

## VILLAGE BOARD PROCEEDINGS

The regular meeting of the Village Board, Village of New Auburn, was held on Thursday, April 8, 2021 at 7 p.m. at the Village hall.

### **Call to Order, Roll Call, and Pledge of Allegiance**

The meeting was called to order by President Brad Lotts. Answering roll call were Brad Lotts, Marvin Baroun, Shannon Berg, and Dennis Webb. John Farrell, III was late. Clerk/Treasurer Peggy Stanford was also present. The Pledge of Allegiance was made.

**Others present:** Officer Andy Clark, Tom Bischel, Dan Moos, Larry Gotham, Steve McCracken, Dean Sayles, Dan Stanford, and Dwain Trowbridge.

**Public Comments:** Dean Sayles asked about purchasing the Village parcel located next to his property.

### **Meeting Minutes – Board meetings March 11, 2021**

Motion by Baroun to approve the Board meeting minutes for March 11, 2021; seconded by Webb. Motion carried.

### **Treasurer's Report**

Motion by Webb to approve the treasurer's reports for March 2021; seconded by Baroun. Roll call vote: Webb – aye, Baroun – aye, Berg – aye, Lotts – aye, Farrell – aye. Motion carried 5-0.

### **Reports and Requests of employees/officers**

#### **Public Safety**

**Law enforcement update:** Sergeant Andy Clark, Chippewa County Sheriff's office provided a report on public safety. Service information for March 2021: five citations were issued, six traffic warnings, and they responded to twenty-one incidents within the Village. The officers have noted that traffic violations are becoming harder to find as drivers appear to be driving good when officers are in the Village.

Dean Sayles asked if crosswalks at intersections need to be marked. Response was that mid-block crosswalks need to be marked.

**Public Works – Dan Moos** was present.

**Water quality new VFD drive.** The VFD drive at well 1 is in and working. A second code for caustic soda needs to be added as a safety per caution. The new chlorine pumps will be installed the end of April. A rebate was applied for from Focus on Energy.

Water valve needs replacement. It did shutdown when replacing a curb stand. Estimate cost \$5,000 to replace valve. For future budgeting we have one or two valve that need replacing and four hydrants that will need replacement also.

**Street patching:** Chippewa County Highway will be October or November before they can be here to do street patching. Monarch Paving will be in the Village for work at Dollar General and to repair the street by the bank and County Hwy M left over from last year's project. Public works will talk to them about availability to patch the streets while they are here working.

**Street sweeping bids:** Superior Silica Sand will sweep the streets in exchange for us repairing the curb on Pine St. They swept the streets this week. Chippewa County's bid was \$1000 for each time. Public works are watching online auctions in May looking for posts for street sweepers.

**Yard waste pickup:** Will begin on April 12, 2021.

**Brush chipping, tree cutting & stump grinding:** Eco Tree Care Service provided an estimate for brush chipping of \$250 minimum and \$110 per hour. Tree removal \$20 per inch for trees which includes mobilization. Stump grinding \$2 per inch or \$3 per inch with clean up. Brush Chipping will be done the 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month May through September.

**Park maintenance: Fence repairs; driveway paving; parking lot bids; volleyball court light**

Cost estimate from Amundson Services LLC of \$4,350 was received for moving a gate and repairs to park fencing.

Motion by Berg to approve the cost estimate from Amundson Services LLC of \$4,350; seconded by Baroun. Roll call vote: Berg – aye, Baroun – aye, Lotts – aye, Farrell – aye, Webb – aye. Motion carried 5-0.

Monarch Paving will be coming in to finish paving for Dollar General and repair East St. caused by the installation of Water and Sewer for DGI. Do we want them to do more? No response.

Volleyball court light; Red Cedar Electric estimated \$600 for LED flood light.

Construction of a parking lot between the Well house No. 2 and the water tower. Two cost estimates were received from Peak Excavation and Ace Development & Construction LLC. Peak bid \$13,150 and Ace bid \$9,585.

Motion by Farrell to approve the estimate for Ace Development totaling \$9,585 for the parking lot construction at the park; seconded by Webb. Roll call vote: Farrell – aye, Webb – aye, Berg – aye, Baroun – aye, Lotts – aye. Motion carried 5-0.

Estimate for repairing the undermining of the culvert of 410 W Dell St. by Jeff Robey's house. Ace Development estimates the cost at \$525.

Motion by Berg to approve the estimate for Ace Development totaling \$525 for repairing the undermining of the culvert of E Dell St.; seconded by Baroun. Roll call vote: Berg – aye, Baroun – aye, Farrell – aye, Webb – aye, Lotts – aye. Motion carried 5-0.

Estimate for dig ditch and rock at the park. Ace Development estimates the cost at \$525.

Motion by Webb to approve the estimate for Ace Development totaling \$525 for digging the ditch and adding rock by Park St.; seconded by Farrell. Roll call vote: Webb – aye, Farrell – aye, Lotts – aye, Baroun – aye, Berg – aye. Motion carried 5-0.

#### **Invoices**

Motion by Berg to approve the invoice dated February 28, 2021 from Citizens Connected for \$1,510.20 for installation of cameras at the park; seconded by Baroun. Roll call vote: Berg – aye, Baroun – aye, Lotts – aye, Farrell – aye, Webb – aye. Motion carried 5-0.

Motion by Berg to approve the invoice dated March 31, 2021 from Morgan & Parmley for engineering services for \$2967.50; seconded by Webb. Roll call vote: Berg – aye, Webb – aye, Farrell – aye, Baroun – aye, Lotts – aye. Motion carried 5-0.

