

VILLAGE OF NEW AUBURN

Village Board Regular Meeting Thursday, November 14, 2024

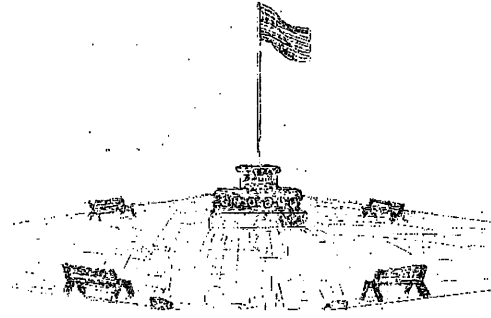
The Village of New Auburn Village Board met for their Regular Board Meeting at the New Auburn Village Hall, 130 E. Elm St., New Auburn, WI 54757.

- I. **CALL TO ORDER.** At 6:00 p.m. Village President Shannon Berg called the meeting to order.
- II. **Roll Call.** Trustees in attendance were Paul Blodgett, Gary Pitts and Brad Lotts. Absent was Allan Anderson. Public in attendance were John Knight, American Legion Representative (AL) Dan North, and Tiffany Goodremote. Staff in attendance were Village Administrator-Clerk-Deputy Treasurer (ACDT) Bradley Hanson, Village Treasurer-Deputy Clerk (TDC) Teresa Dachel, Building Inspector (BI) Joe Atwood, and Chippewa County Sheriff's Office (CCSO) Sergeant Andrew Clark.
- III. **Pledge of Allegiance.**
- IV. **PUBLIC COMMENTS.** There were no public comments.
- V. **CONSENT AGENDA.** Motion by Pitts and seconded by Lotts to approve. Motion carried.
 1. Correspondence and Complaints Received.
 2. Board Meeting Minutes for:
 - a. *Regular Board Meeting on Thursday, October 10, 2024.*
 - b. *Special Board Meeting on Thursday, October 17, 2024.*
 3. Accept Committee and Commission Reports.
 - a. *Park Committee Meeting from October 15, 2024.*
 - b. *Joint Review Board Meeting from November 11, 2024.*
 - c. *Park Committee Meeting from November 12, 2024.*
 4. Committee Appointments:
 - a. *Tiffany Goodremote to Park Committee effective immediately with term expiring April 30, 2025.*
 5. Resolution 2024 – 25 to support Village Park Committee's application for the Wisconsin Economic Development Corporation's (WEDC) Vibrant Spaces Grant.
- VI. **DEPARTMENT REPORTS.**
 1. Public Safety. CCSO Clark provided his monthly report to the Board with CCSO responded to 11 incidents within the village consisting of the following call types: 1 animal nuisance, 1 check building, 1 check vehicle, 2 miscellaneous complaints, 1 noise complaint, 1 car deer crash, 1 public relation, 1 sex offense, 1 theft, 1 traffic hazard, and continued to work with BI Atwood for nuisance issues. Further, Deputies handled six traffic incidents, 70 citizen contacts, 86 building checks, with 34 shifts worked inside the Village. VP Berg requested CCSO Clark to confirm reduced speeds signage are on N East St and CH M near and around the school.
 2. Building Inspector. BI Atwood provided the Board with his monthly report which included permitted project status and inspections, nuisance properties with citations update, and condemnation began for 126 S County Highway (CH) SS (Old Hwy 53). Furthermore, he advised he has done everything he

can in an attempt to work with the property owner for current nuisance property at 146 W Dell St, including agreeing to meet with him at midnight if needed.

3. Fire Department. ACDT Hanson and Trustee Pitts provided an update to the Board with the New Auburn Area Fire Department's (NAAFD) budget change from a special meeting on November 7, 2024 to include the Annual Celebration for the Fire Fighters.
4. Treasurer's Report.
 - a. May Street Road, Ditch, & Stormwater Construction Payment #1 Haas Sons, Inc. Request. TDC Dachel described concerns with delayed Change Order 1 from CBS Squared (CBS2), however it was received and those concerns were withdrawn.
 - b. Invoices and checks reviewed with Treasurer-Deputy Clerk Teresa Dachel.
 - c. Set Next Budget Work Day. Board consensus to have a Budget Work Session meeting at 4:00 p.m. on Thursday, November 21, 2024.
5. Administrator-Clerk-Deputy Treasurer & Public Works. Election audit coming up, so next week at 10:00 a.m. on Wednesday, November 20, 2024 we will be completing the audit at the Chippewa County Clerk's office with three of the poll workers; email technical issues at the Microsoft level, which has been ongoing since the beginning of the month. We had Citizens Connected and Tice Technologies attempt to fix the issue when it was discovered it was a MS issue; and able to meet with NASD Superintendent and he will have it on the School Board's agenda regarding their 2025 – 2026 Budget. Then we could consider it for the Village's 2026 Budget.

