

**VILLAGE OF NEW AUBURN
REGULAR BOARD MEETING MINUTES
Thursday, October 13, 2022 at 7:00 p.m.**

The regular board meeting of the Village Board, Village of New Auburn, was held on Thursday, October 13, 2022 at 7:00 pm at the Village Hall, 130 E Elm St., New Auburn

I. CALL TO ORDER, Roll Call, Pledge of Allegiance

Answering roll call were President Brad Lotts; Trustees Allan Anderson; Gary Pitts; Dalton Hinke [arrived at 7:05 pm]; Shannon Berg [arrived at 7:10 pm]. Absent: None. Staff present: Clerk Story and PW Moos. Other Representing the Village: Chris Gierhart, Joe Atwood. Others present: Scott and Peggy Beers, Judge Shier.

II. PUBLIC COMMENTS

Scott Beers with B&L Transportation presented to speak with regards to the purchase of Chippewa Sands. During Phase I an environmental search is done for any possible cleanup from when Chippewa Sands was in operation. He expects to close in a couple of weeks. He is purchasing it for more space for rail cars. He is expecting 300 cars per year into the facility. There is space to store steel there, 20,000 feet of rail, 140 acres total. It was appealing as it is in a central location with Wausau, Duluth, Minneapolis and has a good storage facility and interstate access. Four other parties were looking at purchasing it. He currently has 55 employed and is looking for more drivers. He feels he brings something beneficial, moving short stuff which is job appealing so drivers aren't out for a week at a time. Beers indicated he wants to work with the village moving forward.

III. CONSENT AGENDA

- a. Meeting Minutes
- b. General Licenses & Permits;
- c. Treasurer's Report;

Board requested to send a letter to Nick Jones with regards to the required culvert. Dollar General storm drainage was briefly reviewed.

Motion by Trustees Pitts/Anderson to approve the consent agenda. All aye. None opposed. Motion carried.

IV. DEPARTMENT REPORTS OF EMPLOYEES/OFFICERS/COMMITTEES

1. Public Safety Report – In September officers responded to 19 incidents in the village including (2) 911 investigate, (1) animal bite, (2) assist law, (1) building check, (7) person checks, (1) vehicle check, (1) misc complaint, (1) mental health, (1) traffic arrest, (2) traffic complaints. The first circuit court date in Chippewa Falls will be next Tuesday. Deputy Alman will be assigned to the village during Halloween trick or treating and will have treats for the children. Billable Hours: 112.75. Billable Hours YTD: 1180.25. [Clerk Note: Trick or Treating Hours are 4:30 – 7:00 p.m.]
2. Building Inspector Report –
3. Public Works Report – Dan Moos reported receiving notices from vendors and suppliers that costs are going up. Hawkins is looking at 15-20% alone. CTL is going up 15% for sampling costs. Chippewa County Highway Dept is out end of October, first of November for road patching on the three patches, the aluminum benches are installed and cemented in at the park dugouts and looks really nice, the park pavilion will be winterized tomorrow.
4. Clerk-Treasurer Report – Clerk Story reported that a Zero Lot Line Ordinance is drafted and being reviewed with the Building Inspector and Legal; Xcel Energy is back logged but is still working on the design phase for the remaining two street lights; the meter change outs are 100% complete for residential and 97% complete for commercial, we are waiting on meters to still be shipped, manual reads will have to be complete for about four customers; from the request of the board during budget workshop dump bag costs were obtained by PW Jon Bohl; the storm drainage issue with Dollar General is still being handled by the building inspector and the clerk [board indicated to cite them as necessary]; estimates for a maintenance service agreement for the furnace are being obtained as the service fees are less if we have a maintenance service agreement in place – PW Dan Moos is obtaining the quotes; the November 8th election is upcoming and already have a higher than normal absentee ballot requests coming in and the clerk is getting a number heightened security notices from the Wisconsin Election Commission, county, and the FBI; the municipal tax collection software is moving to a web based software instead of the desktop version at the county level in

Barron [2022] but not Chippewa [2023] so working thru the software company to figure out a solution with that.

V. UNFINISHED BUSINESS

1. Discussion and Possible Consider/Act on Beachfront Properties, May Street Development Project, Member Dwain Trowbridge; Trowbridge was not present although he had previously indicated to the clerk, he was going to make his presence. Chris Gierhart and Joe Atwood explained to the board that Mr. Trowbridge has (12) twelve weeks to start the construction from the time he signed the developer's contract. Trowbridge has yet to submit the Certified Survey Map to the village or the building inspector. The duplex vs. twin home needs to be established and Trowbridge needs to follow all building codes according to the specific building [duplex vs twin home]. Trowbridge will also have to subcontract out municipal water and sewer line work. The village engineer will inspect each applicable phase of the project. A pre-construction meeting is required. The Clerk has requested a pre-construction meeting three times. If the construction is not started soon the development agreement will have to be amended and then there's the timing with the weather and freezing.

