

**VILLAGE OF NEW AUBURN
REGULAR BOARD MEETING MINUTES
Thursday, December 8, 2022 at 7:00 PM**

Meeting Location: Village Hall, 130 E Elm St., New Auburn, WI 54757

The regular board meeting of the Village Board, Village of New Auburn, was held on Thursday, December 8, 2022 at 7:00 pm at the Village Hall, 130 E Elm St., New Auburn

I. CALL TO ORDER, Roll Call, Pledge of Allegiance

Call to order at 7:00 p.m. Answering roll call were: President Brad Lotts, Trustees Shannon Berg, Gary Pitts, Dalton Hinke (arrived at 7:04 p.m.). Absent: Trustee Allan Anderson. Staff present: Clerk Ardith Story and Public Works Dan Moos. Others present were: Dwain Trowbridge, Peggy Stanford, and Sgt. Andrew Clark.

II. PUBLIC COMMENTS

None

III. CONSENT AGENDA

1. Meeting Minutes;
2. Treasurer's Report;
3. Payment Approval Report 11/18/22-12/08/22;
Motion by Trustees Berg/Pitts to approve the consent agenda items. All aye. None opposed.
Motion carried.

IV. DEPARTMENT REPORTS OF EMPLOYEES/OFFICERS/COMMITTEES

1. Public Safety Report;
Sgt. Clark presented with the November report: The Sheriff's office responded to a total of 21 incidents in the village: 1 911 investigate, 1 animal at large, 5 person checks, 4 misc complaints, 1 noise complaint, 3 car deer crashes, 1 driver report of crash, 1 domestic disturbance, 1 fire, 1 juvenile case, 1 traffic complaint, and 1 vehicle assist.
2. Building Inspector Report;
Inspector Atwood not present, the clerk read his report as of December 1st duplexes on May street are making progress, still working on several citizens and cleanup at different stages, a follow up status report on Dollar General storm run off [to be completed in spring], Joe met with Tom Bischel at the Old 53 and discussed the improvements. Tom plans on having licensed contractors on the job. His plans at this time is to spruce up the upper apartments and get them rented out, replace the upper deck and stairs, take down the old fence and add a parking lot to the north, replace the roof and add two commercial spaces on the ground level, as well as clean up the property. He has been in contact with the state inspector and is in the process of drawing up some plans getting ready for village permits [as of December 7]. Inspector Atwood also stated he is keeping an eye on compliance with sidewalk shoveling as per Ordinance Ch. 14(7)(a).
3. Public Works Report;
Reporting for public works was Dan Moos. Dan informed the board of the WWTF inspection on November 2nd, the fence is up on the new seepage cell, the rest to be completed in spring, the WWTP inside work will be attended to in the next few weeks, the 2023 compost schedule will be open starting May 1st and closing November 17, 2023. The 2023 holiday dump schedule is looking at closing Saturday, Memorial Day Weekend, Saturday, Labor Day Weekend, and Saturday, Thanksgiving Day Weekend, the Public Works employees will be attending a class on Thursday, February 9, 2023 for water credentials in Rice Lake. There is no cost to attend the class.
Motion by Trustees Pitts/Berg for the Public Works employees to attend the free water class in Rice Lake.

4. Clerk-Treasurer Report;
 Clerk Story reported on nomination papers available as of December 1st and due back Tuesday, January 3, 2023 at 5 PM but prefer to get them back Friday, December 30th to process paperwork; the mill rates for Chippewa County came to be 0.022402635 with the local mill rate at 0.008028013 and Barron County's at 0.005226220 with the local mill rate at 0.005763592; the Barron County mill rate was lower than expected as the tax levied lower than the previous year. In 2021 the school's apportioned taxing jurisdictions was 128,968 and in 2022 the taxing jurisdictions was 16,790. The state's school tax credit became higher than the claimed tax levy; the shades for the windows have been ordered; the mandatory election audit was completed on December 2nd with Chief Inspector Dachel; am obtaining final quotes for the budgeted items website and code of ordinances, the ham radio antenna ordinance was reviewed with legal and a drafted ordinance is forthcoming, the sewer relining grant was awarded at \$347,782 – this will be relining the sewer sanitation pipe on Pine Street (remaining portion), Dell Street, Spruce Street, East Street, and an alleyway. The amount the village will pay is a close approximate of \$120,000.

V. UNFINISHED BUSINESS

1. None;

VI. NEW BUSINESS

1. Consider/Act on Resolution 2022-25 Fee Schedule; Review of fees and lowered the yard barns and accessory shed fees.
Motion by President Lotts/Trustee Berg to adopt Resolution 2022-25 Fee Schedule as presented. All aye. None opposed. Motion carried.
2. Consider/Act on Sewer Discount at 233 S Spruce St;
Motion by Trustees Pitts/Hinke to approve for half of \$229.60 requested crediting \$114.80 in sewer discounts on the utility bill. All aye. None opposed. Motion carried.
3. Consider/Act on Sewer Discount at 147 W Pine St;
Motion by Trustees Berg/Pitts to approve half of \$78.26 requested crediting \$39.13 in sewer discounts on the utility bill. All aye. None opposed. Motion carried.
4. Consider/Act on Sewer Discount at 146 E Main St;
Motion by Trustees Berg/Pitts to approve half of \$100.40 requested crediting \$50.20 in sewer discounts on the utility bill. All aye. None opposed. Motion carried.
5. Consider/Act on Xcel Energy Lighting on CTH SS;
Motion by Trustees Berg/Pitts to approve street lighting in the amount of \$1,465.27 for two additional street lights along County Highway SS. [Clerk Note: This was previously motioned for approval but has been many weeks and clerk wanted to make sure so put it on the agenda again.]
6. Review on Legal Opinion on Ham Radio Antennas;
Motion by President Lotts/Trustee Pitts to approve to draft an Ordinance to address Ham Radio Antennas. All aye. None opposed. Motion carried.
7. Consider/Act on Employee Annual Bonus;
Motion by President Lotts/Trustee Berg for an employee bonus for each employee of \$250 and a ham or turkey. All ayes. None opposed. Motion carried.
8. Consider/Act on Employee Handbook Updates;
Motion by Trustees Pitts/Berg to approve the proposed verbiage changes in the Employee Handbook as presented. All aye. None opposed. Motion carried.
9. Discussion/Review of Open Meeting Rules;

VIII. Future Meetings

- IX. Adjourn** by Village President at 7:45 p.m.