

**VILLAGE OF NEW AUBURN
REGULAR BOARD MEETING MINUTES
Thursday, September 8, 2022 at 7:00 p.m.**

The regular board meeting of the Village Board, Village of New Auburn, was held on Thursday, September 8, 2022 at 7:00 pm at the Village Hall, 130 E Elm St., New Auburn

I. CALL TO ORDER, Roll Call, Pledge of Allegiance

Answering roll call were President Brad Lotts; Trustees Allan Anderson; Gary Pitts; Dalton Hinke. Absent: Shannon Berg [arrived at 8:30 pm]. Staff present: Clerk Story. Others present were: Susan Badtke, West Central Regional Planning Commission, Ken Schmidt, Chippewa County Board Representative and Dwain Trowbridge.

II. PUBLIC COMMENTS

Ken Schmidt introduced himself to the Board, he currently serves District #3 in Chippewa County.

III. CONSENT AGENDA

- a. Meeting Minutes
- b. General Licenses & Permits;
- c. Treasurer's Report;

Motion by Trustees Pitts/Anderson to approve the consent agenda. All aye. None opposed.
Motion carried.

IV. DEPARTMENT REPORTS OF EMPLOYEES/OFFICERS/COMMITTEES

1. Public Safety Report – Sgt. Clark was not available so Clerk proceeded to read the Police Report for August. Responded to 17 incidents consisting of 1 assist law, 4 person checks, 1 civil standby, 4 misc complaints, 1 municipal ordinance, 1 harassment, 1 mental health, 1 theft, 1 traffic hazard, 1 vehicle assist, and 1 warrant arrest. Hours: 145.25. Billable hours YTD 1067.50.
2. Building Inspector Report – Joe Atwood was not available so the Clerk proceeded to review the Inspector's Report.
3. Public Works Report – See Clerk Report
4. Clerk-Treasurer Report – The village closed on the vacant lot on Spruce Street and now officially owns the lot, Larry from M&P will be arriving late to report an update on the WWTP however a brief review was given, Sean Lentz is available via phone to discuss the CWF loan for the WWTP, if needed, the Clerk will be attending the Northwest Regional Public Sector Group in Rice Lake on September 9th covering labor and employment topics, the Clerk reported the DNR response on the CMAR Annual Report for 2021, the public works have received their uniform jackets, Jon Bohl has completed the Groundskeeper Intro online coursework, the meter change outs are 60% complete for Residential and 95% complete for Commercial, we are waiting on a few commercial meters yet which supply is short and may not receive until December, the citizen submitting a leaking water valve claim has withdrawn the complaint, a review of the 2014 quonset hut timeline as a couple of board members requested this information.

V. UNFINISHED BUSINESS

- a. Consider/Act on Beachfront Properties Developer's Agreement and May Street Water/Sewer Design Plan – Bernie Lenz from CBS Squared was called and gave his thoughts on the Developers Agreement and available for questions. A review and discussion of the Developers Agreement. Trowbridge questioned (j)pg 5 90 days vs 30 days. An easement utility is to be pinpointed as suggested by Bernie. Before and after pictures of the road required (pg1). The Clerk urged both the board and Trowbridge to wrap up the agreement so we can all move forward. After further discussion and agreement, the developer's agreement was signed by both parties.

