commission (5 Year Appointment):
 - i. Jackie McCracken, term expiring 2030.
 - d. Microloan Fund Program & Downtown Façade Loan Program:
 - i. Dennis Bachman (Chair).
 - ii. Karen Smith.
- iii. Dan North.
- iv. Peggy Stanford.
- v. **Bradley Hanson.**
- e. New Auburn Area Fire Department:

Commissioners:

 - i. **Gary Pitts.**
 - ii. Bradley Hanson.
 - iii. _____ as Alternate.
- f. Park Committee (1 Year Appointment):
 - i. Shannon Berg.
 - ii. Tiffany Goodremote.
 - iii. Gary Pitts.
 - iv. Ashley Sarauer.
 - v. Garrett Larson.
- g. Planning Commission (3 Year Appointment):
 - i. Leonard Boehm, term expiring 2027.
 - ii. _____, term expiring 2026.
- h. Zoning Board of Appeals (3 Year Appointment):
 - i. Joe Atwood (Chair), term expiring 2028.
 - ii. _____, term expiring 2028.
 - iii. Brad Lotts, term expiring 2027.
 - iv. Bradley Hanson, term expiring 2026.
 - v. Gerid Dodge, term expiring 2026.

VII. DEPARTMENT REPORTS.

1. Public Works.
 - a. **Monthly report.**
 - b. **2024 Consumer Confidence Report.**
2. Public Safety.
3. Building Inspector.
 - a. 126 S County Highway SS (Old Hwy 53)
 - b. Review of Municipal Code 350-117 Existing nonconforming structures and direction.
4. Fire Department & Quarterly Report.
5. Treasurer's Report.
 - a. Invoices and checks reviewed.
6. Administrator-Clerk-Deputy Treasurer.
 - a. Public Fire Protection Fee consideration of policy.

VIII. UNFINISHED BUSINESS.

1. Scott Loofboro request to detach (de-annexation) from Village of New Auburn 401 N Front St (Parcels 151-8000-06-000 & 151-8000-04-010).
2. Village Project Updates:
 - a. North & 300 block of N Central St project update, Pre-Construction Meeting, and Notice to Proceed.
 - b. **Village Park Improvement Project:**
 - i. **Wetland Delineation.**
 - ii. **Fill and seeding quote from Haas Sons**

IX. NEW BUSINESS.

1. Ordinance 2025 – 06 An Ordinance Adopting a Revision and Codification of the Ordinances of the Village of New Auburn, Wisconsin.
2. Ordinance 2025 – 07 A Village of New Auburn Ordinance Repealing and Recreating Sections 270-1 (new code) Maintenance of Services, 270-10 (new code) Service and Billing Connections, and 270-12 (new code) Service Connections in their entirety.
3. Ordinance 2025 – 08 A Village of New Auburn Ordinance Creating Chapter 216 (new code) Mobile Vendors & Direct Sales Permit Required.
4. Approve applications for Village use:
 - a. Antenna & Wireless Telecommunication Facilities Permit.
 - b. Mobile Food Establishment (Food Truck).
 - c. Overweight Permit. (50th & 250th St).
5. How to proceed with Municipal Code Chapter 223 Mobile Homes and Mobile Home Parks, specifically Section 223-10 (A) Monthly Parking Fee for parcels affected outside of a Mobile Home Park.
6. Time Capsule consideration to open request from Jamboree Committee.
7. Snow Removal Policy.
8. Recess into Closed Session per WI Statute §19.85(1)(g) for the following purpose: “Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.” To wit: CBS Squared Engineer project change orders and pay request for McCabe for the 2024 Undersized Main Project on Elm and Spruce Streets and future work.
9. Reconvene from Closed Session.
10. Action on Closed Session.
 11. **Wastewater Treatment Plant (WWTP) Forced Main to Seepage Cells project 5218-11.**
 12. **Future Board Meetings in compliance with Municipal Code 89-3.**

X. Adjourn.

NOTE: Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Administrator-Clerk-Deputy Treasurer at (715) 237-2223 or email bhanson@newauburn-wi.com by 2:00 p.m. the day before the meeting so that any necessary arrangements can be made to accommodate each request.

Signed: _____

Bradley J Hanson, Village Administrator-Clerk-Deputy Treasurer

Posted to Public Posting Locations on Wednesday, April 9, 2025 by 3:30 p.m.

Copies Delivered to Village Public Posting Locations of: Village Hall, US Post Office, & Security Bank