

## VILLAGE BOARD PROCEEDINGS

The regular meeting of the Village Board, Village of New Auburn, was held on Thursday, July 14, 2016 at 7:00 p.m. at the Village hall.

### **Call to Order, Roll Call, and Pledge of Allegiance**

The meeting was called to order by President Donna Bischel at 7:00 p.m. The Pledge of Allegiance was made. Answering roll call were John Knight, Brad Lotts, Verlyn Motzer, Gary Pitts, and Donna Bischel. Clerk/Treasurer Peggy Stanford was also present.

**Others present:** Mackenzie Berg, Morgan Berg, Shannon Berg, and Jon Bohl.

**Public Comments:** none

### **Meeting Minutes – Board meeting June 9, 2016;**

Motion by Lotts to approve the Board meeting minutes for June 9, 2016; seconded by Motzer. Motion carried.

### **Treasurer's Report**

Motion by Pitts to accept the Treasurer's report as given; seconded by Lotts. Roll call vote: Pitts – aye, Lotts – aye, Motzer – aye, Knight – aye, Bischel – aye. Motion carried 5-0.

### **Reports and Requests of employees/officers**

**Public Safety** – Officer John Farrell was not present. Trustee Motzer spoke about Officer Farrell not being present at the meeting. President Bischel reminded the Board that employee performance needs to be discussed in Closed Session.

**Jamboree Days traffic patterns** – Parking problems are anticipated due to the close of Park St. during the garden tractor pull, East St. cannot handle two sided parking and a two way traffic flow, and minimized parking area with the new fire station.

Motion by Bischel that on Saturday of Jamboree Days that S East St. be one way to the south from Dell St. to Cty Hwy AA for the duration of Saturday July 23, 2016; seconded by Pitts. Motion carried.

No overtime hours are approved for Officer Farrell for Jamboree Days weekend, the hours should be split between the two payroll cycles.

**Disposition of handguns** – two handguns are obsolete and need to be removed from our inventory.

**Painting STOP lines on street** – STOP lines should be considered for all STOP signs when centerline painting occurs. Public Works will need to get costs from Chippewa County and another vendor for line painting Main St., the new blacktop area, and stop signs using the Safe Routes to School plan.

**Public Works** - Jon Bohl was present.

**Rusk Surveying – East Street easement** – President Bischel met with Larry Gotham at the lift station. There are stakes in the ground marking the location of the easement. The Attorney will need to determine if we can work within the easement.

Dave Rosenbrook has asked if we can remove the old sewer pipes that are within the easement. Gotham advises that it can be done but is expensive; the pipes are deep and may not pose problems if built over.

### **CWF Lift station repairs –**

Motion by Pitts to build the lift station within the existing easement and to not purchase land and to have Larry Gotham draw the plans within our easement pending Attorney giving an okay to go ahead; seconded by Motzer. Roll call: Pitts – aye, Motzer – aye, Knight – aye, Lotts – aye, Bischel – aye. Motion carried 5-0.

### **Invoice approval Chippewa County Highway Department, A1 Excavating, and McCarthy Well**

Motion by Lotts to pay the invoice from Chippewa County Highway Department of \$7,223.48 for pulverizing blacktop on Central St.; seconded by Knight. Roll call vote: Lotts – aye, Knight – aye, Motzer – aye, Pitts – no, Bischel – aye, Motion carried 4-1.

Motion by Pitts to pay the invoice for A1 Excavating of \$2,653.00 for curb stop repairs on Central St.; seconded by Lotts. Roll call vote: Pitts – aye, Lotts – aye, Motzer – aye, Knight – aye, Bischel – aye. Motion carried 5-0.

Motion by Pitts to pay the invoice from McCarthy Well Company for a payment on the submersible pump for Well #1 at a cost of \$7,237.50; seconded by Lotts. Roll call vote: Pitts – aye, Lotts – aye, Bischel – aye, Motzer – aye, Knight – aye. Motion carried 5-0.

