

**VILLAGE OF NEW AUBURN  
MEETING MINUTES  
PUBLIC HEARING  
Plan Commission Meeting on  
Tuesday, August 15, 2023 at 5:00 p.m.**

The Village of New Auburn held a Plan Commission at the New Auburn Village Hall, 130 E. Elm St., New Auburn.

1. Call to Order at 5:01 p.m. Answering Roll Call were: Steve McCracken, Dan Moos, Shannon Berg, Dean Sayles, Verlyn Motzer. Absent: None. Seats Open: Two. Staff Present: Clerk Story. Guests present: Joe Atwood, Building Inspector and Zoning Administrator. Other citizens present: Dan North.
2. Open Public Hearing at 5:02 p.m.  
Clerk Story announced that all proper postings and publishing requirements have been met. President Berg announced that Dave Rosenbrook submitted a rezone application for three lots to be split out from a 34-acre parcel for new construction/twin homes at the corner of S East St and CTH AA. Berg opened the floor if anyone present would like to come forward. President Berg announced that McKinze Berg submitted an application for new home at 220 S East St. Dan North spoke in favor of the Rosenbrook twin homes and building proposals. He indicated he hears cannot find homes and cannot find workers to this meets both criteria.
3. Close Public Hearing at 5:12 p.m.
4. Consider/Act on CSM Survey for Parcel #23110-0131-6227OL34 to be Split into Four Lots [Existing Lot plus Three Parcels Subdivided into at least 12,986 sq. ft] as per CSM Survey Submitted;  
Motion by Steve McCracken/Dean Sayles to approve the CSM Survey. All aye. None opposed. Motion carried.
5. Consider/Act on Application to Re-Zone the Three Subdivided Parcels as per the CSM Survey Map for Parcel #23110-0131-6227OL34 to Change from RD (Rural Development) to R-2 (Residential 2);  
Motion by Verlyn Motzer/Dan Moos to approve the re-zone from RD (Rural Development) to R-2 (Residential 2) for the three proposed lots.
6. Consider/Act on Building Permit Application for New Construction Residential-1 Single Family for Parcel #23110-0124-71788002 220 S East St;  
Parcel has an easement on it for the S East St Lift Station of the Village of New Auburn. Joe Atwood indicated that the lift station is not a “treatable” station therefore the wastewater statutes do not apply here. The easement will remain an open easement. Owner cannot plant trees, build a structure or fence on the easement, however can walk on the easement. Visual aerial views were provided by the Village Clerk and were reviewed. Joe indicated that the easement is 10-ft to the yellow line [see easement map]. Typically, the building inspector would approve the building permit; however, with the lift station and easement it was felt that all parties involved [village, plan commission, owner, building inspector] can review so there are no future questions.  
Motion by Dan Moos/Steve McCracken to approve the building permit for McKinze Berg at 220 S East St. All aye. None opposed. Motion carried.
7. Adjourn at 5:28 p.m.  
Motion by Steve McCracken/Dan Moos to adjourn. All aye. None opposed. Motion carried.

Prepared by Ardith Story, Clerk-Treasurer