

VILLAGE BOARD PROCEEDINGS

The regular meeting of the Village Board, Village of New Auburn, was held on Thursday, August 10, 2017 at 7:00 p.m. at the Village hall.

Call to Order, Roll Call, and Pledge of Allegiance

The meeting was called to order by President Donna Bischel at 7:00 p.m. Answering roll call were Donna Bischel, Shannon Berg, Robert W. Lemmons, Brad Lotts, and Gary Pitts. Clerk/Treasurer Peggy Stanford was also present.

The Pledge of Allegiance was made.

Others present: Larry Gotham, Mitch Gibson, Jim Jarecki, Art Klingenberg, Nicole Klingenberg, Dan Moos, and Verlyn Motzer.

Public Comments:

Verlyn Motzer made comments about paying for sidewalks from the general fund; and the need for the deputy clerk/treasurer to be working 20 hours a week.

Meeting Minutes – Board meeting July 13, 2017 and updated Board Minutes June 9, 2017

Clerk/Treasurer Stanford reported three errors in the Board Minutes for June 9, 2017. Item 1 is on page 978, paragraph 14, sentence two should read Crane Engineering is working... not LW Allen. Item 2 is on page 980 Mobile Home Park License expires on June 30, 2018 not on June 20, 2018. Item 3 is on page 980 Waste Collection (Management) Permit expires on December 31, 2017 not June 30, 2018.

Motion by Lemmons to approve the Board meeting minutes for July 13, 2017 and the corrected June 8, 2017 minutes; seconded by Lotts. Motion carried.

Treasurer's Report

Motion by Berg to accept the Treasurer's report as given; seconded by Lemmons. Roll call vote: Berg – aye, Lemmons – aye, Lotts – aye, Pitts – aye, Bischel – aye. Motion carried 5-0.

Reports and Requests of employees/officers

Public Safety

Law enforcement update – Mitch Gibson and Jim Jarecki, Chippewa County Sheriff's office, were present to report on public safety. Gibson reported service information for July. The Board expressed the need for more patrolling in the school area. Gibson stated he will schedule a meeting with administration at the school and Barron County Sheriff's office before school starts to discuss school concerns. Questions about the New Auburn Municipal Court and continuation of the court; during the month; July had two tickets issued.

Verlyn Motzer asked if Park Street could be watched more; traffic appears to be flying by.

Do people know who to call for service? Discussed advertising in the Bloomer and Chetek papers. Or consider a link on Facebook for complaints.

Contract with Chippewa County Sheriff office - Questions were asked regarding extending the contract or developing a new contract with the Chippewa County Sheriff's Department.

Motion by Bischel to continue working under our current Memorandum of Understanding with Chippewa County Sheriff's Office until terms of a contract can be considered; seconded by Lemmons. Roll call vote: Bischel – aye, Lemmons – aye, Lotts – aye, Pitts – no, Berg – no. Motion carried 3-2.

Consideration of items for a long-term contract with the Chippewa County Sheriff's Department: 30 hours per week of service. Chippewa County Corporate Counsel and Administrator would need to be involved in the drafting of a contract. How will this affect our Village ordinances. How often are the ordinances cited. \$37 per hour includes car, administration and insurance. A two to three year contract provides stability for Chippewa County.

Re-evaluate police department points system for liquor licenses – no action at this time.

Public Works – Dan Moos was present.

Tree removal from Art Klingenberg property – Art Klingenberg and Nicole Klingenberg were present at the meeting to discuss removal of a walnut tree on their property located at 121 E Main

Street, on the south property line that abuts to the Donald Wulf property. Art Klingenberg indicated that the tree was not located on the alley – that the property was his and we had no permission to remove the tree and take the wood.

The Village had the tree removed in what was thought to be our alley. The tree was half dead with branches in the power lines. Xcel Energy was notified about removing the tree and they sent their contracted tree cutter Zielie Tree Service to top the tree Wednesday, 7/19/17. Eco Tree finished cutting the tree down. Jim Henry from Eco Tree reported that the log was punky in the middle and had no value as a saw log. The firewood was removed over the next 5 days.

The Klingenberg's had brought this to the Village's attention prior to the meeting. We had Rusk Surveying complete a land records search for the Village and found a recorded sewer easement from 1955. It was found that a sewer easement runs through this area and is not an alley. The alley ends further to the east at the Lemmons property at the NW corner of O.L. 11.

The Klingenberg's feel that the tree had value because it was a mature walnut tree. When asked what they feel it would take to settle; Art Klingenberg stated \$2000.

