

VILLAGE OF NEW AUBURN

Village Board Special Meeting Wednesday, February 19, 2025

The Village of New Auburn Village Board will be meeting for a Special Meeting at the New Auburn Village Hall, 130 E. Elm St., New Auburn, WI 54757.

All Agenda Items are discussion topics and are thereby subject matters that may be acted upon by the Board and listed below is the agenda beginning at 6:30 p.m.:

- I. **CALL TO ORDER.** At 6:30 p.m. Village President (VP) Shannon Berg called the meeting to order.
- II. **Roll Call.** Board Members in attendance were Gary Pitts, Paul Blodgett, and Brad Lotts, and VP Berg. Absent was Allan Anderson. There was a quorum in attendance. Staff in attendance were Treasurer-Deputy Clerk (TDC) Teresa Dachel and Administrator-Clerk-Deputy Treasurer (ACDT) Bradley Hanson. There was no public in attendance.
- III. **Pledge of Allegiance.**
- IV. **PUBLIC COMMENTS.** There were no public comments.
- V. **UNFINISHED BUSINESS.**
 1. Correction on lots from Thursday, February 13, 2025 Board Meeting from 501 & 503 to 401 & 403 May St. ACDT Hanson advised on his error with the address discussed at the previous Board meeting on May St, the actual addresses were 401 and 403 for future lot separation. Information only, no action taken.
 2. Recess into Closed Session per WI Statute §19.85(1)(g) for the following purpose: "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved." Motion by Berg and seconded by Pitts to enter Closed to seek legal advice with a current invoice. Motion carried by voice vote. Those in the Closed Session included all Board of Trustees in attendance, TDC Dachel, ACDT Hanson and Village Attorney Chris Gierhart by phone. At 6:51 p.m. Trustee Anderson arrived to the Closed Session.
 3. Reconvene from Closed Session. At 6:56 p.m. motion by Pitts and seconded by Lotts to reconvene in open session. Motion carried.
 4. Action on Closed Session. No action from closed session beyond its intended purpose of item #5 below.
 5. Approve Pay Request and Change Order for McCabe Construction for the Elm & Spruce project, with the potential of a lesser amount. Motion by Pitts and seconded by Lotts to have the Village Attorney draft a letter to CBS Squared regarding Pay Request 4 regarding the discrepancy concern with the amount billed, send a copy to McCabe Construction, and have TDC Dachel make the payment for \$146,988.80 a reduced amount of \$92,109.80 from the original invoiced amount of \$239,098.60. Motion carried.
- VI. **NEW BUSINESS.**
 1. **326 N Spruce St offer to purchase from Mike Sletner.** Motion by Anderson and seconded by Lotts to counter the proposal to sell at \$25,000 with the additional requirements of the Recording Memo to be able to purchase it back if a house is not constructed within two years. Motion carried.

2. Recess into Closed Session per WI Statute §19.85(1)(b) for the following purpose: "Considering dismissal, demotion, licensing or discipline of any public employee..., and the taking of formal action on any such matter; provided that the... other public employee... is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session." To wit: Annual Review and position duties. Motion by Pitts and seconded by Anderson to enter this closed session. Motion carried by voice vote. Those in the Closed Session included all Board of Trustees in attendance and ACDT Hanson.
3. Reconvene from Closed Session. At 7:26 p.m. motion by Pitts and seconded by Blodgett to reconvene in Open Session. Motion carried.
4. Action on Closed Session. There was no action from the Closed Session.
5. Future Board Meetings.
 - a. *Next Regular Board Meeting is at 5:30 p.m. on Thursday, March 13, 2025.*

IX. **Adjourn.** At 7:27 p.m. VP Berg adjourned the meeting having address all agenda items.

Signed: _____


Bradley J Hanson, Village Administrator-Clerk-Deputy Treasurer