

July 8, 2021
**VILLAGE OF NEW AUBURN
 BOARD MEETING MINUTES**

The regular meeting of the Village Board, Village of New Auburn, was held on Thursday, July 8, 2021 at 7:00 pm at the Village Hall.

1. Call to Order, Roll Call, and Pledge of Allegiance

The meeting was called to order at 7:00 pm by President Lotts. Roll call: President Brad Lotts, Trustees Dan Stanford, Dennis Webb, Marv Baroun. Absent: Trustee Shannon Berg. Staff present: Clerk-Treasurer Peggy Stanford, Deputy Clerk-Treasurer Ardith Story, PW Jon Bohl. Others: Ilene Moos, Dean Sayles, Dawn Wright Flater, Dean Prior, Steve McCracken, Verlyn Motzer, Gary Pitts, Zach Gotham, Mary Garfinkel, and Officer Andy Clark (arriving at 7:20 p.m.)

- 2. Public Comments:** Dean Sayles and Gary Pitts asked the board how many clerks there are and why there are additional clerks. President Lotts responded that there is training for which Mr. Sayles asked why the new clerk needs training when she already has clerk training. Ilene Moos proposed a mission project from her church asking the village to assist in helping get word out about Brita water pitchers to each resident of the village that needs one to assist in filtering their water. Flyers will be at the village hall. Two sizes of Brita pitchers are available. Gary Pitts asked if dumpsters were ordered for Jamboree Days and if road closures were addressed. Dean Prior asked about the parking ordinance and questioned the board why he cannot park his semi by his house. President Lotts directed the Clerk to place the parking ordinance on the agenda at the next Regular Board Meeting.

3. Meeting Minutes – Regular Board 6/10/21, 6/24/21

Motion by Trustee Stanford/Webb to approve the Regular Board Minutes for 6/10/21 and 6/24/21 as presented. All aye. None opposed. Motion carried.

- 4. Treasurer's Report –** Read by Clerk-Treasurer Stanford; Citizen Dean Sayles interrupted the Board and asked if we have to pay back Superior Silica.

Motion by Trustee Baroun/Webb to approve the treasurer's reports for June 2021. Roll call vote: Stanford – aye, Webb – aye, Baroun – aye, Lotts – aye, Berg – absent. Motion carried 4-0.

UNFINISHED BUSINESS

5. Reports and Requests of employees/officers

A. Public Safety – Present Officer Clark

1. **Law enforcement update:** Officer Clark reported for June 2021: 23 incidents in the village for which were: 1 animal nuisance, 4 assist law, 1 building check, 3-person(s) check, 1 municipal ordinance, 1 noise complaint, 1 crash-no injury, 5 traffic complaints, 2 traffic hazards, 1 OWI, 1 criminal traffic stop, 2 parking complaints. Officer Clark requested an ordinance addressing WI Stat. 948.40. Deputy Clerk-Treasurer Story indicated that the proposed ordinance will be on the agenda at the August regular meeting. Dean Sayles and Verlyn Motzer interrupted the board and proceeded to ask about addressing people speeding on Park Street. Officer Clark indicated that they have observed the area. President Lotts asked that we obtain a quote for possible speed bumps to review costs. Verlyn Motzer interrupted the board asking why there aren't ATV signs up. Officer Clark indicated the signs are up as required by law.

B. Public Works – PW Jon Bohl present.

1. **Cemetery Access:** Discussion of cemetery access.

Motion by Trustee Baroun/Stanford to donate and haul black dirt to the New Auburn Area Fire Department. Tom Bischel will do the dirt work – donation of fill dirt and haul only. Amendment to Motion: Village will donate and haul to the New Auburn Area Fire Department. The NAFD will level and reseed.

2. **Park Fence –** Trustee Baroun commented on park fence – will be taken care of before Jamboree Days; edge of ball field flooded and cannot mow it; Dollar General needs to be contacted in regard to the ditch.

C. Clerk/Treasurer report:

1. Community Value Survey – Review of proposed survey.

Motion by Trustee Stanford/Baroun moved to mail out survey as presented so citizens can respond. All aye. None opposed. Motion carried.

2. Mailed out utility bills with additional village information.
3. A review of PSC rates comparable to other muni's, loans with rates, loan repayments.
4. TIF Annual meeting date set for July 27, 2021 – continue seeking one additional member.
5. WMCA – Deputy Story attending WMCA Conference next week.
6. Ordinance for park and discussion of forfeiture and fines.
7. Flooring reno scheduled for August 26th, added to next agenda to close office earlier.

D. Board - None

E. Parks Commission

Clerk-Treasurer Stanford reported that dumpsters and porta potties were ordered for Jamboree Days and Shannon Berg and the park committee has been working hard preparing for Jamboree Days. A review of street closures (previously approved).

6. Miscellaneous purchase orders

Motion by Trustee Stanford/Webb to approve miscellaneous purchase orders \$3,779.55. Roll call vote: Webb – aye, Baroun – aye, Lotts – aye, Stanford – aye, Berg – absent. Motion carried 4-0.

