

**VILLAGE OF NEW AUBURN  
REGULAR BOARD MEETING MINUTES  
Thursday, August 18, 2022 at 7:00 p.m.**

The regular board meeting of the Village Board, Village of New Auburn, was held on Thursday, August 18, 2022 at 7:00 pm, postponed from August 11<sup>th</sup> due to the Partisan Primary Election, at the Village Hall, 130 E Elm St., New Auburn

**I. CALL TO ORDER, Roll Call, Pledge of Allegiance**

Answering roll call were President Brad Lotts; Trustees Allan Anderson; Gary Pitts; Shannon Berg. Absent: Dalton Hinke. Staff present: Clerk Story, PW Moos. Others present were: Sgt Clark, Chippewa County Sheriff's Dept and John Hahlberg, citizen.

**II. PUBLIC COMMENTS**

John Hahlberg presented before the board to thank them for setting up the key policy for the compost dump. He discussed Elm Street and although the ditch digging needs to be done, he wanted to let the board know that he knows the money could be spent elsewhere that's more important but if grant monies could be obtained or if it could be put in the budget in the future, then address the Elm Street work at that time.

**III. CONSENT AGENDA**

- a. Meeting Minutes
- b. General Licenses & Permits;
- c. Treasurer's Report;

Motion by Trustees Pitts/Berg to approve the consent agenda. All aye. None opposed.

Motion carried.

**IV. DEPARTMENT REPORTS OF EMPLOYEES/OFFICERS/COMMITTEES**

1. Public Safety Report – July responded to 21 incidents consisting of the 1 animal at large, 1 assist EMS, 1 assist law, 3 person checks, 2 vehicle checks, 1 civil standby, 1 misc complaint, 1 hit/run, 2 car deer crashes, 1 crash with injury, 1 domestic disturbance, 1 drug incident, 2 harassment, 1 found property, 1 public relation, and 1 OWI. Hours: 141.25. Billable hours YTD 922.25.
2. Building Inspector Report;
3. Public Works Report – Update on the Pine Street sewer relining project, discussion on south East St lateral, brief review on the WWTP sludge progress, update on the meter changeouts (currently at 17% complete for residential and 50% complete for commercial), the Groundskeeper Certified Course online is 2/3 complete, discussion on DNR regulations for water mains on May Street – DNR staff has informed public works they are out 60 to 90 days for review and approvals, the John Deere cab has been received and installed as well as the broom, the end loader maintenance was needed – new battery is \$200+ and if it's the starter \$1,000, and the aluminum park benches for the park dugouts have been delivered.
4. Clerk-Treasurer Report – An update on the WWTP project was provided to the board, an audit summary from CLA for y/e 2021 was provided and reviewed, discussion of the cement crushing was discussed and the necessity for future planning [consensus of the board to obtain a quote], a review of the Comprehensive Plan and how to obtain it on the website was provided, a review of parks revenues/expenses for Jamboree Days 2022 was provided to the board as well as a huge thank you to Shannon Berg for another successful year, the sale of the population signs brought in \$1,034.95 clerk requested the board where they want the money applied to [consensus of the board to put the money towards farmers market signage next year], the closing of the vacant lot on Spruce St was reviewed, discussion of economic development projects, a review of the Outdoor Recreational Plan and the pamphlets that are distributed and available for public to review at the Village Hall, Clean Water Fund applications are due Sept 30<sup>th</sup> so clerk has been working with CBS in getting grant applications submitted for sewer relining for sections of W Dell, E Elm, E Main,

S East, and E Dell (map was provided) – these streets are in dire need of repair as they were installed around 1955, the clerk is working on getting the recycling grant submitted for 2023 budget as well prepping for budget season, the cemetery tree has a large dead oak as well as two dead cedar trees [board indicated to obtain a quote from Eco Tree], clerk will be out of the office next week with deputy clerk covering the office, discussion of an option to review assessors, current assessor cannot review or consider a re-eval until 2024; however, we are out of compliance being the 4<sup>th</sup> year out of compliance, by 2024 the state will step in if the re-eval is not completed, current assessing company has indicated that there will be significant increases forthcoming for 2023, Prochnow Assessing has quoted us to get the re-eval completed in 2023 for \$4,600 and an annual maintenance fee of \$2,500, [consensus of the board to draw up a contract with Prochnow Assessing], and the Clerk will be attending the CCEDC annual meeting in Chippewa Falls on Friday.

