## VILLAGE OF NEW AUBURN

In accordance with the provisions of Section 19.84 Wisconsin Statutes:

## **Village Board Special Meeting**

on Wednesday, March 27, 2024 at 5:00 p.m.

The Village of New Auburn Village Board will be meeting for a Special Board Meeting at the New Auburn Village Hall, 130 E. Elm St., New Auburn, WI 54757.

Final subject matter on the agenda is subject to change. The Final Agenda will be posted by 5:00 p.m. on Tuesday, March 26, 2024. All Agenda Items are discussion topics and are thereby subject matters that may be acted upon by the Board and listed below is the proposed agenda beginning at 5:00 p.m.:

- 1. Call to Order/Roll Call
- 2. Application for Well Operation and Septic Tank Permit and Driveway Permit by Thomas Bischel, 330 Mathias St.
- 3. Direct Annexation Status/Process on North Street
- 4. Meeting Minutes approval:
  - a. March 14, 2024
- 5. Board Member's review of transactions and initials on invoices before meetings
- 6. Bank signatures and authorization of account access
- 7. Information regarding possible Pay Schedule and Work Schedule to assist with recruitment efforts
- 8. Deputy Clerk-Treasurer job description
- 9. Recess into Closed Session per WI Statute §19.85(1)(c) for the following purposes: "[c]onsidering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to wit: Clerk-Treasurer position employment agreement, job duties and titles
- 10. Reconvene into open session
- 11. Possible action on closed session items
- 12. Clerk-Treasurer and Administrator role Job Description
- 13. Oath of Office for Bradley J Hanson as the Village Clerk-Treasurer and possibly Administrator
- 14. Public Works direct reporting to Clerk-Treasurer (and possibly Administrator) or Board
- 15. Adjourn.

NOTE: Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk-Treasurer at (715) 237-2223 or email bhanson@newauburn-wi.com by 2:00 p.m. the day before the meeting so that any necessary arrangements can be made to accommodate each request.

Signed: Bradley J Hanson, Village Clerk-Treasurer

Posted to Public Posting Locations on Monday, March 25, 2024 by 4:30 p.m.

Copies Delivered to Village Public Posting Locations of: Village Hall, US Post Office, & Security National Bank