Consensus of the Board that the alley and easement be surveyed in this area to show where the tree is located.

Bid opening for fencing – The Village advertised for sealed bids for the used fencing removed from the Village park; approximately 400 linear feet of 4' chain link fence; 140 linear feet of 8' chain link fence; and posts. The posts may be bent and have cement at ends; items sold as a whole lot, AS IS. Bid opening at the 8-10-2017 meeting. One bid was received and opened from Duane Robey for \$40.

Motion by Lemmons to accept the bid from Duane Robey of \$40. for the old park fencing; seconded by Lotts. Roll call vote: Lemmons – aye, Lotts – aye, Pitts – aye, Berg – aye, Bischel – aye. Motion carried 5-0.

East St. Lift Station project update, pay request, and change orders – Larry Gotham was present from Morgan & Parmley. The lift station is up and running. Gotham provided a punch list for the project completion needs. Other items that are not on the list include install asphalt paving when area dries up. Public works requests the propane tank be mounted and a privacy fence around the back.

Motion by Lotts to approve for payment pay request No. 3 from A-1 Excavating totaling \$53,629.68; seconded by Berg. Roll call vote: Lotts – aye, Berg – aye, Pitts – aye, Lemmons – aye, Bischel – aye. Motion carried 5-0.

Alarm at Well #1 – Motion by Bischel to add to the original Altronix contract the installation of intrusion logic system at a cost of \$1999.06; seconded by Lemmons. Roll call vote: Bischel – aye, Lemmons – aye, Lotts – aye, Bischel – aye, Pitts – aye. Motion carried 5-0.

Disposal of old pumps from East St. lift station – Moos asked about disposal of the old pumps from the East St. lift station. Consensus of the Board to see if we can trade for a back-up pump.

Reminder to apply for the Focus on Energy for the VFD's installed at the lift station.

Gotham suggests that the Board contact the Mattson's who own property next to the seepage cells to see if they are interested in selling property for future sewer work.

Cost estimates B&B Electric WWTP blower estimates - Motion by Lemmons to accept the bid of \$5,170 from B&B Electric to complete electrical connections, labor & material at the waste water treatment plant to support installation of new blower pumps; seconded by Berg. Roll call vote: Lemmons – aye, Berg – aye, Bischel – aye, Pitts – aye, Lotts – aye. Motion carried 5-0.

Park drainage ditch digging – cost estimates for digging the drainage ditch in the park were reviewed. Three estimates were received from A-1 Excavating, Stolt Excavating & Trucking, and Chippewa Valley Excavating. Bids were submitted in two parts. One was for the swale running west to east across the park. And two was for ditch digging along Cty Hwy SS from Park St. south to the swale.

The swale work needs to wait until the county replaces the culvert under Cty Hwy SS. The Board would like to do the ditch digging along Cty Hwy SS.

Motion by Lotts to have Stolt Excavating & Trucking do the ditch digging along Cty Hwy SS at a cost of \$4,750; seconded by Lemmons. Roll call vote: Lotts – aye, Lemmons – aye, Pitts – aye, Berg – aye, Bischel – aye. Motion carried 5-0.

Sidewalk around park shelter – Motion by Bischel to request bids to complete the sidewalk around the park shelter using the same specs as last year's bid; seconded by Lemmons. Motion carried.

Cty Hwy SS & M Highway improvements – Dan Moos and Jon Bohl met with Fred Anderson at the Chippewa County Highway Department. President Bischel was unable to attend. The County is planning on redoing sections of Cty Hwy M and Cty Hwy SS in the Village. They plan on using concrete by the railroad tracks and they are putting in heavy asphalt in the other areas. Sidewalks, water and sewer are the Village's responsibility.

Consensus of the Board that they need to put in the water mains under the streets which includes from Columbia Street east through the intersection of Hwy M & SS, that this should be part of the project and not the Village's responsibility. Moos was asked to forward the information to Fred Anderson.

Street patching Pine & Spruce St. – Chippewa County will be in next week to do paving. Moos asked to include the street patching from the valve repair at Pine & Spruce Street. The estimated cost was not over \$1000. Consensus of the Board to go ahead now with the street patching.

Street painting needs to be completed in the pedestrian walk way by the school.

Lane tank completed the tower inspection. A full report will be coming but initial report shows we will need to do painting inside the tower in next 2-3 years. We also need to add more safety equipment at the top of the tower.

