

VILLAGE BOARD PROCEEDINGS

The regular meeting of the Village Board, Village of New Auburn, was held on Thursday, September 14, 2017 at 7:00 p.m. at the Village hall.

Call to Order, Roll Call, and Pledge of Allegiance

The meeting was called to order by President Donna Bischel at 7:00 p.m. Answering roll call were Donna Bischel, Shannon Berg, Brad Lotts, and Gary Pitts. Robert W. Lemmons was absent. Clerk/Treasurer Peggy Stanford was also present.

The Pledge of Allegiance was made.

Others present: Morgan Berg, Andrew Clark, Patricia Goodremote, Ezra Gotham, Patty Kellen, Art Klingenberg, Nicole Klingenberg, Dan Moos, Verlyn Motzer, Terry Olson, and Tim Schilla.

Meeting Minutes – Board meeting August 10, 2017

Motion by Pitts to approve the Board meeting minutes for August 10, 2017; seconded by Berg. Motion carried.

Treasurer's Report

Motion by Berg to accept the Treasurer's report as read; seconded by Pitts. Roll call vote: Berg – aye, Pitts – aye, Lotts – aye, Bischel – aye. Motion carried 4-0.

Public Comments:

Terry Olson commented that a pile of garbage needs to be removed in the alley east of his house.

Tim Schilla is concerned about the school bus stopping on County Line Rd. The bus picks five children on the back side of the hill. The speed needs to be lowered and/or adding school bus stop signs would help the situation.

Consensus of the Board to move the agenda item Shared Sign Purchase with Elm St. businesses to accommodate parties present.

Shared sign purchase with Elm St. Businesses - Tim Schilla from Auburn Rod & Custom and Patty Kellen from Northern Knack would like to put a directional traffic sign on Cty Hwy 55 for traffic to their businesses and to extend an invitation to include the Village hall. They would like the business name and an arrow showing direction. The sign would be two sided in one location. The best spot would be on the west side of the Cty Hwy 55. Stanford has found that the County owns more property of the right-of-way at this location. If the area belonged to the railroad they will not approve the placement of a sign.

Motion by Bischel that the Village is in favor of having the Village added to the sign on the west side of the Hwy 55 if they can or the east side if we can work out; seconded by Lotts. Roll call – Bischel – aye, Lotts – aye, Berg – aye, Pitts – aye. Motion carried 4-0.

Reports and Requests of employees/officers

Public Safety

Law enforcement update – Sergeant Andrew Clark, Chippewa County Sheriff's office, was present to report on public safety. Clark reported service information for August, eight citations were issued and 23 traffic warnings. Copies of the Village ordinances have been received and work has begun on the possible enforcement tools for them.

Contract with Chippewa County Sheriff office - Questions were asked regarding extending the contract or developing a new contract with the Chippewa County Sheriff's Department. Lt. Gibson is planning for a meeting with the Barron County Sheriff's Office to work out details for how to operate inside Barron County. The Chippewa and Barron County DA's have agreed that all crimes in the Village can be prosecuted in Chippewa County. State law allows for crimes within ¼ mile of the county line to be prosecuted in either county. The village limits to the north in Barron County fall within that ¼ mile limit.

Consideration of items for a contract with the Chippewa County Sheriff's Department: How we are going to handle Village ordinances? Sergeant Clark will return with the request to ask how other departments have handled this situation.

Chief Zwiefelhofer Bloomer PD update – no action at this time.

Consensus of the Board to move the agenda item Property Survey and Tree Removal to accommodate parties present.

Tree removal from Art Klingenberg property – legal counsel

Art Klingenberg and Nicole Klingenberg were present at the meeting to discuss removal of a walnut tree on their property located at 121 E Main Street, on the south property line that abuts to the Donald Wulf property. Art Klingenberg indicated at the last meeting that the tree was not located on the alley – that the property was his and we had no permission to remove the tree and take the wood.

Art Klingenberg stated that he was going to press charges against the Village. President Bischel stated that if we are going to be charged we need legal counsel and we should not be discussing this now. Klingenberg then said that he is not pressing charges. Klingenberg stated that the easement does not give the right to take down the tree or take the wood without notifying the property owner.

Motion by Berg to let Attorney Flory review the property survey and respond to the complaint with the Klingenberg's; seconded by Pitts. Motion carried.

Property survey and sewer easement correction –

Ezra Gotham from Rusk Surveying was present to explain what the map of survey showed. Gotham stated that the survey contains three Plats in this block and a discontinuance of part of an alley. The survey is a retracement of the 1955 sewer easement described in Document No. 284898 and 284888 of Chippewa County Records. The tree stump is in the easement. Most of the stump is on the property owned by Donald Wulf.

