

**VILLAGE OF NEW AUBURN
REGULAR BOARD MEETING MINUTES
Thursday, July 14, 2022 at 7:00 p.m.**

The regular board meeting of the Village Board, Village of New Auburn, was held on Thursday, July 14, 2022 at 7:00 pm at the Village Hall, 130 E Elm St., New Auburn

I. CALL TO ORDER, Roll Call, Pledge of Allegiance

Answering Roll call: President Brad Lotts, Trustee Alan Anderson, Trustee Gary Pitts, Trustee Dalton Hinke, Trustee Shannon Berg; Also present were staff Clerk Story and Public Works Bohl. No citizens were present.

II. PUBLIC HEARING

- a. Zoning Ordinance 2022-11 Amending Section 22.15(3) Detached accessory buildings; Public Hearing was called at 7:01 p.m. by President Lotts. Open for public comments. No citizens were present.

Motion by Trustees Pitts/Hinke to close Public Hearing at 7:03 p.m.

Motion by Trustees Berg/Hinke to approve Zoning Ordinance 2022-11 Amending Section 22.15(3) Detached accessory buildings as recommended by the Plan Commission. Roll call: President Lotts – aye; Trustees Anderson – nay; Pitts – aye; Hinke – aye; Berg – aye.

4-1. Motion carried.

III. PUBLIC COMMENTS – None

IV. CONSENT AGENDA

- a. Meeting Minutes: 6/23/22 Regular Board
b. General Licenses & Permits;
c. Operator Licenses;
d. Treasurer’s Report;

Motion by Trustees Pitts/Berg to approve the items listed as presented on the Consent Agenda. All aye. None opposed. Motion carried.

V. DEPARTMENT REPORTS OF EMPLOYEES/OFFICERS/COMMITTEES

1. Public Safety Report presented by Sgt. Clark reporting for the month of June: Responded to 15 incidents: 1 animal at large, 2 assist law, 1 person check, 1 vehicle check, 2 misc complaints, 1 drug, 2 frauds, 1 search, 3 traffic complaints, and 1 OWI for 149.25 billable hours and a total YTD of 781 billable hours. Followed by brief discussion of the one year contract renewal.
2. Building Inspector Report: Permits issued for 1 garage; 1 commercial re-roof; 1 raze; 1 siding.
3. Public Works Report: Discussion/update on the Pine St Sewer Relining Project; recycling of the expired playground equipment; meter change outs starting; Jamboree Days street closures; John Deere update on brush and cab; PW Bohl attending water class in Menomonie (no cost for class).
Motion by Trustees Pitts/Hinke to approve PW Bohl to attend water class in Menomonie.
4. Clerk-Treasurer Report presented by Clerk Story 1) update on the WWTP project currently approving ‘shop’ drawings and getting purchases ready and supplies in, seepage cell work has started; stormwater permits are in place; DNR is revising their process with the new wetland area, the Durand property has been limed and now has the correct PH in the soil to dispose of the sludge from the bottom of the existing pond – the DNR indicated there was groundwater by surface where the sludge was going to be spread so that had to be processed; 2) a review of the ARPA funds and we received the second half of those in June in the amount of \$30,144.54; 3) the TID annual report was completed; 4) a review of the Audit 2021 was discussed and handed to board members; 5) a schedule for the budget workshops and budget hearing was determined; 6) the quarterly enterprise fund was reviewed and quarterly reports were provided; 7) a review of an RV permitting vs RV

