

**VILLAGE OF NEW AUBURN
BOARD MEETING MINUTES**

The regular meeting of the Village Board, Village of New Auburn, was held on Thursday, May 13, 2021 at 7 p.m. at the Village hall.

1. Call to Order, Roll Call, and Pledge of Allegiance

The meeting was called to order at 7:00 p.m. by President Lotts. Roll call: President Lotts, Trustees Baroun, Webb, Stanford. Absent: Trustee Berg. Staff present: Clerk-Treasurer Stanford, Deputy Clerk-Treasurer Story, PW Bohl. Others: Dean Sayles, Gary Pitts, Dwain Trowbridge, Tom Bichel, Officer Clark, Zach Gotham [Morgan and Parmley], and Dan Carlson [Clifton, Larson]. The Pledge of Allegiance was made.

2. Public Comments: Dean Sayles expressed interest in purchasing the neighboring lot to his parcel. Dwain Trowbridge asked the Board why the Special Board Meeting was cancelled and he wasn't notified.

3. Meeting Minutes – Board meetings April 8, 2021;

Motion by President Lotts/Trustee Webb to approve the Board meeting minutes for April 8, 2021. Motion carried.

4. Treasurer's Report

Motion by Trustee Baroun/Stanford to approve the treasurer's reports for April 2021. Roll call vote: Baroun – aye, Stanford – aye, Webb – aye, Lotts – aye. Motion carried 4-0.

UNFINISHED BUSINESS

5. Reports and Requests of employees/officers

A. Public Safety – Officer Clark

1. Law enforcement update: Officer Clark, Chippewa County Sheriff's office provided a report on public safety. Service information for April 2021: No citations were issued, 12 traffic warnings, and they responded to 12 incidents within the Village.

B. Public Works – Jon Bohl present.

1. Cemetery Access: No access to cemetery to mow. Discussion of access. Proposal to open gate or move existing fence.

Motion by Trustee Baroun/Lotts to request bids to move fence. All aye. None opposed. Motion carried.

2. Street Patching – Bids were received from Monarch and Chippewa County for patching. Chippewa Co cannot patch until Oct/Nov 2021; Monarch's bid was higher than Chippewa Co. Discussion ensued.

Motion by Trustee Stanford/Webb to accept Monarch's bid in the amount of \$9,865.00 for 2021 road patching. Roll call vote. All aye. None opposed. Motion carried.

3. Street Sweeping Bids – Trustee Baroun recommended to check with Chippewa County; Trustee Stanford indicated the street sweepers have high maintenance and are costly.

Motion by Trustee Baroun/Stanford to check with the County for the 2021 season as needed for street sweeping, cost not to exceed \$1,000 per time. Roll call vote. All aye. None opposed. Motion carried. 4-0

4. Park Maintenance – Update by PW Bohl – Tree has been removed where parking lot will be. Playground equipment 'fell apart,' however, the company has been contacted and it has a lifetime warranty.

5. WI Rural Water Assc – Regarding annual donation request for loaner equipment.

Motion by President Lotts/Trustee Baroun to give Rural Water a donation of \$315.00 for loaner equipment. Roll call vote. All aye. None opposed. Motion carried.

6. Invoices

Motion by Trustee Webb/Stanford to approve the invoices dated May 13, 2021 from TDM Concrete in the amount of \$1,200.00 for Pine St curb repair. Roll call vote: Stanford – aye, Webb – aye, Baroun – aye, Lotts – aye. Motion carried 4-0.

Motion by Trustee Stanford/Baroun to approve the invoice dated May 13, 2021 from Tice Technologies for the office computer, \$1,274.98. Roll call vote: Baroun – aye, Lotts – aye, Webb – aye, Stanford – aye. Motion carried 4-0.

Motion by President Lotts/Trustee Baroun to approve Bohl to attend a free class in Plover, WI on June 24, 2021 and also to approve water classes for both Bohl and Moos on July 14, 2021. All aye. None opposed. Motion carried.

C. Clerk/Treasurer report – Clerk-Treasurer Stanford present.**1. Auditor Report for 2020 – Dan Carlson**

Presentation and review of 2020 Summary Sheet; discussion of shared revenues for future COVID grants; review of 2020 audit; and any questions answered.

2. Announce Liquor License Renewals for June Approval

Clerk-Treasurer Stanford indicated liquor license applications were received from Bridge Stop, Dollar General, Quarhouse, and Old 53 Bar & Grill as well as Operator's License Applications, Tobacco, and Slot Machine Applications. These will be available for the June Regular Board Meeting.

3. Clerk's office floor cost estimates

Clerk-Treasurer Stanford indicated the office floor cost was on the April agenda. Currently obtaining flooring estimates. Since there has been health concerns with the mold exposures this will be a priority. Costs and/or invoices will be on the June regular board meeting.

4. Request for sewer credit for water running – Roxanne & Jim Lotts

Clerk-Treasurer Stanford requested direction for the sewer credit request from Roxanne & Jim Lotts. After discussion, the Board determined that if the water went into the floor drain, we would not give credit. If the water had gone into the storm sewer, a credit may be warranted. Request denied.