VI. NEW BUSINESS

1. Review of and Response to Any Written Comments on Draft Comprehensive Plan – No comments were received by the Clerk either by verbal or in writing on the drafted comprehensive plan. Susan Badtke did not receive any comments either. The proper publications were published and posted and available via the Village of New Auburn’s website. The public hearing was properly posted and published. The public hearing was held same day prior to the Regular Board meeting September 8th at 6:15 p.m.
2. Consider/Act on Ordinance 2022–12 – Adoption of 2022-2042 Comprehensive Plan; After further discussion and presentation by Susan Badtke from West Central Regional Planning Commission a Motion by Trustee Pitts/President Lotts to approve the adoption of the 2022-2042 Comprehensive Plan. Roll call: Trustees Anderson – aye; Pitts – aye; Hinke – aye; President Lotts – aye. 4-0. Motion carried.
3. Update on the Wastewater Treatment Plant Project – Larry Gotham arrived later at 7:59 p.m. and provided an update to the WWTP project. Reviewed late. See below.
4. Consider/Act on Prepayment of the 2006 Sewer Revenue Bond; Motion by Trustees Pitts/Hinke to act on the 2006 Prepayment Sewer Revenue Bond as presented. Roll call: Trustees Pitts – aye; Hinke – aye; President Lotts – aye; Trustee Anderson – aye. 4-0. Motion carried.
5. Consider/Act on Client Disclosure with Ehlers for Sewer System Revenue Bonds, Series 2022A (“Issuance”) Pursuant to MSRB Rule G-42; Motion by Trustees Hinke/Anderson to act on the Client Disclosure with Ehlers for the Sewer System Revenue Bonds. All aye. None opposed. Motion carried.
6. Consider/Act on Municipal Client Disclosure with Ehlers for Clean Water Fund Loan, Series 2022 Pursuant to MSBRB Rule G-42; Motion by Trustees Anderson/Hinke to act on the Client Disclosure with Ehlers for the Clean Water Fund Loan. All aye. None opposed. Motion carried.
7. Consider/Act on Pine Street Sewer Relining Project Bid Payment #2 for \$3,594.80 wired to Insituform Technologies, LLC.; Motion by Trustees Hinke/Pitts to wire Payment Request #2 in the amount of \$3,594.80 to Insituform Technologies, LLC (Aegion) for the Pine Street Sewer Relining. Roll Call: Trustee Hinke – aye; President Lotts – aye; Trustees Anderson – aye; Pitts – aye. 4-0. Motion carried.
8. Consider/Act on Resolution 2022-19 Reimbursement of Expenditures; Motion by Trustees Anderson/Pitts to act on Resolution 2022-19 for reimbursement of expenses. All aye. None opposed. Motion carried.
9. Consider/Act on Resolution 2022-20 Authorizing a Representative to File Applications for Financial Assistance from the State of Wisconsin Environmental Improvement Fund; Motion by Trustees Anderson/Hinke to act on Resolution 2022-20 authorizing Ardith Story to file applications for financial assistance for the Wisconsin Environmental Improvement Fund. All aye. None opposed. Motion carried.
10. Consider/Act with Chippewa Humane Association Contract for Services 2023; Motion by Trustees Hinke/Pitts to act on the Chippewa Humane Association agreement for 2023. All aye. None opposed. Motion carried.
11. Consider/Act on Records Destruction per Ordinance 2022-01, Sec. 3 Public Records; Motion by President Lotts/Trustee Hinke to approve the listed records provided by the Clerk to be destroyed according to the destruction list and ordinance. All aye. None opposed. Motion carried.

[3] Update on the Wastewater Treatment Plant Project – Larry Gotham arrived later at 7:59 p.m. and provided an update to the WWTP project. Reviewed late. Sundstrom was on site September 2nd and began pumping sludge. The thickness of the sludge caused

pumping problems. The sludge had to be mixed and thinned in order to be pumped which increased the amount of sludge to be pumped. A pump was put into Cell 2 and the water lowered by transferring it into Cell 1. The aerators will be removed in Cell 2. The remaining water and sludge will be mixed and the sludge land spread, a pump will then be put into Cell 1 and the water transferred back into Cell 2. When the water is lowered in Cell 1 the aerators will be removed in Cell 1. The remaining water and sludge in Cell 1 will be mixed and then also land spread. The contractor will be very cautious and is aware that he must repair any damage to the liner. The sludge amount was estimated at 150,000 gallons. His number to take out all of the sludge is estimated at an additional \$38,500. There is 40 years of sludge to remove and Larry made a recommendation to the board to have it removed as a change order to the project. Next week McCabe will bring his earthwork equipment into the facility. [Shannon Berg arrived at 8:30 p.m.].

VII. BILLS & CLAIMS

- a. Claims: Payment Approval Report 8/12/22-9/8/22;
Motion by Trustees Hinke/Pitts to approve the payment approval report for September. All aye. None opposed. Motion carried.
- b. Biz Boys Inv# 305522 \$3,025.00;
Motion by Trustees Anderson/Hinke to approve the Biz Boys Inv #305522. All aye. None opposed. Motion carried.
- c. Morgan & Parmley Inv#7/1-8/31 \$11,187.50;
Motion by Trustees Anderson/Hinke to approve M&P July/August invoice. All aye. None opposed. Motion carried.
- d. CBS Squared Inv#10419 \$8,126.00;
Motion by Trustees Anderson/Hinke to approve CBS Squared Inv#10419. All aye. None opposed. Motion carried.

VIII. Future Meetings

IX. Adjourn

Motion by President Lotts/Trustee Hinke to adjourn at 9:00 pm. All aye. None opposed. Motion carried.

Prepared By: Ardith Story,
Municipal Clerk-Treasurer