Moos reported that the valve on Pine & Spruce Street was done by A-1 Excavating today; the culvert on Tarr Road has been replaced; the blowers & VFD at waste water treatment plant are in; and the water testing for lead and copper in specific households will be done next week.

Trustee Pitts asked that the electric meter be read when events are scheduled at the park pavilion.

Clerk/Treasurer report – Peggy Stanford reported.

Pavilion fee waiver for Freedom Community Church and Vacation Bible School - Motion by Bischel to waive the pavilion fees for the Freedom Community Church for August 26, 2017 and for the Community Vacation Bible School for June 26, July 3, 10, 17, 24, 31, 2017; seconded by Lotts. Roll call vote: Bischel – aye, Lotts – aye, Lemmons – aye, Berg - aye, Pitts – aye. Motion carried 5-0.

Sustainability Plan Sewer Utility – Motion by Bischel to adopt Resolution #17-04 to Change the Sewer Asset Equivalent Inventory and Annual Replacement Fund; seconded by Lemmons. Roll call vote: Bischel – aye, Lemmons – aye, Lotts – aye, Berg - aye, Pitts – aye. Motion carried 5-0.

PSC rate file Water Utility – the PSC has provided the draft rate file for the water utility increase. They provided dates to hold the public hearing. The Board selected Wednesday, September 13, 2017 at 11 a.m. The hearing will be a telephonic meeting at the Village hall. Notice of hearing will be published and information may also be found on the PSC website.

Board Report –

Park playground equipment – Consensus of the Board to advertise for fund donations to purchase playground equipment for the park.

Born Learning trail – Motion by Lotts to move ahead with the installation of the "Born Learning Trail" at the park as proposed by the United Way; seconded by Berg. Motion carried.

Judge training October 5-6, 2017 in Stevens Point – Motion by Bischel to approve the Municipal Judge to go to training in Stevens Point, WI on October 5 and 6, 2017 to complete continuation credits reimbursement for lodging, wages, mileage, and meals; seconded by Berg. Roll call vote: Bischel – aye, Berg – aye, Pitts – aye, Lotts – aye, Lemmons – aye. Motion carried 5-0.

Miscellaneous Purchase orders

Motion by Lemmons to approve miscellaneous purchase orders totaling \$1,250.31; seconded by Lotts. Roll call vote: Lemmons – aye, Lotts – aye, Pitts – aye, Berg – aye, Bischel – aye. Motion carried 5-0.

Operator Licenses

Motion by Lemmons to grant an operator license to Serve Fermented Malt Beverages & Intoxicating Liquors provided qualifications for licensing have been met for the licensing year ending June 30, 2018 to Emily Erickson; seconded by Berg. Motion carried.

The Board asked that Jeremy Nelson to attend the meeting to discuss Nelson's application for licensing. Jeremy Nelson did not attend the meeting. Notification was made via telephone, two messages were left for Nelson outlining the request and meeting time. No return call was received.

Motion by Pitts to deny the application for a license to Serve Fermented Malt Beverages & Intoxicating Liquors for Jeremy Nelson based on the recommendation of Officer Andrew Clark regarding Nelson's conviction record; seconded by Lemmons. Motion carried.

Special Assessment Ordinance –

The Board reviewed ordinance Chapter 5.01(18) Special Assessment Procedures and Chapter 14.01(3) Sidewalk Construction and Repair. The Board will consider a written plan for sidewalks at budget preparation time.

Vouchers

Motion by Bischel to authorize payment of audited vouchers: General Fund - No. 19469-19493, ACH 17156-17172, 17174-17178; totaling \$31,381.98; Sewer Utility Fund - No. 3585-3589, ACH 17173; totaling \$34,609.80; Water Utility Fund – No. 3798-3804, totaling \$4,397.36; Parks Commission – No. 1916-1926, 1928, 1940-1941, totaling \$7,220.72; seconded by Lemmons. Roll call vote: Bischel – aye, Lemmons – aye, Berg – aye, Lotts – aye, Pitts – aye. Motion carried 5-0.

Future agenda items

Agenda items for future meetings: Sidewalk bids at park shelter; budget update for 2017; Art Klingenberg-Village tree removal - property survey and legal counsel.

Proposed closed session and associated agenda items regarding closed session – not used.

Adjournment

Motion by Lemmons to adjourn the meeting at 10:30 p.m.; seconded by Berg. Motion carried.

Respectfully submitted: _____
Peggy Stanford, WCMC, Clerk/Treasurer

Approved: _____
Donna Bischel, Village President