VI. NEW BUSINESS

1. Consider/Act on Proclamation to Honorable Leonard L. Shier and Serving the Community as Municipal Judge for Twelve (12) years;
Motion by Trustees Hinke/Berg to approve the Proclamation to Honorable Leonard Shier. All aye. None opposed. Motion carried.
2. Consider/Act on Request of Sewer Discount at 233 Spruce Street;
Consensus of the full board for no action.
3. Consider/Act on Well Abandonment on 116 E North St.;
Motion by Trustee Pitts/President Lotts to have the Clerk proceed with the notification of the well abandonment process at 116 E North Street. All aye. None opposed. Motion carried.
4. Consider/Act on Holiday Dump Hours and Winter Office Hours;
Consensus of the full board for the dump to be closed on Saturday, December 24 and December 31, 2022 and the office to be closed on Wednesdays. Clerk will be working and available by appointments.
5. Discussion and Possible Consider/Act on County Highway M Uniform Addressing;
Consensus of the full board to drop the "W" as "West" on County Highway M Addressing.
6. Consider/Act on Ordinance 2022-13 Repealing Section 2.08(2)(F) Parks Commission and Recreating to Tourism Committee of the New Auburn Code of Ordinances;
Motion by Trustees Anderson/Berg to adopt Ordinance 2022-13 Repealing Section 2.08(2)(F) Parks Commission and to Recreate Tourism Committee. All aye. None opposed. Motion carried.
7. Consider/Act on the Appointment of Tourism Committee Members;
Motion by Trustees Anderson/Berg to appoint Dalton Hinke as a representative of the School District of New Auburn; Jill Petske as a representative of Citizens Connected; and Dan Moos as a representative of the Village of New Auburn to the Tourism Committee. Roll call: President Lotts – aye; Trustees Anderson – aye; Pitts – aye; Berg – aye; Hinke – aye. 5-0. Motion carried.
8. Discussion and Updates on Wastewater Treatment Plant by Morgan & Parmley including WWTP Loan Closing Date of November 9, 2022;
Larry Gothum presented updates on the WWTP. The building has been upgraded, steel roof on, more work to be done. Piping to be done yet, waiting for water to be lowered in Cell #2. The existing piping is plugged and it got plugged from the sludge removal most likely. That is the responsibility of the General Contractor. Public Works will lower the cell tomorrow and piping will begin to be installed on Monday. The piping, control structure, and both new cells piping to be done yet. The aeration, liner, top soil put on with the erosion matt as well as two culvert pipes in the road needs completed yet. Not all of it will be complete before Fall ends.
9. Consider/Act on New Auburn Wastewater Treatment Facility Upgrades Change Order #1 Dated 9/8/2022 in the Amount of \$39,262.00;
Motion by Trustees Berg/Hinke to approve change order #1 in the amount of \$39,262.00. Roll call: Trustee Anderson – aye; Pitts – nay; Trustee Berg – aye; Hinke – aye; President Lotts – aye. 4-1. Motion carried.

10. Consider/Act on Wastewater Treatment Facility Project No: 19-220 Payment Request #2 in the Amount of \$401,496.13;
Motion by Trustees Berg/Hinke to approve Payment Request #2 for the WWTP project in the amount of \$401,496.13. Roll call: Trustees Pitts – aye; Berg – aye; Hinke – aye; President Lotts – aye; Trustee Anderson. 5-0. Motion carried.
11. Consider/Act on Wiring a Final Payoff for CWF Loan #5218-02 for \$59,093.38 to State of Wisconsin – Environmental Improvement Fund prior to October 24, 2022;
Motion by Trustee Berg/President Lotts to wire the final payoff for the clean water fund loan in the amount of \$59,093.28 to Wisconsin Environmental Improvement Fund. Roll call: Trustees Berg – aye; Hinke – aye; President Lotts – aye; Trustees Anderson – aye; Pitts – aye. 5-0. Motion carried.
12. Consider/Act on Prochnow Assessing 2023-2025 Contract;
Motion by Trustees Anderson/Pitts to approve the assessing contract to Prochnow Assessing, Randy Prochnow. Roll call: Trustee Hinke – aye; President Lotts – aye; Trustees Anderson – aye; Pitts – aye; Berg – aye. 5-0. Motion carried.
13. Consider/Act on an Amendment to the A/E Contract with CBS Squared Requested from DNR Noting a Not to Exceed Cost for the Clean Water Fund Grant Application for Sewer Relining;
14. Consider/Act on CBS Squared Sewer Relining Construction Administration;
Motion to accept the amendment and construction administration contract with CBS Squared as presented (#13 and #14). All aye. None opposed. Motion carried.
15. Consider/Act on Resolution 2022- 21 School District of New Auburn Park Pavilion Rental for 2023 season;
Motion by President Lotts/Trustee Berg to adopt Resolution 2022-21 exempting the School District of New Auburn from park pavilion rental fees. All aye. None opposed. Motion carried.

VII. BILLS & CLAIMS

1. Claims: Payment Approval Report 9/9/22-10/13/22;
2. Morgan & Parmley September 1-30, 2022 Invoice \$6,350.00;
3. Morgan & Parmley July 1-August 31, 2022 Invoice \$11,187.50;
4. CBS Squared Inv#10567 \$4,376.75;
5. Lakeland Overhead Door Inv: 56071 \$2,520.00;
6. Spectrum Ins Inv#5504, 5505, 5508, 5509 totaling \$6,124.50;
7. State of WI – Environmental Improvement Fund Loan Inv#19108 \$7,511.49;
8. Chippewa County Sheriff's Dept Inv#9/30/22 \$4,577.65
Motion by Trustees Hinke/Berg to approve the October payment approval report and bills numbered 2-8 as presented. All aye. None opposed. Motion carried.

VIII. Future Meetings

IX. Adjourn

Motion by President Lotts/Trustee Hinke to adjourn at 9:00 pm. All aye. None opposed. Motion carried.

Prepared By: Ardith Story,
Municipal Clerk-Treasurer