**Approval of Certified survey map in Barron County SE 1/4 x SE 1/4, and part of the SW 1/4 x SE 1/4 of Section 36, T32N, R10W** – Motion by Baroun to approve this Certified Survey Map which will transfer ownership to Steven McCracken; seconded by Webb. Roll call vote: Baroun – aye, Webb – aye, Farrell – aye, Berg – aye, Lotts – aye. Motion carried 5-0.

**Approval of Certified survey map in Chippewa County NE 1/4 x NE 1/4 and part of the NW 1/4 x NE 1/4, Sec 1, T31N, R 10W, and part of the SW 1/4 of the NW 1/4 and part of NW 1/4 of the SW 1/4, Sec 6, T31N, R9W** – Motion by Baroun to approve this Certified Survey Map which will transfer ownership between the Village and Steven McCracken; seconded by Berg. Roll call vote: Baroun – aye, Berg – aye, Webb – aye, Farrell – aye, Lotts – aye. Motion carried 5-0.

#### **Reports and Requests of employees/officers (cont'd)**

**Clerk/Treasurer report** – Peggy Stanford reported.

**Copier purchase cost estimates** - two estimates were received for a used copier and a new copier from EO Johnson.

Motion by Webb to purchase a new copier Ricoh IM C3000-RIC Copier at \$6,868.50 with maintenance and service plan; seconded by Farrell. Roll call vote: Webb – aye, Farrell – aye, Berg – aye, Lotts – aye, Baroun – aye. Motion carried 5-0.

**Clerk's office floor cost estimates** – no action.

**Request to use Park Pavilion for June Dairy Breakfast** – the NA FFA Alumni has requested to use the park pavilion for their June Dairy Breakfast with no fee.

Motion by Farrell to waive the \$65 fee for the NA FFA Alumni for the June Dairy Breakfast on June 5<sup>th</sup>; seconded by Berg. Roll call vote: Farrell – aye, Berg – aye, Lotts – aye, Webb – aye, Baroun – aye.

**Request for sewer credit for water running – Roxanne Lotts** – Their house at 227 N East St. experience a frozen water meter. They are requesting a credit because the water when down a floor drain. More information is needed on where that drain goes - into the wastewater sewer or the storm sewer.

The Summary Statement of the Board of Canvassers for the Spring April 6, 2021 was shared with the Board. Brad Lotts was re-elected Village President. Shannon Berg was re-elected Trustee and Write-In candidate Daniel Stanford was elected Trustee.

**Board**

Motion by Farrell to hold a special meeting on April 22, 2021 at 7 p.m. as requested by the Village Attorney; seconded by Berg. (Note: this meeting was not held because the documents were not prepared.)

**Resolution #21-04 Resolution supporting a Strong State & Local Partnership, shared revenue funds**

Motion by Berg to adopt Resolution #21-04 supporting a Strong State and Local Partnership, shared revenue funds; seconded by Webb. Roll call vote: Berg – aye, Webb – aye, Lotts – aye, Baroun – aye, Farrell – aye. Motion carried 5-0.

**America Rescue Plan Act** - The plan was introduced by President Biden. More information will be presented over the next few months.

Trustee Berg as Weed Commissioner shared a list of property owners/renter that need to clean up their lots. Letters will be sent to them.

**Parks Commission** – Pavilion painting in the bathrooms will be planned prior to Jamboree Days. Jamboree Days is in full swing.

**Miscellaneous Purchase orders**

Motion by Farrell to approve miscellaneous purchase orders totaling \$1463.63; seconded by Berg. Roll call vote: Farrell – aye, Berg – aye, Lotts – aye, Webb – aye, Baroun – aye. Motion carried 5-0.

**Driveway Permit – Joshua & Stephanie Hoyles**

**Motion by Farrell** to approve the driveway permit for Joshua & Stephanie Hoyles for E Pine St., seconded by Berg. Motion carried.

**Discussion and possible approval of Resolution #21-03 Amendment to the hunting area**

A new map is needed for the resolution. Discussion of the new annexations since the last map was prepared. Consideration after the land swap is completed with Steven McCracken.

**Discussion/consideration of a request by Dwain Trowbridge for expansion of street, water, and sewer of May St. for residential development**

Dwain Trowbridge has asked for the Board to consider the expansion of May street, adding water and sewer to a residential development proposed in 2019. Trowbridge needs engineering plans from the Village. He wants the Village to pay for infrastructure. He asked if we would close Orange Street and give the property to the homeowners.

Trowbridge would like water and sewer to build three buildings before winter.

Financing is the major issue. Engineering needs to be completed. An assessment policy needs to be considered.

**Vouchers**

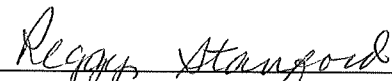
Motion by Farrell to authorize payment of audited vouchers: General Fund - No. 20977-21000, ACH 21053-21071, totaling \$27,611.32; Sewer Utility Fund - No. 3881-3884, totaling \$44,686.15; Water Utility Fund – No. 4268-4276; totaling \$73,369.13; Parks Commission – No. 2003-2005, totaling \$3,849.11; TIF #1 ACH 21072; totaling \$150.00; seconded by Berg. Roll call vote: Farrell – aye, Berg – aye, Lotts – aye, Baroun – aye, Webb – aye. Motion carried 5-0.

**Future Agenda items:** Assessment policy and Orange Street.

Thank you John Farrell III, for your service to the Village as a Village Trustee.

**Adjournment** – Motion by Farrell to adjourn the meeting; seconded by Berg. Motion carried.

Respectfully submitted: \_\_\_\_\_

  
Peggy Stanford, WCMC, Clerk/Treasurer

Approved: \_\_\_\_\_

Brad Lotts, Village President