

**VILLAGE OF NEW AUBURN**  
**SPECIAL BOARD MEETING MINUTES**  
Monday, September 23, 2022 at 6:00 p.m.

The Village of New Auburn will hold a Special Board Meeting will meet Friday, September 23, 2022 at 6:00 p.m. at the New Auburn Village Hall, 130 E. Elm St.

1. Call to Order at 6:00 pm. Roll Call: President Brad Lotts; Trustees Allan Anderson; Gary Pitts; Shannon Berg; Dalton Hinke. Staff: Clerk Story. Guests: Bernie Lenz, CBS Squared; Dwain Trowbridge, Developer.
2. Discussion and Consider/Act on Beachfront Properties [Member Dwain Trowbridge] May Street Development of Duplex Building Permit and Water/Sewer Utility Design Plan; Motion by Trustees Anderson/Hinke for the village to accept the May Street Building Permit and design plan as regulated by the PSC code and as per Bernie Lenz comment "contingent upon services meeting PSC Code 185.52(2) and the developer filing necessary CSM or easements with the County Land Records to make it so."
3. Consider/Act on Drafted Developer's Agreement Between Village of New Auburn and Beachfront Properties [Member Dwain Trowbridge]; Motion by Trustee Pitts/President Lotts that the village and Dwain Trowbridge will split 50/50 a \$15,000 kickback with the village portion to go towards May Street and future May Street road improvements. Roll call: Trustees Pitts – aye; Berg – aye; Hinke – aye; President Lotts – aye; Trustee Anderson – aye; 5-0. Motion carried.  
Motion by Trustees Hinke/Pitts to approve the developer's agreement with the \$15,000 kickback as drafted by Weld, Riley. Roll call: Trustees Berg – aye; Hinke – aye; President Lotts – aye; Trustees Anderson – aye; Pitts – aye. 5-0. Motion carried.
4. Consider/Act on Public Works Job Descriptions Modification and Evaluation or Consideration of a Part-Time Parks Caretaker Position;  
*\*Proposed closed session pursuant to WI Statute 19.85(1)(c) to consider employment promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically, to review administration office matters.*  
Motion by Trustees Berg/Anderson to closed session at 6:38 p.m. Roll call: Trustee Hinke – aye; President Lotts – aye; Trustees Anderson – aye; Berg – aye. 5-0. Motion carried.  
Reconvene into Open Session  
Motion by Trustees Pitts/Berg to open session at 7:43 p.m. All aye. None opposed. Motion carried.
5. Possible discussion and consideration/action on closed session matter. None
6. Adjourn at 7:45 p.m.  
Motion by Trustees Pitts/Anderson to adjourn. All aye. None opposed. Motion carried.

Prepared By: Ardith Story,  
Municipal Clerk-Treasurer