

**MEETING NOTICE**  
**Special Board Meeting**  
on January 20, 2022 at 7:00 p.m.

The Village of New Auburn will hold a Special Board Meeting will meet Thursday, January 20, 2022 at 7:00 p.m. at the New Auburn Village Hall, 130 E. Elm St.

1. Call to Order
2. Discussion/Consider/Act on Morgan & Parmley Future Work for the Village; and specifically, the project of Replacement of Undersized Existing Watermains on Elm Street and Spruce Street and the Availability of Funding Assistance for the Work.
3. Consider/Act on the Updated Public Works, Clerk-Treasurer, and Deputy Clerk-Treasurer Job Descriptions
4. Consider/Act on the Creation of an Employee Handbook
5. Consider/Act on Annual Employee Performance Evaluations  
*\*Proposed closed session pursuant to WI Statute 19.85(1)(c) to consider employment promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically, to review administration office matters*
6. Reconvene into Open Session
7. Adjourn

*NOTE: Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk-Treasurer at (715) 237-2223 by 2 p.m. the Monday prior to the meeting so that any necessary arrangements can be made to accommodate each request.*