NEW BUSINESS

7. Resolution #21-07: Allowing Clerk-Treasurer to Issue Operator's Licenses

Motion by Trustee Baroun/Stanford to adopt Resolution #21-07 allowing Clerk-Treasurer to issue Operator's Licenses. Webb – aye, Baroun – aye, Lotts – aye, Stanford – aye, Berg – absent. Motion carried 4-0.

8. Zoning Ordinance 22.22(3)(c)

Citizen Sayles requested topic to agenda. Mr. Sayles requests the village to require the neighboring parcel to install a fence. Discussion including a review of previous actions from March 13, 2007 approval of church parking lot; May 10, 2007 public hearing, June 2007, and January 22, 2011 recommending planting of shrubs. According to Steve McCracken the shrubs were planted twice and did not grow. The Planning Commission at the time had voted to not require a fence or shrubs. Deputy Story read ordinance 22.22(3) aloud. Mr. Sayles is requesting the village to enforce the neighboring parcel's property owner to install a screening. President Lotts recommended to refer to Planning Commission.

9. May Street Update

Update on field work survey, DNR plan submittals for water main and sewer approval. A cost analysis was handed out to board members. Discussion regarding project, costs, mains, pipe sizes, timeframes were discussed. Plans can be expected within the next two weeks to DNR. Process of project preliminary reviewed. Phone and electric are already in. No action, discussion only.

10. Comprehensive Plan.

Consensus of the board to have Chris Straight from WCRPC to attend the August Regular Board.

11. Operator's Licenses – Approval of Officer Clark

Motion by President Lotts/Trustee Baroun to approve the operator's licenses to serve fermented malt beverages and intoxicating liquors provided qualifications for licensing have been met for July 1, 2021 thru June 30, 2022 for Dollar General: Natasha Beck; April Kaiser; Veronica LaGessee; Rachel Omtvedt; Leah Theesfeld. All aye. None opposed. Motion carried.

Motion by Trustee Baroun/Webb to approve operator's license: Christa Paulson for Bridge Stop. Roll call vote: Baroun – aye, Lotts – aye, Stanford – aye, Webb – aye, Berg – absent. Motion carried. 4-0.

Motion by Trustee Stanford/President Lotts to approve the Temporary Class B Operator Licenses for the New Auburn Fish and Game Club; licenses limited to two weeks starting on July 21, 2021 for: Jesse Fedie; Steve Anderson; Darryl Dahl; Richard Fedie; Phillip Fedie; Timothy Shackleton. All aye. None opposed. Motion carried.

12. Temporary Class B License for New Auburn Fish and Game Club, Inc.

Motion by Trustee Stanford/Baroun to approve the Temporary Class B Operator License for the New Auburn Fish and Game Club, Inc. All aye. None opposed. Motion carried.

13. Vouchers

Motion by Trustee Baroun/Stanford to approve the Vouchers for the General Fund: 21077-2111, ACH 21124-21146, totaling \$44,210.59; Sewer Utility: 3901-3906, totaling \$10,561.86. Water utility: 4308-4322 totaling \$13,318.20. Parks Commission: 2003; 2007-2008; 2012-2013; 2015-2016; Void 2003 totaling \$2,438.02. All aye. None opposed. Motion carried.

14. Closed Session: Developer's Agreement Between Village and Beach Front Properties, LLC. Pursuant to WI Stat. 19.85(1)(e) conducting other specific public business and engineering services.

Motion by Trustee Stanford/President Lotts to closed session pursuant to WI Stat. 19.85(1)(e) at 9:39 p.m. Roll call vote: Stanford – aye, Webb – aye, Baroun – aye, Lotts – aye, Berg – absent. Motion carried. 4-0.

15. Closed Session: Land Swap Between the Village and McCracken Family. Pursuant to WI Stat. 19.85(1)(g) conferring with legal counsel.

10:21 p.m. Discussion only. No action.

16. Closed Session: Future Engineering Services. Pursuant to WI Stat. 19.85(1)(e) conducting other specified public business and engineering services.

10:35 p.m. Discussion only. No action.

17. Closed Session: Pursuant to WI Stat. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically, to review employee issues.

10:45 p.m. to close.

18. Reconvene to Open

Motion by President Lotts/Trustee Webb to open: 11:23 p.m. Discussion only. No action.

19. Future agenda items

- A. Planning Commission Meeting – Tuesday, July 20, 2021 at 7:00 p.m.
 - i. Rezone application for Superior Silica Sand
 - ii. Zoning Ordinance 22.22(3)(e)
- B. Proposed Ordinance addressing 948.40 & Park Trespass
- C. Parking Ordinance addressing semi parking within village limits

20. Adjourn – 11:40 p.m.

Motion by Trustee Webb/Baroun to adjourn. All aye. None opposed. Motion carried.

Respectfully submitted:

Ardith Story, Deputy Clerk/Treasurer

Approved: _____
Brad Lotts, Village President