

VILLAGE OF NEW AUBURN
SPECIAL BOARD MEETING MINUTES
 Thursday, October 27, 2022 at 6:00 p.m.

The Village of New Auburn will hold a Special Board Meeting will meet Thursday, October 27, 2022 at 6:00 p.m. at the New Auburn Village Hall, 130 E. Elm St.

1. Call to Order at 6:30
 Answering Roll Call were President Brad Lotts, Trustees Allan Anderson, Gary Pitts, Shannon Berg, Dalton Hinke. Staff present: Clerk Story, Public Works Dan Moos and Jon Bohl.
2. Meeting Minutes: 9/23/22 Special Board; 10/12/22 Budget Workshop; 10/13/22 Regular Board;
Motion by Trustees Berg/Anderson to approve minutes as presented. All aye. None opposed. Motion carried.
3. Discussion of North Street repaving and water-sewer utilities; Discussion only. No action.
4. Review of Ehler's Memo with Respect to the Wastewater Treatment Facility Loan;
 Discussion of memo, no action.
5. Consider/Act on Resolution 2022-22 Authorizing the Issuance and Sale of Up to \$1,332,018 Sewerage System Revenue Bonds, Series 2022, and Providing for Other Details and Covenants with Respect Thereto and Approval of Related \$1,902,884 Financial Assistance Agreement;
Motion by Trustees Berg/Pitts to approve Resolution 2022-22 authorizing the issuance and sale up to \$1,332,018 for the sewerage system revenue bonds and approval of related \$1,902,884 for the financial assistance agreement. Roll call: Trustees Anderson – aye; Pitts – aye; Hinke – aye; Berg – aye; President Lotts – aye. 5-0. Motion carried.
6. Consider/Act on Simplified Rate Case Application-Water Class D;
Motion by Trustees Anderson/Pitts to approve the simplified rate case application with a 4.5 percent increase and to change the public fire protection fees from a shared cost to a 100 percent direct charge effective January 1, 2023. Roll call: Trustees Pitts – aye; Hinke – aye; Berg – nay; President Lotts – aye; Trustee Anderson – aye. 4-1. Motion carried.
Motion amended by Trustees Anderson/Pitts to include all adjoining parcels as a per parcel fee. Roll call: Trustees Hinke – aye; Berg – nay; President Lotts – aye; Trustees Anderson – aye; Pitts – aye. 4-1. Motion carried.
7. Consider/Act on Resolution 2022-23 Sewer Usage Fees;
Motion by President Lotts/Trustee Anderson to approve Resolution 2022-23 Sewer Usage Fees as written. Roll call: Trustee Berg – nay; President Lotts – aye; Trustees Anderson – aye; Pitts – aye; Hinke – aye. 4-1. Motion carried.
8. Consider/Act on Waste Collection Fee and Policy for Household Waste; No action.
9. Consider/Act on Compost Policy;
Consensus of the board for Clerk Story to draft a policy and present at a next regular board meeting with policy to indicate (for concrete) no tree stumps, no contractors, small fee to village residents for concrete, maximum of 2-yards concrete for village residents only, and must have appointment with public works.
10. Consider/Act on Regular Board to move from November 10 to November 17;
Motion by Trustee Berg/President Lotts to proceed with a compost policy. Clerk Story to draft policy and present at the next available Regular Board Meeting.
11. Review/Discussion of General/Water/Sewer Budget; No action.
12. Discuss/Consider/Act on Employee Matters and Update of Job Descriptions;
Motion by Trustees Hinke/Berg to move into closed session at 7:53 p.m.

Motion by President Lotts/Trustee Hinke to reconvene into open session at 8:55 p.m.

Motion by Trustees Anderson/Berg to accept the Village Administrator/Clerk-Treasurer job description as presented and discussed. All aye. None opposed. Motion carried.

**Proposed closed session pursuant to WI Statute 19.85(1)(c) to consider employment promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibilities.*

13. Reconvene into Open Session;

14. Adjourn at 8:58 p.m.

Motion by President Lotts/Trustee Berg to adjourn. All aye. None opposed. Motion carried.

Prepared By: Ardith Story,
Municipal Clerk-Treasurer