The survey shows a problem on the Troy Robey property located at the west leg of the easement that runs North/South. The current description places the easement under the East edge of the Robey's garage and not over the sewer main. Attorney Flory would be able to draft a corrected sewer easement and asked if the Surveyor could draft a legal description for the document. The Board would like a draft prepared for the next meeting taking into consideration the Robey's large trees and the actual location of the sewer main.

Reports and Requests of employees/officers (cont'd)

Public Works – Dan Moos was present.

Sidewalk around park shelter – One bid was received for construction of completing the sidewalk around the park shelter. We are experiencing washout of the bedding sand under the concrete of the main building. TDM Concrete bid \$1740 for the concrete work at the same width and depth plus we pay for the fill under the concrete. No other estimates were received.

Motion by Lotts to have TDM Concrete install the remaining concrete around the park shelter at a cost of \$1740 for the concrete work, the Village to pay for the fill under the concrete; seconded by Berg. Roll call vote: Lotts – aye, Berg – aye, Pitts – aye, Bischel – abstain. Motion carried 3-0, with 1 abstaining.

Cty Hwy SS & M highway improvements –The County is planning on redoing sections of Cty Hwy M and Cty Hwy SS in the Village. They plan on using concrete by the railroad tracks and they are putting in heavy asphalt in the other areas. Sidewalks, water and sewer are the Village's responsibility.

Village wants to replace the water main under the heavy asphalt in this area. This is costly but if we don't the Village would face major repair costs if the main breaks later. We anticipate that the main will be replaced under the area replaced with cement surface by the County's plan. Additional water mains under Front St. and Columbia St. that connect to Cty Hwy M need to be evaluated also. The Village needs engineering advice. The County is using SEH for the project. The Board advised to get a cost estimate from SEH for the price on this project for engineering and project cost.

WWTP – LED light proposal Crane Engineering – Crane Engineering provided a proposal for panel lights and shutdown alarms at the blower building.

Motion by Lotts to postpone consideration until drafting the 2018 budget; seconded by Pitts. Motion carried.

Shouldering East St. from Pine St. north to Hwy M – Chippewa County Highway provided a cost estimate of \$500 to do the shouldering but we would have to blade the dirt.

Motion by Bischel to have Chippewa County Highway to do shouldering of East St. from Pine St. north to Hwy M at a cost of \$500; seconded by Berg. Roll call: Bischel – aye, Berg – aye, Pitts – aye, Lotts – aye. Motion carried 4-0.

Training for water certification – Jon Bohl requested to attend three separate training sessions in Plover sponsored by the WRWA on October 24, 25, & 26 for water certification. Consensus of the Board that Bohl should plan for something closer to lessen the overall cost.

Trustee Pitts asked Moos to check on the cost of reflective strips for the stop sign posts.

Brandi Still has contacted the Village and asked who is responsible for replacement of sidewalk outside the bar.

Jon Bohl has been off work on a medical leave. Moos asked if the Board could help with closing the dumpster site if needed.

Proposed closed session pursuant to WI §19.85(1)(b) discipline and licensing, specifically hearing on server license.

Motion by Bischel to move to closed session pursuant to WI §19.85(1)(b) discipline and licensing, specifically hearing on server license; seconded by Pitts. Roll call vote: Bischel – aye, Pitts – aye, Berg – aye, Lotts – aye. Motion carried 4-0. Peggy Stanford, Jeremy Nelson and Andrew Clark were present during closed session.

Re-convene to open session

Motion by Bischel to return to open session; seconded by Pitts. Motion carried.

Consideration of issues discussed in closed session

Motion by Berg to grant an operator license to Serve Fermented Malt Beverages & Intoxicating Liquors provided qualifications for licensing have been met for the licensing year ending June 30, 2018 to Jeremy Nelson; seconded by Lotts. Motion carried.

Reports and Requests of employees/officers (cont'd)

Clerk/Treasurer report – Peggy Stanford reported.

PSC rate file Water Utility – the PSC has provided the draft rate file for the water utility increase. The public hearing was held Wednesday, September 13, 2017 at 11 a.m. The hearing was a telephonic meeting at the Village hall, Shannon Berg and Peggy Stanford were present for the utility. The PSC will make the final decision and make notice to the utility. The water rate increase will be effective October 1, 2017 and be billed on January 10, 2018. The average residential customer using 8,000 gallons of water per quarter will experience an increase of 46.15% on the water portion of their utility bill.

Population figures – 2017 population figures are estimated by the Department of Administration. Barron County equals 28 and Chippewa County equals 521; totaling population figure of 549. If the Board disagrees with the figure an appeal process is available.