ordinance was reviewed with the board and the recommendation from Weld, Riley. It was consensus of the board to draft a resolution for a 30-day permit for RV's at a cost of \$100. This will work into the Zoning work that will be starting with WCWRPC; 8) a Safety Grant for \$500 was received and the PW staff will be purchasing a manhole lid extraction tool and a picnic table carrier for the payloader; 9) space at the compost site for concrete and asphalt was discussed – consensus of the board to get a quote for cement crushing; 10) a review of the drafted comprehensive plan which is also posted on the village website and a reminder of the next meeting; 11) a meeting with the Parks Commission to begin the grant writing for the splashpad and remodel of the park pavilion was discussed; 12) an update on Loofboro's complaints; 13) a request to open an account at Lampert Lumber – Chetek – consensus of the board to open an account for lumber since Woodlands has closed; 14) a lot of activity currently with manufacturing facilities searching for expansion areas – Charlie Walker has been touring Chippewa Sands facility with multiple groups – within the last month it has been shown to a foreign company seeking a place for manufacturing agricultural tractor products, a California company seeking a place for bitcoin mining data (basically a very large central computer hub overseen by one or two employees), a water distributor from back East; a group from the cities; and the rendering facility is still on the list but awaiting their grant (this would be 25 employees). Clerk Story will be attending the annual economic development meeting to continue the pursuit of bringing businesses into New Auburn.

VI. UNFINISHED BUSINESS

1. None

VII. NEW BUSINESS

- a. Consider/Act on Chippewa County Sheriff's Department 1-Yr Contract '22/'23;
No action. Holding until approval from Chippewa County Sheriff's Department. Will be on August's agenda.
- b. Consider/Act on Operator License Denial Appeal Requested by Applicant;
Motion by President Lotts/Trustee Pitts to deny the appeal for an Operator License for Cassandra Montonya. The applicant can pursue an appeal through circuit court should she choose to do so. Roll call: Trustees Anderson – aye; Pitts – aye; Hinke – aye; Berg – aye; President Lotts – aye. 5-0. Motion carried.
- c. Consider/Act on Wastewater Treatment Plant Project No.: 19-220 Payment Request #1 in the amount of \$44,460.00 to McCabe Construction, Inc.
Motion by Trustees Pitts/Hinke for Payment Request #1 in the amount of \$44,460 to McCabe Construction, Inc. for the WWTP Project.
- d. Consider/Act on Emergency Response Plan for Elections;
Motion by Trustees Berg/Hinke to approve the Election Emergency Response Plan. All aye. None opposed. Motion carried.
- e. Consider/Act on Storage Roof in Dump Area;
Motion by Trustees Anderson/Hinke to look into the cost of a storage area extending the roofline from the existing shop and making an enclosed lean-to. All aye. None opposed. Motion carried.
- f. Consider/Act on Waste Dumpsters Lined on Elm Street;
No action.
- g. Consider/Act on Rosenbrook Agreement for WWTP's Road Usage;
Motion by Trustees Berg/Hinke to approve the Rosenbrook agreement as presented. All aye. None opposed. Motion carried.
- h. Consider/Act on Employee Job Responsibilities, Roles, and Employee Matters;
**Proposed closed session pursuant to WI Statute 19.85(1)(c) to consider employment promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically, to review administration office matters.*

Motion by President Lotts/Trustee Berg at 8:50 p.m. to move into Closed Session pursuant to WI Stat. 19.85(1)(c).

i. Reconvene to Open Session

Motion by President Lotts/Trustee Hinke at 9:26 p.m. to reconvene into open session.

Motion by President Lotts/Trustee Pitts to appoint Clerk-Treasurer Ardith Story as Village Administrator effective immediately; Dan Moos as Sewer Superintendent and Jon Bohl as Water Superintendent effective immediately. All aye. None opposed.

Motion carried.

VIII. BILLS & CLAIMS

a. Payment Approval Report 6/10-7/14/22;

b. Claims: Morgan & Parmley, LTD Inv#June2022 \$4,487.52; Onward Accounting Inv# \$5,250.00; Chippewa County Sheriff's Dept, Inv#June2022, \$6,059.55; Ferguson Waterworks Bid#B145357, \$68,115.00;

Motion by Trustees Hinke/Berg to approve bills and claims as presented. All aye. None opposed. Motion carried.

IX. FUTURE MEETINGS

A. July 26, Plan Commission

IX. Adjourn

Motion by Trustees Pitts/Hinke to adjourn at 9:29 p.m.

Prepared By: Ardith Story,
Municipal Clerk-Treasurer