**Well #1 pump installation** – we are still waiting for approval from the WI DNR on the installation plans.

#### **North St. storm sewer repairs**

The storm sewers behind Sunrise Village and at the end of Spruce St. continually wash out around the catch basins; which makes us believe the joints are not sealed and the dirt is washing into the storm sewers. The Board discussed the problem. First step would be to use a camera to film the storm sewer to view the problems.

**Clerk/Treasurer report** – Peggy Stanford reported.

**CD Renewals** – Motion by Lotts to renew CD's 16391 as a 24-month bump at an APY of 1.25% with Security Bank; seconded by Pitts. Roll call vote: Lotts – aye, Pitts – aye, Motzer – aye, Knight – ay, Bischel – aye. Motion carried 5-0.

**Loan payment Citizens Telephone RBEG loan** – Motion by Pitts to pay off the TIF District #1 loan portion of the Citizens Telephone RBEG loan in the amount of \$50,000; seconded by Lotts. Roll call vote: Pitts – aye, Lotts – aye, Bischel – abstain, Knight – aye, Motzer – aye. Motion carried 4-0 with one abstaining.

Motion by Pitts to pay the annual loan payment from the sewer utility of \$10,300 for the Citizens Telephone RBEG loan; seconded by Knight. Roll call vote: Pitts – aye, Knight – aye, Bischel – aye, Lotts – aye, Motzer – aye. Motion carried 5-0.

**Appliance Day** – a vendor has not been found for the Appliance Day; the day is tentative scheduled for September.

#### **Invoice approval for fire station – Bauman Construction, Ratsch Engineering, and WCWRPC**

Motion by Lotts to pay Bauman Construction of Chippewa Falls, Inc., \$52,800 as final payment for construction of the new fire station; seconded by Knight. Roll call votes: Lotts – aye, Knight – aye, Motzer – aye, Pitts – aye, Bischel – abstain. Motion carried 4-0 with one abstaining.

Motion by Pitts to pay Ratsch Engineering Company, Ltd, \$1,000 as final payment for engineering of the new fire station; seconded by Lotts. Roll call votes: Pitts – aye, Lotts – aye, Motzer – aye, Knight – aye, Bischel – abstain. Motion carried 4-0 with one abstaining.

Motion by Lotts to pay West Central Wisconsin Regional Planning Commission (WCWRPC), \$14,000 as payment for grant administration of the new fire station; seconded by Motzer. Roll call votes: Lotts – aye, Motzer – aye, Pitts – aye, Knight – aye, Bischel – abstain. Motion carried 4-0 with one abstaining.

Clerk/Treasurer Stanford asked the Board for approval to draw money from the short-term note at Security Bank to pay the last of the fire station invoice. Consensus of the Board to draw an additional \$77,800 from the loan balance to pay the invoices.

The Board was asked if the brush chipping schedule could be altered to have the chipping on July 18 and not July 25<sup>th</sup> to accommodate our recent storm windfalls and sprucing up for Jamboree Days. Consensus of the Board that this was okay.

#### **Board report**

##### **Invoice approval grant writing WCWRPC for Safe Routes to School**

Motion by Knight to approve for payment the invoice from West Central Wisconsin Regional Planning Commission (WCWRPC) in the amount of \$2000 for the New Auburn Safe Routes to school Project; seconded by Lotts. Roll call vote: Knight – aye, Lotts – aye, Pitts – aye, Bischel – aye, Motzer – aye. Motion carried 5-0.

##### **Fireworks events waiver fee**

Motion by Motzer to waive the \$20 fee for the fireworks events on July 3, 2016 and July 23, 2016 sponsored by Sarah Michielson Knipfer and Gotta Have Fireworks, LLC; seconded by Lotts. Roll call vote: Motzer – aye, Lotts – aye, Pitts – aye, Bischel – no, Knight – aye. Motion carried 4-1.

**Carrie Kollwitz request to waive park pavilion user fee** – Carrie Kollwitz is conducting a community meeting on August 24<sup>th</sup> from 6 – 9 p.m. on suicide awareness and mental health within our community. She has asked for a waiver of the pavilion user fee.

Motion by Motzer to waive the park user fee on August 24, 2016 as requested by Carrie Kollwitz; seconded by Lotts. Roll call vote: Motzer – aye, Lotts – aye, Knight – aye, Pitts – aye, Bischel – aye. Motion carried 5-0.