Budget Information – a 2017 budget comparison was distributed to the Board members.

Budget preparation schedule – a preliminary schedule was reviewed.

Motion by Bischel to hold special board meetings on October 21, 2017 at 2 p.m. to conduct a budget workshop and December 7, 2017 at 7 p.m. to hold the public budget hearing for the 2018 budget; seconded Lotts. Motion carried.

Chippewa Humane Association animal contract – a proposed renewal contract for 2018 proposes a flat per capita rate of \$1.14 per the 2016 estimated census received from the WI DOA or \$593.94. This is an increase of \$.02 from 2017.

Motion by Bischel to renew the Chippewa Humane Association animal contract for 2018; seconded by Berg. Roll call vote: Bischel – aye, Berg – aye, Lotts – aye, Pitts – aye. Motion carried 4-0.

Leadership training seminar – Clerk/Treasurer Stanford asked to attend a Management and Supervisory Leadership Training Program in Wausau on October 16, 17, & 18, 2017. The program is hosted by North Central Technical College.

Motion by Bischel to approve Peggy Stanford to attend the Leadership training seminar in Wausau October 16 - 18, 2017 and pay the registration fee of \$499 plus travel and meals; seconded by Berg. Roll call vote: Bischel – aye, Berg – aye, Lotts – aye, Pitts – no. Motion carried 3-1.

Stanford also reported that Tony Boehm has resigned from the Zoning Board of Appeals. The Recycling grant application is being prepared to meet the due date of October 1, 2017. Annexation fees are due to the Town of Dovre.

Board Report –

Real estate assessment appeal Superior Silica Sand – Notice was received from the Department of Revenue that Superior Silica Sands was appealing their property assessment. The Board needs to take no action now not until the DOR approves the appeal.

Parks Commission – Brief discussion of the playground equipment. Meeting scheduled Sept. 18th.

Miscellaneous Purchase orders

Motion by Lotts to approve miscellaneous purchase orders totaling \$1,505.26; seconded by Pitts. Roll call vote: Lotts – aye, Pitts – aye, Berg – aye, Bischel – aye. Motion carried 4-0.

Driveway permits

Bruce Durand owner of Frontier Sand, LLC made application for two driveways to access County Highway 55 from his property located at 305 Cty Hwy AA.

Motion by Lotts to approve both driveway permit applications for Bruce Durand and to allow the driveway width of 35 feet to the north driveway and to allow a driveway width of 50 feet to the south driveway by the proposed rail crossing contingent upon approval from Chippewa County Highway Department; seconded by Pitts. Roll call vote: Lotts – aye, Pitts – aye, Berg – aye, Bischel – abstain. Motion carried 3-0 with 1 abstaining.

Vouchers

Motion by Bischel to authorize payment of audited vouchers: General Fund - No. 19494-19525, ACH 17179-17199, 17201-17204, Void 19505; totaling \$222,302.75; Sewer Utility Fund - No. 3590-3596, ACH 17200; totaling \$77,486.40; Water Utility Fund – No. 3805-3813, totaling \$11,203.59; Parks Commission – No. 1927, 1929, totaling \$1,312.19; seconded by Berg. Roll call vote: Bischel – aye, Berg – aye, Pitts – aye, Lotts – aye. Motion carried 4-0.

Operator Licenses

Applications for licensure were presented for Mary Greger and Holly Anderson. Both applications were postponed for consideration until the next meeting.

Motion by Bischel to deny the application for a license to Serve Fermented Malt Beverages & Intoxicating Liquors for Joshua Glinski based on the recommendation of Officer Andrew Clark regarding his conviction record as a habitual law offender; seconded by Pitts. Motion carried.

Motion by Bischel to deny the application for a license to Serve Fermented Malt Beverages & Intoxicating Liquors for Melissa Tzanahua-Mellado based on the recommendation of Officer Andrew Clark regarding her conviction record as a habitual law offender; seconded by Pitts. Motion carried.

Clerk/Treasurer Stanford will notify Glinski and Tzanahua-Mellado about the license denial and provide information that they may request a Board hearing on this action.

Future agenda items

Agenda items for future meetings: Sewer easement Troy Robey property; review licensing points system for liquor and bartender licenses; sign for Elm St.; school bus signs on County Line road; and the Terry Olson complaint.

Adjournment -

Motion by Pitts to adjourn the meeting at 10:07 p.m.; seconded by Lotts. Motion carried.

Respectfully submitted: _____
Peggy Stanford, WCMC, Clerk/Treasurer

Approved: _____
Donna Bischel, Village President