

VILLAGE OF NEW AUBURN COMPLIANCE ASSURANCE PLAN

Purpose: This policy will establish standard guidelines that will lead to compliance with the Village of New Auburn's recycling ordinance.

The Governing Board is responsible for enforcing the Village of New Auburn's recycling ordinance. The Village of New Auburn's staff and personnel shall follow the guidelines identified in this Compliance Assurance Plan in response to issues associated with recycling and solid waste. This plan is intended to meet the requirements of s. NR 544.04(9g), Wis. Adm. Code as well as the Village of New Auburn's recycling ordinance.

Example 1:

Problem: Property found to have no methods for recycling in place.

Compliance Strategy:

1st Response: Village Clerk/Treasurer shall send a letter to property owner reminding them of the requirement to comply with local recycling ordinances. Other educational materials will also be provided as needed.

2nd Response: Village Clerk/Treasurer shall send a letter to property owner giving them 30 days to comply with local recycling ordinances. Copy of letter shall be sent to the New Auburn Police Department.

After 30 days has passed Village of New Auburn's staff shall inspect property to determine if property is in compliance with ordinance. If found to be non-compliant, Village Marshal will issue the property owner a citation per code

Example 2:

Problem: Unacceptable materials found mixed with recyclables.

Compliance Strategy: Recycling dumpsite employee shall notify resident of the problem and verbally outline to them the correct procedure.

Continue occurrences shall result in letter issued by the Village Clerk/Treasurer. If compliance is not achieved the Village Marshal shall issue a citation per code.

Example 3:

Problem: Recyclable materials found in trash.

Compliance Strategy: Recycling dumpsite employee shall notify resident of the problem and verbally outline to them the correct procedure.

Continue occurrences shall result in letter issued by the Village Clerk/Treasurer. If compliance is not achieved the Village Marshal shall issue a citation per code.

Please refer to the following matrix for additional help with different recycling problems.

Residential Recycling Program

Type of Problem	Drop-off site attendant rejects materials	Provide educational materials	Verbal Warning	Designated official issues warning letter	Issue Citation	Other
Trash found mixed with recyclables	X	X	X	X	X	
Recyclables found in trash	X	X	X	X	X	
Resident is not recycling	X	X	X	X	X	
Hauler mixes separated recyclables with trash			X	X	X	X

Multi-Family Apartments & Business Recycling Program

Type of Problem	Provide owner or operator with educational materials	Perform side visit to offer suggestions for improvement	Require facility to obtain adequate receptacles	Verbal Warning	Designated official issues warning letter	Issue Citation	Other
No recycling receptacles available	X	X	X	X	X	X	
High level of contamination in dumpsters	X	X		X	X	X	
Not all required materials are being recycled	X	X		X	X	X	
Hauler mixes separated recyclables with trash				X	X	X	X