**May St. Privilege in Street with Joel Videen** – President Bischel spoke with Joel Videen about the drainage problem with the driveway on May St. Videen is willing to correct the problem, but needs direction with what we want done. The Board discussed possible solutions to the problem but no plan was approved.

### **Parks Commission**

**Parks Commission restructuring ordinance** – The Board reviewed the draft of ordinance changes for 2.08(F) Parks Commissioners. The ordinance changes are in line with the Planning Commission structure. The Board would like the changes run by the attorney and drafted for final approval.

**Jamboree Days events** – the schedule of events for Jamboree Days was reviewed.

### **Miscellaneous Purchase orders**

Motion by Lotts to approve miscellaneous purchase orders totaling \$1,728.65; seconded by Motzer. Motion carried.

### **Picnic licenses**

Motion by Pitts to grant a picnic license to sell beer and wine to the New Auburn Softball Association for Jamboree Days July 22, 23, & 24, 2016 for all of a one story building and fenced in area at the New Auburn Community Park; seconded by Motzer. Roll call vote: Pitts – aye, Motzer – no, Knight – aye, Lotts – aye, Bischel – aye. Motion carried 4-1.

Motion by Pitts to grant a picnic license to sell beer and wine to the Bethel Lutheran Church Bethel Boogie on September 10, 2016 for all of the park pavilion at the New Auburn Community Park; seconded by Lotts. Roll call vote: Pitts – aye, Lotts – aye, Bischel – aye, Knight – aye, Motzer – no. Motion carried 4-1.

### **Operator Licenses**

Motion by Pitts to grant an operator licenses to Serve Fermented Malt Beverages & Intoxicating Liquors provided qualifications for licensing have been met to Erica Hobeck, Troy Robey, and Jennifer Robey for the licensing year ending June 30, 2017; seconded by Lotts. Motion carried 4-1.

Motion by Lotts to deny an operator license to Serve Fermented Malt Beverages & Intoxicating Liquors for Kari Olson due to an incomplete application and felony drug charges; seconded by Bischel. Roll call vote: Lotts – aye, Bischel – aye, Pitts – aye, Knight – no, Motzer – no. Motion carried 3-2.

Clerk/Treasurer Stanford was asked to send notice to Olson and offer her the opportunity to appeal the decision.

Motion by Lotts to grant an operator license to Serve Fermented Malt Beverages & Intoxicating Liquors provided qualifications for licensing have been met to Ashley Jarvinen-Pitts for the licensing year ending June 30, 2017; seconded by Bischel. Roll call vote: Lotts – aye, Bischel – aye, Knight – aye, Motzer – no, Pitts – abstained. Motion carried 3-1 with one abstaining.

### **Land purchase offer for lift station**

Motion by Pitts to not purchase land from Dave Rosenbrook or whoever for the lift station on East St., seconded by Knight. Roll call vote: Pitts – aye, Knight – aye, Lotts – aye, Bischel – aye, Motzer – abstain. Motion carried 4-0 with one abstaining.

### **Vouchers**

Motion by Bischel to authorize payment of audited vouchers: General Fund - No. 19007-19040 ACH 16141-16166, 16168-16172 totaling \$108,330.18; Sewer Utility Fund - No. 3499-3503, ACH 16167, totaling \$5,065.81; Water Utility Fund – No. 3677-3686, Totaling \$13,648.93; seconded by Pitts. Roll call vote: Bischel – aye, Pitts – aye, Motzer – aye, Knight – aye, Lotts – aye. Motion carried 5-0.

**Future agenda items**

Future agenda items: sidewalks on Central St. at new paving; line painting; videoing North St. storm sewers; follow up with Videen on May St. driveway privilege; playground at park;

**Adjournment**

Motion by Pitts to adjourn the meeting at 8:53 p.m.; seconded by Knight. Motion carried.

Respectfully submitted: \_\_\_\_\_

Peggy Stanford, WCMC; Clerk/Treasurer

Approved: \_\_\_\_\_

Donna Bischel, Village President