

**VILLAGE OF NEW AUBURN
MEETING MINUTES
Regular Board Meeting on
Thursday, October 12, 2023 at 5:00 p.m.**

The Village of New Auburn held a Regular Board Meeting at the New Auburn Village Hall, 130 E. Elm St., New Auburn to:

- I. **CALL TO ORDER** at 5:00 p.m. by President Berg
- II. **Roll Call** Answering roll was President Shannon Berg; Trustees Verlyn Motzer, Dalton Hinke, Allan Anderson, Gary Pitts. Staff present: Clerk Story. Others present: Sheriff Travis Hakes, Sargeant Andrew Clark, Tom Bischel, and Joe Atwood.
- III. **Pledge of Allegiance**
- IV. **PUBLIC COMMENTS:** None
- V. **CONSENT AGENDA**
 1. Correspondence;
 2. Meeting Minutes;
 3. Treasurer's Reports: Aug/Sept
 4. Payment Approval Reports 8/10/23-9/14/23, 9/15/23-10/12/23;
 5. Ordinance 2023-10 Plumbing Code;
 6. WWTP Change Order #04 (amending C.O. #03);
Motion by Trustee Hinke/Pitts to approve consent agenda excluding item #5 Plumbing Code. All aye. None opposed. Motion carried.
- VI. **DEPARTMENT REPORTS OF EMPLOYEES/OFFICERS/COMMITTEES**
 1. Public Safety Report: Sgt. Clark reviewed September's report. Responded to 12 incidents including 1 animal bite, 1 animal at large, 1 animal nuisance, 1 assist law, 1 person check, 1 vehicle check, 1 misc. complaint, 1 disorderly, 1 underage tobacco, 1 juvenile complaint, 1 traffic complaint, and 1 trespassing. Billable hours: 128.25. Billable YTD 993.25.
 2. Building Inspector Report: Joe Atwood reviewed his report to the board including the progress of several permitted projects. Discussion of the 324 Old 53 building and condemnation. A special inspection warrant was issued by Chippewa County Court Judge and an inspection by Sgt Clark and Joe Atwood ensued. Atwoods findings are that the building is condemnable. The current value is \$12,000 by taking 50%/2023 assessed ratio the value is \$6,300. Board can order a raze of building. Will be discussed in new business below.
 3. Public Works Report: The "No Parking on Streets" begins November 1st. No cars shall park on village streets from 2:30 a.m. to 7:00 a.m. from November 1 – April 1. New staff has been hired. The new public works operator is Scott Decker. The new Groundskeeper/Facilities Maintenance is Mike Steinmetz. Scott is currently training in Plover to obtain his water certification. Administrator/Clerk reports that both employees are performing very well.
 4. Clerk-Treasurer Report: Story reviewed the budget schedule, a fall newsletter will be out with the next utility bill, General Code is working on Phase I ordinances and they should be available by next meeting; updates on houses closing/selling; request for plan commission members attend the zoning meeting provided by UW-Extension in Menomonie; discussion of trees and branches that need trimmed; sidewalk review of batches and replacement; waiting on DNR's response on scoring for the park grant application due to the changes to the application; response from Chippewa Co Highway commissioner regarding CTH SS in village limits; new legislation in the pipeline for the PSC to begin stormwater regulations – updates to board will be provided as we know more; am now officially certified thru UW-GB for Municipal Treasurer; the deputy clerk

and CEI attended election training oct 11th at Chippewa county; Larry from M&P provided an update to the WWTP and that was read to the board; discussion of PTO hours accumulated with the deputy clerk and what to do with the excess hours; the last brush chipping date of the year is Monday, October 16th.

Consensus of the board to register three plan commission members to attend the zoning class in Menomonie;

Consensus of the board to contact Eco Tree and have them trim the trees and branches this year;

Motion by Pitts/Motzer to pay out the 175 hours to Peg Paulsen, Deputy Clerk for the excess sick/vacation time she has earned. All aye. None opposed. Motion carried.

VII. UNFINISHED BUSINESS

1. None;

VIII. NEW BUSINESS

1. Consider/Act on Chippewa County Sheriff Dept 3-year Contract;
Motion by Berg/Anderson to approve the Chippewa County Sheriff Dept 3-year contract at 1,452 hours per year at an annual cost of \$73,500 for 2024 and a 3% increase for 2025 and 2026, pending Chippewa County's approval. All aye. None opposed. Motion carried.
2. Consider/Act on Street Sweeping with Chippewa County Highway Dept.;;
No action. Consensus of the board to clean the drains and to brush specific areas as noted with our brush.
3. Review/Discuss Capital Improvement Plan and Equipment for Budget Prep 2024;
No action. Clerk to have information at Budget Workshop Meeting
4. Consider/Act on Order of Raze at Parcel # 23110-0122-61320105 per WI Stat. 66.0413(1);
No action. Place on November 9ths board meeting.
5. Review of Future Meetings: October 18th Budget Workshop; October 27th Board webinar for Local Government 101 training.

IX. Adjourn at 6:10 p.m.

Motion by Hinke/Berg to adjourn. All aye. None opposed. Motion carried.

Prepared by: Ardith Story,
Municipal Clerk-Treasurer