

November 11, 2021  
**VILLAGE OF NEW AUBURN**  
**REGULAR BOARD MEETING MINUTES**

The regular meeting of the Village Board, Village of New Auburn, was held on Thursday, November 11, 2021 at 7:00 pm at the Village Hall.

**1. Call to Order, Roll Call, and Pledge of Allegiance**

The meeting was called to order at 7:00 pm by President Lotts. Answering roll call were Brad Lotts; Dennis Webb; Marv Baroun; Shannon Berg.

**2. Public Comments:** Butch Pecha spoke in support of the St. Jude Property as a community center and wanted to state this to the board.

**3. Meeting Minutes:** Special Board-Budget Workshop 10/28/21

Motion by Trustees Berg/Webb to approve the Regular Board Minutes for 10/28/21 as presented. All aye. None opposed. Motion carried.

**4. Treasurer's Report** – Not prepared; tabled.

**5. Reports and Requests of employees/officers**

**A. Public Safety** –Officer Clark reported for October 2021.

1. **Law enforcement update:** Responded to 8 incidents; 1 check person, 1 child custody, 1 misc complaint, 1 municipal ordinance complaint, 1 recreational complaint, 2 car vs animal crash, 1 crash with injury (CTH SS at Main St), 1 traffic complaint, 1 vehicle assist. Deputy Alman handed out candy for Halloween and estimated meeting with over 100 children. Deputy Maurice continues to work with a nuisance property on Dell St to try to gain compliance. Total billable hours: 118.25. Shifts worked in Village: 37. Billable hours year-to-date: 1,225.50.

**B. Public Works** – PW Jon Bohl Reported

1. WISLR Report: Added May St and Mathias St to map; report is completed.
2. Review of PW List: A review of items listed; all items are completed.
3. Nov & Dec Dump Hours During Holidays: Dump will be closed both days on Saturday, November 27<sup>th</sup> and December 25<sup>th</sup>.
4. Nov PW Schedule: Review of PW's schedule for November hunting week.

**C. Clerk/Treasurer report:**

1. Licenses & Permits: Driveway permit issued to Tim Schilla for 141 E Elm St. Shed permit issued to Tiffany Goodremote at 147 W Dell St.
2. Santa's Helpers for Week of December 13, 2021: The New Auburn School will be coordinating Santa's Helpers again this year. Public is welcome to sign up on the schools list, purchase the gift, and the village hall will be the drop-off point for the gifts. The school coordinator of the event will be working with the village for parents of the boy/girl to pick up the week of December 13<sup>th</sup>.

**6. Miscellaneous purchase orders:** \$2,685.41

Motion by Trustees Berg/Webb to approve miscellaneous purchase orders \$2,685.41. Roll call vote: Trustees Webb – aye; Baroun – aye; Berg – aye; Lotts – aye. Motion carried 4-0.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**7. Table. See #15. PUBLIC HEARING: WWTP Facility Plan Specifically for the Proposed Upgrades to the Village of New Auburn Waste Water Treatment Facility. Facility Plan Details Will be Presented and Discussed. The Village is requesting concerns and opinions from the public, regarding the proposed project; PUBLIC HEARING: WWTP Facility Plan Specifically for the Proposed Upgrades to the Village of New Auburn Waste Water Treatment Facility. Facility Plan Details Will be Presented and Discussed. The Village is requesting concerns and opinions from the public, regarding the proposed project;**  
Tabled

**8. Guest Speaker: Ray French, Director of Wisconsin Economic Development Corporation;**

Tabled: Mr. French not able to make the meeting.

**9. Consider/Act to Update the 2021 Fee Schedule (last updated 2012);**

Motion by Trustees Berg/Baroun to approve and accept the 2021 Fee Schedule as proposed. Roll call: Baroun – aye; Berg – aye; Lotts – aye; Webb – aye. 4-0. Motion carried.

**10. Consider/Act on Purchase of 216 Front St. (known as St. Jude Property); *\*\*Proposed closed session pursuant to WI Statute §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.***

Motion to closed session at 7:28 p.m. Roll call: Berg – aye; Lotts – aye; Webb – aye; Baroun – aye. 4-0. Motion carried.

**11. Reconvene into Open Session with Consider/Act on Closed Session Items;**

Motion to open session at 8:03 p.m. by President Lotts/Trustee Berg. All aye. None opposed. Motion carried.

Motion by President Lotts/Trustee Berg for Deputy Story to draw up an offer for purchase of property located at 216 Front St, Saint Jude church as discussed in closed session.

**12. Consider/Act on General Property; Workers Compensation; Cyber; Sewer Backup; and Crime Insurances with LWMI vs. Rural Insurance;**

Motion by Trustees Baroun/Berg to switch over to the League of Wisconsin Municipalities Mutual Insurance for their LWM and MPIC package for 2022-23 to include the no fault water-sewer backup, cyber liability, and crime policy coverages. Roll call: Trustees Webb – aye; Baroun – aye; Berg – aye; Lotts – aye. 4-0. Motion carried.

**13. Consider/Act on Health Insurance, HSA or HRA, and Stipend;**

Tabled – narrowed to two plans, clerk will obtain more information on those two plans and will be reviewed at a next board meeting.

**14. Consider/Act to Finalize the 2022 Budget Including Setting the Budget Hearing for December 2, 2021;**

A review of budget worksheet. Budget Hearing date set for December 2, 2021.

**15. Consider/Act to Set a Public Hearing for the WWTP Facility Plan and Design for December 2, 2021;**

Motion by President Lotts/Trustee Berg to set a Public Hearing for the WWTP (Waste Water Treatment Plant) on December 2, 2021; hearing will be combined with Budget Hearing. All aye. None opposed. Motion carried.

**16. Vouchers –** Read aloud by Trustee Stanford.

General Fund: No.: 21219-21249; ACH 21232-21252; 21254-21255; Totaling \$60,617.54

Sewer Utility: No.: 3935-3943; ACH 21253; Totaling \$10,404.24

Water Utility: No.: 4359-4369; Totaling \$33,597.65

Parks Commission: None

TID#1: None

Motion by Trustees Berg/Baroun to approve vouchers as presented & read. Roll call: Trustees Berg – aye; Baroun – aye; Webb – aye; President Lotts – aye. 4-0. Motion carried.

**17. Future Agenda Items**

Health Insurance, Property Offer Update, Performance and Wage Reviews

**18. Adjourn**

Motion to adjourn by Trustees Baroun/Berg. All aye. None opposed. Motion carried.

Ardith Story,  
Deputy Clerk-Treasurer

Approved:  
Brad Lotts,  
Village President