

June 10, 2021
VILLAGE OF NEW AUBURN
BOARD MEETING MINUTES

The regular meeting of the Village Board, Village of New Auburn, was held on Thursday, June 10, 2021 at 7 p.m. at the Village Hall.

1. Call to Order, Roll Call, and Pledge of Allegiance

The meeting was called to order at 7:00 p.m. by President Lotts. Roll call: President Brad Lotts, Trustees Marvin Baroun, Shannon Berg, Dennis Webb, and Daniel Stanford. Absent: None. Staff present: Clerk-Treasurer Peggy Stanford, Deputy Clerk-Treasurer Ardith Story, PW Dan Moos Others: Allen Anderson, [Zoning Administrator], Officer Clark, and one citizen, Verlyn Motzer.

2. Public Comments: Verlyn Motzer inquired about the number of lawn mowers the village owns and the number of public works dedicated to mowing. He also inquired about the process of sanitizing the park restrooms.

3. Meeting Minutes – Regular Board 5/13/21 and BOR 5/25/21;

Motion by Trustee Stanford/Webb to approve the Regular Board Minutes for 5/13/21 as presented. All aye. None opposed. Motion carried.

Motion by Trustee Berg/Baroun to approve the BOR Minutes for 5/25/21 with the change of manufacturing value in #21 from \$12,120,700 to \$12,120,600. All aye. None opposed. Motion carried.

4. Treasurer's Report – Read by Clerk-Treasurer Stanford

Motion by President Lotts/Trustee Webb to approve the treasurer's reports for May 2021. Roll call vote: Berg – aye, Baroun – aye, Stanford – aye, Webb – aye. Motion carried 5-0.

UNFINISHED BUSINESS

5. Reports and Requests of employees/officers

Zoning Administrator, Al Anderson presented to discuss a driveway application received by David Velez. Discussion of drainage, setbacks, gravel vs black dirt, neighboring properties, and ordinances was discussed with the Board and PW Moos. Allen Anderson will speak with the neighbor, board members will drive by to review, and Allen Anderson will bring this back to the board at the next meeting.

A. Public Safety – Present Officer Clark

1. Law enforcement update: Officer Clark reported for May 2021: 7 incidents, 6 traffic citations, 15 traffic warnings, 38 business contacts, 29 building checks, and discussion of park issues with juveniles.

2. Closed Session: Pursuant to WI Stat. 19.85(1)(d) consideration of strategy for crime detection or prevention.

Motion to close by Trustee Berg/Stanford at 7:15 p.m. Roll call vote: Berg – aye, Stanford – aye, Baroun – aye, Webb – aye, Lotts – aye. Motion Carried. 5-0.

Motion to open by Trustee Lotts/Berg at 7:29 p.m.

No action.

B. Public Works – PW Dan Moos present.

1. Park Fencing Estimates: Discussion of fence bids and options by PW Moos. Bids received from Amundson Services, LLC for \$2,500 and Hayworth Fence Co. Inc. for \$2,660.

Motion by Trustee Baroun/Stanford to accept Amundson's bid for \$2,500. Roll call vote: Baroun – aye, Stanford – aye, Berg – aye, Webb – aye, Lotts – aye. Motion carried. 5-0.

2. Village Hall Office Flooring – PW Moos reviewed the flooring bids received and discussion ensued.

Motion by Trustee Stanford/Webb to accept Polytek of Rochester's bid in the amount of \$3,799.00 to replace the village hall office floor. Roll call vote: Stanford – aye, Webb – aye, Lotts – aye, Berg – aye, Baroun – aye. Motion carried. 5-0.

- 3. Resolution #21-05: Water Utility Consumer Confidence Report** – A review of the complete report with PW Moos. Clerk-Treasurer Stanford will provide the required notice to the public.

Motion by President Lotts/Trustee Baroun to approve Resolution #21-05: Water Utility Consumer Confidence Report. Roll call vote: Lotts – aye, Baroun – aye, Berg – aye, Stanford – aye, Webb – aye. Motion carried. 5-0.

- 4. Resolution #21-06: CMAR Report** – A review of the complete report by PW Moos.

Motion by Trustee Stanford/Webb to approve Resolution #21-06: CMAR Report. Roll call vote: Stanford – aye, Webb – aye, Baroun – aye, Lotts – aye, Berg – aye. Motion carried. 5-0.