**V. UNFINISHED BUSINESS**

1. None

**VI. NEW BUSINESS**

- a. Consider/Act on Final Draft of Rosenbrook License Agreement;  
Motion by Trustees Anderson/Berg to approve Dave & Kim Rosenbrook Agreement. Roll call: Trustees Anderson – aye; Pitts – aye; Berg – aye; President Lotts – aye. 4-0. Motion carried.
- b. Consider/Act on Chippewa County Sheriff Department One-Year Contract;  
Motion by Trustees Berg/Pitts to approve Chippewa County Sheriff Department contract for one year as provided. Roll call: Trustees Pitts – aye; Berg – aye; President Lotts – aye; Trustee Anderson – aye. 4-0. Motion carried.
- c. Consider/Act on Pine Street Sewer Relining Project Bid Payment #1 for \$71,774.63 wired to Insituform Technologies, LLC.;  
Motion by Trustees Berg/Pitts to approve the Aegon payment of \$71,774.63 and wired to Insituform Technologies, LLC. Roll call: Trustee Berg – aye; President Lotts – aye; Trustees Anderson – aye; Pitts – aye; 4-0. Motion carried.
- d. Consider/Act on Quote from Monarch Paving Company Patch Work for North Street, E Pine St., and South East Street;  
Motion by Trustees Berg/Anderson for the Monarch Paving Company patch jobs. Roll call: President Lotts – aye; Trustees Anderson – aye; Pitts – aye; Berg – aye. 4-0. Motion carried.
- e. Consider/Act for Curb Stop at Shelter off Park St – Discussion of adding water to the small shelter. Public Works to obtain costs.
- f. Consider/Act on Bid Sign Money;  
Consensus of the board to apply the population sign money to farmers market as discussed in clerks report above.
- g. Consider/Act on Xcel Energy Lights on CTH SS – Discussion of the street lights, a brief review the village recently obtained three street lights on SS, early Xcel energy designs were drawn up to be placed by the Dollar General and Fire Department so that’s where they were placed. Seems a bit dark from Park Street towards Dollar General.  
Motion by Trustees Pitts/Berg to approve three additional street lights on CTH SS. All aye. None opposed. Motion carried. Clerk will work with Xcel Energy in obtaining lights.
- h. Discussion/Consider/Act on Appointment of Plan Commission Member;  
Motion by Trustees Berg/Pitts to appoint Tom Amesquita on the Plan Commission. Roll call: Trustees Anderson – aye; Pitts – aye; Berg – aye; President Lotts – aye. 4-0. Motion carried.

- i. Consider/Act on Resignation of Park Commission Members – Shannon Berg and McKenzie Berg submitted resignations from the Park Commission. Shannon Berg committed to 12 years and hopes that other community members will now become involved. The Board thanked the Bergs for the commitment and involvement in the Parks Commission for the many years.  
Motion by Trustees Pitts/Anderson to accept the resignations from Shannon and McKenzie Berg. All aye. Berg abstained. None opposed. Motion carried.
- j. Discussion and Possibly Consider/Act on Parks Commission – Clerk discussed options with the Board and possibilities of changes from Parks Commission to Tourism Committee in the hopes to obtain further involvement from the community businesses and members of the community not only for Jamboree Days and the Park but event coordination for the village. It was brought up by Board members to try it and if it doesn't work we can always revert back to how it was but we have to try something different as we do not have enough people to fulfill all what needs done.  
Motion by President Lotts/Trustee Berg to dismantle the Parks Commission and move to a Tourism Committee. All aye. None opposed. Motion carried.
- k. Consider/Act on Appointment of Park Commission Chair;  
No action.
- l. Consider/Act on Roles and Authority and Absences of Governing Body Members;  
Discussion of the roles and absences of trustees.  
Motion by Trustees Berg/Pitts to monitor attendance and trustees having adequate attendance will be drafted a letter by President Lotts. All aye. None opposed. Motion carried.

**VII. BILLS & CLAIMS**

- a. Claims: Payment Approval Report 7/15/22-8/11/22;
- b. Peak Excavation Inv #227 \$5,075.05 – 529 S East St Curb Stand Dig;
- c. Peak Excavation Inv #221 \$6,815.00 – Pine St Sewer Relining Project;  
Motion by Trustees Berg/Anderson to approve the payment approval report for August as well as both invoices for Peak Excavation. All aye. None opposed. Motion carried.

**VIII. Future Meetings**

**IX. Adjourn**

Motion by Trustees Pitts/Berg to adjourn at 8:33 pm. All aye. None opposed. Motion carried.

Prepared By: Ardith Story,  
Municipal Clerk-Treasurer