VII. UNFINISHED BUSINESS.

1. American Legion request for Memorandum of Understanding with construction of Veteran's Memorial in the northwest corner of the Village Park. AL North presented the Board a concept design completed by New Auburn School District students as they have been working with them on this project. It will be constructed with marble with the main stone having an engraving of all the service flags with four benches and each bench back will have one of the following dedications: "In memory of those who perished", "Dedicated to the men and women who served", "In honor of those now serving", and "In tribute to those who will serve".
 

Motion by Lotts and seconded by Pitts to approve of the AL request for the Village to assume all ownership and responsibility to maintain in perpetuity the Veteran's Memorial once construction is completed, and maintenance and any improvements to be funding by a potential perpetual fund to be decided by the Park Committee with formal approval by the Board of Trustees. Motion carried.
2. Discussion and possible approval of issuance of raze order for building located at 324 County Highway SS, New Auburn, WI (Tax Parcel No. 23110-0122-61320105). Motion by Pitts and seconded by Lotts to postpone this decision based on the permit process and progress of the property improvements by the owner for 90 more days. Motion carried.
3. Resolution 2008 ("08") – 05 Deduct Meter policy created to 2024 Ordinance. Village Attorney (VA) Chris Gierhart recommends an ordinance, and just want to make sure you understand there will be an expense for this based on it being originally a Resolution. There have been some recommended updates, grammar, and slight changes for his consideration with the draft. Motion by Pitts and seconded by Lotts to approve the VA's drafting of an appropriate ordinance. Motion carried.
4. Village Project Updates. ACDT Hanson provided information only on current project status for Spruce & Elm Streets (5202-10), May St (with fill at 210 N East St (aka Paul St), and Wastewater Treatment Plant

(WWTP) effluent project and/or Water and Wastewater Supervisory Control and Data Acquisition (SCADA) updated – which one is a larger priority. No action.

VIII. NEW BUSINESS.

1. 526 S East St property liquidation update. Chippewa Valley (CV) Habitat for Humanity (H4H) outgoing and incoming Executive Directors John Dawson and Bridget Balts respectively joined the Board meeting through a conference call. Dawson provided a brief detail with the history of H4H nationally and locally, why New Auburn is strategically beneficial to CV H4H due to our location, especially with CV H4H's merger with Barron County H4H. H4H is looking to acquire a lot for \$1.00 to place to build a house on it within a year. In total they are offering to purchase each of the Village lots for \$1.00 each when they are ready to build. The Village would still own the lots and could sell them with a right of first refusal to H4H to match another offer. Board consensus was to ensure 526 S East St was listed with a Realtor and on the market, and to get the 326 N Spruce and 220 N East St (a.k.a. Paul St) properties on the market as well at the same price of \$30,000.
2. Tax Incremental Financing Districts. Board would like potential pricing from the Planning Commission and brought back to the December meeting.
3. Sound study of Village business sites to establish base decibel level. Board of Trustees is interested in this potential, but would like a quote for a study and brought back to the December meeting as well.
4. Village Storage shed use of containers with the "Dump and Recycling" area and behind fencing. Trustees believed it is a good idea to consider containers with requirements in Commercially and Public properties zoned for such use for the Planning Commission to consider.
5. Review of Employee Handbook Chapter 6 Employee Benefits Section for "Job-Related Training" and if necessary, approve "Floodplain Training" after the fact for Bradley Hanson. Motion by Pitts and seconded by Lotts to amend the Employee Handbook to require the Village Administrator position to have formal Board approval prior to attending training and to approve his after-the fact. Motion carried.
6. Request of Healthcare Workforce Training Institute to waive usage fee for First Aid / CPR / AED two classes to be held at Village Hall two different days. Motion by Lotts and seconded by Pitts to approve. Motion carried.
7. Future Board Meetings.
 - a. *Special Budget Work Session Meeting is at 6:00 p.m. on Thursday, November 21, 2024 as approved earlier in this meeting.*
 - b. *Next Regular Board Meeting is at 6:00 p.m. on Thursday, December 12, 2024.*

IX. Adjourn. At 7:41 p.m. motion by Pitts and seconded by Lotts to adjourn. Motion carried.

Signed: 

 Bradley J Hanson, Village Administrator-Clerk-Deputy Treasurer