- 5. Tree Removal at N East Street** – PW Moos discussed the removal of the tree including Xcel Energy removal of tops only. A proposal by Jim Henry to cut down and remove for a total of \$150 to \$200 which includes the \$75 stump removal. Tree is 1-1/2 feet on village property and remaining footage on the school district property.

Board consensus to approve the tree removal whereas the Clerk will bill the school district for one-half of total invoice.

- 6. Rural Water Outdoor Expo Training Day** –

Board consensus to switch PW Bohl to PW Moos to attend the Plover expo on June 24th, previously motioned/approved by Board at May Regular Board Meeting.

Trustee Berg stepped out of the meeting at 8:52 p.m.

- 7. Vehicle Damage** – The new village truck received damage to vehicle by citizen mowing their lawn and throwing a rock. A bid to repair damage is estimated at \$826.63
Motion by President Lotts/Trustee Webb for Auburn Rod & Custom to repair dent and for the Clerk-Treasurer to turn it into the Village insurance. Roll call vote: Lotts – aye, Webb – aye, Baroun – aye, Stanford – aye. Motion carried. 4-0.

C. Clerk/Treasurer report – Clerk-Treasurer Stanford present.

- 1. ACH Origination Agreement**

Motion by Trustee Stanford/Webb to approve Security Bank's new ACH Origination Agreement. Roll call vote: Stanford – aye, Webb – aye, Baroun – aye, Lotts – aye. Motion carried. 4-0.

- 2. Set TIF #1 Annual Meeting**

Clerk-Treasurer Stanford indicated that the Annual Meeting needs to be set. The Department of Revenue's annual report is due 7/1/2021. Clerk-Treasurer Stanford will schedule meeting.

- 3.** Clerk-Treasurer Stanford reported that a letter from Barron County Sheriff's Department requesting an updated ATV map route for their Barron County's map.

Trustee Berg returned to the meeting at 8:56 p.m.

D. Board

- 1. Appointment of Committees and Officers**

Clerk-Treasurer Stanford indicated there are openings yet: Housing Authority – 1 seat, Planning Commission – 1 seat, Steering Committee – 2 Alternate Seats, CDBG Steering

Committee – 3 seats, Zoning Board of Appeals – 2 Seats and 2 Alternate Seats.
Discussion. No action.

2. Legal advice from Attorney Nodolf regarding land swap; annexation from Town of Bloomer:

Clerk-Treasurer Stanford indicated Atty Nodolf was to be present at meeting but declined Thursday afternoon. A brief discussion regarding ensued. No action.

E. Parks Commission

Discussion of waterway/culvert under Hwy 55, basketball hoop, dragging and rolling the ballfield, get East Street fixed prior to Jamboree Days, spot grinding on Main Street.

6. Miscellaneous purchase orders

Motion by Trustee Berg/Stanford to approve miscellaneous purchase orders \$4,287.62. Roll call vote: Berg – aye, Stanford – aye, Webb – aye, Baroun – aye, Lotts – aye. Motion carried 5-0.

NEW BUSINESS

7. Operators Licenses

Motion by Trustee Stanford/Berg to approve the operator's licenses to serve fermented malt beverages and intoxicating liquors provided qualifications for licensing have been met for July 1, 2021 thru June 30, 2022 for Amanda Henning, Brandy Clark, William Waldbuesser, Adam Winkler, Makita Kempe, Crystal Peterson, Jennifer Webber, Kathy Evenson, Kayla Calkins, and Courtney Gravunder. All aye. None opposed. Motion carried. 5-0.

Motion by Trustee Berg/Stanford to approve the operator's license to serve fermented malt beverages and intoxicating liquors provided qualifications for licensing have been met for July 1, 2021 thru June 30, 2022 for Shelby Mueller. Roll call vote: Berg – aye, Stanford – aye, Webb – aye, Baroun – aye, Lotts - abstained. Motion carried. 4-0-[opposed]-1-[abstained].

8. Liquor Licenses

Class A Liquor & Beer by Dwain Michael Trowbridge, Agent, Bridge Stop, LLC.

Motion by Trustee Berg/Baroun to approve a Class A Liquor & Beer License to Dwain Trowbridge, Agent, for Bridge Stop for July 1, 2021 thru June 30, 2022. All aye. None opposed. Motion carried. 5-0.

