

## WATER-SEWER UTILITY SERVICE APPLICATION

<b>Service Address</b>		<b>Account #</b>	
Property Owner Name			
Is this a Rental Property?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, complete tenant information.		
Tenant Name <i>(If Applicable)</i>			
Tenant's Phone #			
Mailing Address  <i>Where to mail the bill to If same as Service Address, indicate "Same"</i>			
Previous Address  <i>The immediate address prior to this application</i>			
Phone	<input type="checkbox"/> Cell	<input type="checkbox"/> Home	
Email Address			
W/S Utility Billing	Do you want your water/sewer bill emailed? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Select ONE	<input type="checkbox"/> SSN Social Security # Last 4 Digits _____ <input type="checkbox"/> DL _____ State of _____		
Effective Date	____/____/____	Date Notified Village	____/____/____
Heat Source	Do you heat with a hot water system? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Medical	Do you have a medical condition that requires water service? <input type="checkbox"/> Yes <input type="checkbox"/> No Note: Medical conditions means life support and/or medical equipment requiring water service as required by medical staff.		
<p><i>By signing below, I certify that I am either the owner of the above property or a tenant and understand my responsibilities as it relates to the Village's Water &amp; Sewer Utility, including the following:</i></p> <ul style="list-style-type: none"> <li>• <i>The property owner and/or tenant is responsible for providing the Utility Billing Clerk with sufficient notice (not less than 3 business days) to have a meter read and/or of any changes to the account or property, eg. billing address change, transfer due to sale/foreclosure, etc.</i></li> <li>• <i>Utility bills are sent to the property owner only (not to tenants) and it is the owner and tenant's responsibility to communicate to each other with regards to how the bill is to be obtained. Total charges of the monthly bill will be paid by the due date.</i></li> <li>• <i>Delinquent accounts are applied to the Real Estate Tax Roll and/or sent to collections.</i></li> </ul>			
Signature			Date _____/_____/_____

*Returned completed form to the Village Office in person, by mailing, emailing, or faxing.*