D. Board**1. Appointment of Committees and Officers**

Re-appointment of Finance Liaison, Trustee Shannon Berg;

Motion by Trustee Webb/Baroun to re-appoint. All aye. None opposed. Motion carried.

Appointment of Public Safety, Trustee Daniel Stanford;

Motion by Trustee Webb/Baroun to appoint Daniel Stanford for the replacement of John Farrell, III. All aye. None opposed. Motion carried.

Re-appointment of Public Works Liaison, Trustee Marvin Baroun;

Motion by Trustee Webb/Baroun to re-appoint Trustee Baroun as Public Works Liaison. All aye. None opposed. Motion carried.

Appointment and/or Re-appointment of Committees/Officers as indicated for 2021:

Board of Review: Re-appoint: Shannon Berg (2-yrs); Robert W. Lemmons (3-yrs);

Appoint: Clerk-Treasurer Stanford (3-years);

Housing Authority Commission: Re-appoint: Peggy Stanford, Chair (5-years); Appoint: Marvin Baroun replacing Kathy Motzer; [1 opening remains]

Planning Commission: Appoint Daniel Stanford replacing Shannon Berg, as trustee opening. Re-appoint Dean Sayles (3-years) [1 opening remains]

Steering Committee for Business Loans: Appoint Ardith Story as administrator for committee and Peggy Stanford to fulfill open position. [2 openings remain]

CDBG Steering Committee: Currently [3 openings at large]

Parks Commission: Re-appoint: Shannon Berg as Chair and Mary Garfinkle, (3-years).
 Appoint: Mckenzi Berg (3-years) [1 opening remains]

Zoning Board of Appeals: Currently [4 openings remain including Chair]

Motion by Trustee Stanford/Baroun to re-appoint/appoint as indicated. All aye. None opposed. Motion carried.

2. Legal advice from Attorney Nodolf regarding land swap; annexation from Town of Bloomer:

Discussion regarding annexation and options. Plans need to be submitted to DNR by September 30, 2021 so time is of the essence. Soil testing to be obtained yet. Clerk-Treasurer directed to work with property owner to move towards annexing property into the Village of New Auburn. No action.

E. Parks Commission

Motion by Trustee Webb/Baroun to approve the purchase of two park tables for park pavilion. Roll call vote: Webb – aye, Baroun – aye, Lotts – aye, Stanford – aye. Motion carried 4-0.

6. Miscellaneous purchase orders

Motion by President Lotts/Trustee Stanford to approve miscellaneous purchase orders \$3,494.87. Roll call vote: Lotts – aye, Webb – aye, Stanford – aye, Baroun – aye. Motion carried 4-0.

NEW BUSINESS

7. Permit for St Opening for Beach Front Properties, LLC / Dwain Trowbridge

Motion by Trustee Webb/Stanford to approve the permit for a street opening, driveway permit, grade alteration, and water-sewer service reconstruction permit at 533 N East St, Dwain Trowbridge, Agent for Beach Front Properties, LLC. All aye. None opposed. Motion carried.

8. Orange Street Consideration to close street

Discussion on street closing; utilities are located in Orange Street.

Motion by Trustee Baroun/Webb for no action. Roll call vote: Baroun – aye, Webb – aye, Stanford – aye, Lotts – aye. Motion carried 4-0.

9. Property Tax Refund requests and Chargeback process – Superior Silica Sand

Clerk-Treasurer Stanford discussed the chargeback of taxes for Superior Silica Sand.

10. Discussion / Consideration of a request by Dwain Trowbridge for expansion of street, water and sewer May St. for residential development, engineering design, and costs incurred.

1. Review of assessment policy.
2. Review and discussion of financing for street, water, sewer of Trowbridge project.
3. Lengthy discussion on engineering costs for the street and water-sewer and options on May Street. Total anticipated amount for Plan 1 would be \$265,776.00. The first phase would include plan approval (specs/contracts) one day of field work, right of way, existing improvements, diggers, existing contours, depth of existing utilities – this will all be drawn up and then a quote would be obtained which will be placed on the agenda at a future Regular Board Meeting. Once the plans are approved then they would be submitted to the state for approval.

Motion by Trustee Webb/Baroun to allow the engineering firm to move forward with Plan 1 as discussed above and approval of approximately \$7,000.00 to complete the above. Roll call vote: Webb – aye, Baroun – aye, Stanford – aye, Lotts – aye. Motion carried 4-0.

11. Vouchers:

General Fund: No. 21001-21042, ACH 21073-21076, 21078-21095, 21097-21098; Totaling \$60,010.60

Sewer Utility: No. 3385-3893, ACH 21077, 21096; Totaling \$30,860.89

Water Utility: No. 4277-4291; Totaling \$46,712.50

TIF #1: No. 1066; Totaling \$892.50

Motion by Trustee Baroun/Stanford. Roll call vote: Baroun – aye, Stanford – aye, Webb – aye, Lotts – aye. Motion carried. 4-0.

12. Future Agenda items: May Street, Superior Silica Taxes, CSM for Annexation

13. Adjournment:

Motion by Trustee Webb/Baroun to adjourn the meeting at 10:16 p.m. All aye. None opposed. Motion carried.

Respectfully submitted:

Ardith Story, Deputy Clerk/Treasurer

Approved: _____
Brad Lotts, Village President