Class A Liquor & Beer by Ron Borderding, Agent, Dollar General Store #22014

Motion by Trustee Berg/Lotts to approve a Class A Liquor & Beer License to Ron Borderding, Agent, for Dollar General Store #22014 for July 1, 2021 thru June 30, 2022. All aye. None opposed. Motion carried. 5-0.

Class B Liquor & Beer by Leanna Bacon, Agent, Winklerbacon, LLC.

Motion by Trustee Berg/Baroun to approve a Class B Liquor & Beer License to LeAnna Bacon, Agent for Winklerbacon, LLC for July 1, 2021 thru June 30, 2022. All aye. None opposed. Motion carried. 5-0.

Class B Liquor & Beer by Sheri Eslinger, Agent, Old 53 Bar & Grill

Motion by Trustee Stanford/Berg to approve a Class B Liquor & Beer License to Sheri Eslinger, Agent for Old 53 Bar & Grill, LLC for July 1, 2021 thru June 30, 2022. All aye. None opposed. Motion carried. 5-0.

9. Coin Machine Licenses

Motion by Trustee Berg/Webb to approve a Coin Machine License for (10) ten machines to LeAnna Bacon, Agent to Winklerbacon, LLC for July 1, 2021 thru June 30, 2022. All aye. None opposed. Motion carried. 5-0.

Motion by President Lotts/Baroun to approve a Coin Machine License for (15) fifteen machines to Sheri Eslinger, Agent for Old 53 Bar & Grill, LLC for July 1, 2021 thru June 30, 2022. All aye. None opposed. Motion carried. 5-0.

10. Cigarette Licenses.

Motion by Trustee Berg/Stanford to approve Cigarette License to LeAnna Bacon, Agent for Winklerbacon, LLC for July 1, 2021 thru June 30, 2022. All aye. None opposed. Motion Carried. 5-0.

Motion by Trustee Berg/Baroun to approve Cigarette License to Dwain Trowbridge, Agent, for Bridge Stop, LLC for July 1, 2021 thru June 30, 2022. All aye. None opposed. Motion Carried. 5-0.

Motion by Trustee Berg/Stanford to approve Cigarette License to Ron Borderding, Agent, for Dollar General Store #22014 for July 1, 2021 thru June 30, 2022. All aye. None opposed. Motion Carried. 5-0.

11. Mobile Home Park License

Motion by Trustee Berg/Stanford to approve the Mobile Home Park License to Daniel Scharlau for Balsam Ridge, LLC. All aye. None opposed. Motion carried.

12. Property Tax Refund Requests and Chargeback Process – Superior Silica Sand

Clerk-Treasurer Stanford reported of the \$143,319.52 chargeback and process thereof. No action.

13. Vouchers

Motion by Trustee Berg/Webb to approve the Vouchers for the General Fund: 21043-21076, ACH 21099-21114, 21116-21120, 21122-21123 totaling \$53,847.76; Sewer Utility: 3894-3900, ACH 21115, 21121 totaling \$52,642.05. Water utility: 4292-4307 totaling \$99,083.63. Parks Commission: 2006 totaling \$23.10. All aye. None opposed. Motion carried.

14. Closed Session: Legal Counsel Regarding Swap of Village Property with Town of Bloomer Property and Annexation as WI Stat. 19.85(1)(g) was posted.

Motion to close by Trustee Berg/Stanford at 9:40 p.m. Roll call vote: Berg – aye, Stanford – aye, Webb – aye, Baroun – aye, Lotts – aye. Motion Carried. 5-0.

Motion to open by Trustee Berg/Webb at 10:15 p.m.

Motion by Trustee Stanford/Berg for Deputy Clerk-Treasurer Story to contact an attorney to represent the village. Roll call vote: Stanford – aye, Berg – aye, Lotts – aye, Webb – aye, Baroun – aye. Motion carried.

The annexation and engineering is tabled until the next board meeting.

15. Closed Session: Village Employees as WI Stat. 19.85(1)(c) was posted.

Motion to close by Trustee Berg/Lotts at 10:17 p.m. Roll call vote: Berg – aye, Lotts – aye, Stanford – aye, Webb – aye, Baroun – aye. Motion Carried. 5-0.

Motion to open by President Lotts/Trustee Webb at 11:10 p.m.

No action.

16. Adjourn – 11:10 p.m.

Motion by President Lotts/Trustee Webb to adjourn. All aye. None opposed. Motion carried.

Respectfully submitted:

Ardith Story, Deputy Clerk/Treasurer

Approved: _____
Brad Lotts, Village President