

VILLAGE BOARD PROCEEDINGS

The regular meeting of the Village Board, Village of New Auburn, was held on Thursday, November 9, 2017 at 7:00 p.m. at the Village hall.

Call to Order, Roll Call, and Pledge of Allegiance

The meeting was called to order by President Donna Bischel at 7:00 p.m. Answering roll call were Donna Bischel, Shannon Berg, Brad Lotts, and Gary Pitts. Robert W. Lemmons was absent. Clerk/Treasurer Peggy Stanford was also present.

The Pledge of Allegiance was made.

Others present: Jon Bohl, Officer Andy Clark, Larry Gotham, Patricia Goodremote, Art Klingenberg, and Marlene North.

Public Comments

Art Klingenberg – the Board has heard nothing new on the tree, they are still waiting for the response from the attorney.

Patricia Goodremote – commented on the increase in the water utility, what the employees earn, and that this should be listed in the minutes.

Meeting Minutes – Board meeting October 12 and 28, 2017

Motion by Lotts to approve the Board meeting minutes for October 12 and October 28, 2017; seconded by Berg. Motion carried.

Treasurer's Report – the report postponed until the next meeting.

Reports and Requests of employees/officers

Public Safety

Law enforcement update – Officer Andrew Clark, Chippewa County Sheriff's office, was present to report on public safety. He reported service information for October, ten citations were issued and 29 traffic warnings. The Sheriff's office would like to complete a joint press release with the Village Board announcing the contracted services with the Village. They would also like to create a page on its website for Village residents to report non-emergency incidents if they choose. This page could be linked to the New Auburn website.

Sale of police property – An inventory of police equipment was prepared by Officer Clark and Clerk/Treasurer Stanford and shared with the Board. The Board questioned what items would be functional in two years.

Public Works – Jon Bohl was present.

East St. Lift station project update - Larry Gotham was present from Morgan and Parmley. The East St. lift station is nearing an end of the punch list. A1 is waiting for their subcontractor to fix the hinge on a door and lock for the pad lock latches and external handles and a junction box. When the last items are done then the DNR will sign off.

Update Cty Hwy SS & M highway improvements – Larry Gotham presented an estimate proposal for the Main St. CTH M Reconstruction & Water Main Loop. The intent to file was made for the SDWLF by the deadline. The full application for fund is due in June. The Board will need to decide in March if they are going to proceed with the project. The DNR uses a point system to determine which projects are eligible for principal forgiveness. This project will eliminate two deficiencies from our last water inspection and may increase our point totals. The first deficiency is that the sewer main within fifty feet of a well must be made of water main materials. The second deficiency is the need to loop the water main.

The Board reviewed sewer tving of the sewer main on Front St. and E. Dell St. completed by R&R Waste Systems Cleaning.

Park shelter crack in concrete – no contact made with the builder yet. Move project to the spring.

Subcontracting street sanding to snowplower

Consensus of the Board is to not do this.

Water/Sewer lateral change - Fisher –

Motion by Bischel to allow Jeremy Fisher to disconnect and demolition the house lateral and to run a new lateral to the garage building at his property located on North St. and Cty Hwy SS; seconded by Lotts. Motion carried.

Invoice approval

Motion by Bischel to approve the invoice from Nortrax, Inc. for service of the endloader, cost is \$2,888.79; seconded by Lotts. Roll call vote: Bischel – aye, Lotts – aye Pitts – aye, Berg – aye.. Motion carried 4-0.

Motion by Berg to approve the invoice from Mike Theesfeld for lawn mowing of the park, cost is \$387.50; seconded by Lotts. Roll call vote: Berg – aye, Lotts – aye, Bischel – aye, Pitts – aye. Motion carried 4-0.

Motion by Lotts to approve the invoice from Rusk Surveying for surveying the alley between Dell and Main St. and west of Spruce St., cost is \$1,985.00; seconded by Berg. Roll call vote: Lotts – aye, Berg – aye, Bischel – aye, Pitts – aye. Motion carried 4-0.

Motion by Berg to approve the invoice from Morgan & Parmley for engineering services, cost is \$2,005.00; seconded by Pitts. Roll call vote: Berg – aye, Pitts – aye, Bischel – aye, Lotts – aye. Motion carried 4-0.

Motion by Pitts to approve the Chippewa County Highway cost estimate of \$2,000.00 for hauling and placement of three inches of gravel on the driveway to the WWTP; seconded by Lotts. Roll call vote: Pitts – aye, Lotts – aye, Berg – aye, Bischel – aye. Motion carried 4-0.

Clerk/Treasurer report – Peggy Stanford reported.

Chippewa County Memorandum of Understanding for Election – Motion by Bischel to approve the Memorandum of Understanding relating to the Statewide Voter Registration System 2018 with the County of Chippewa; seconded by Berg. Roll call vote: Bischel – aye, Berg – aye, Pitts – aye, Lotts – aye. Motion carried 4-0.

Spring election notice and procedure for nomination papers – A notice will be posted outlining the spring election on April 3, 2018. We have two trustees' up for re-election: Brad Lotts and Gary Pitts. The first day to circulate nomination papers is December 1, 2017 and the final day for filing nomination papers is 5 p.m. on January 2, 2018. All nomination papers are available from the Village Clerk or on the Wisconsin Election website: elections@wi.gov.

Santa's helpers – Consensus of the Board to allow the Santa's Helper group use the Village hall for a collection spot and distribution location.

Board Report –

Update tree removal from Klingenberg property – waiting for a response from the Attorney.

Sewer easement Troy Robey property – waiting for a response from the Attorney.

Miscellaneous Purchase orders

Motion by Pitts to approve miscellaneous purchase orders totaling \$902.53; seconded by Lotts. Roll call vote: Pitts – aye, Lotts – aye, Berg – aye, Bischel – aye. Motion carried 4-0.

Operator Licenses

Motion by Bischel to approve the application for a license to Serve Fermented Malt Beverages & Intoxicating Liquors for Jessica DeMarre provided qualifications for licensing have been met for the licensing year ending June 30, 2018; seconded Pitts. Motion carried.

Motion by Pitts to deny the application for a license at this time to Serve Fermented Malt Beverages & Intoxicating Liquors for Stephanie Hite based on the recommendation of Officer Andrew Clark regarding her conviction record and to offer a hearing before the board; seconded by Berg. Motion carried.

Clerk/Treasurer Stanford will notify Hite of the license denial and provide information that they may request a Board hearing on this action.

Playground equipment

The Board reviewed a plan for playground equipment for the park from Minnesota-Wisconsin Playground. Photos of the proposed playground have been posted in the Village along for the request for donations. The quoted price is \$40,336.53 for the equipment and materials, and \$3,322.00 to Supervise construction for one-day; total is \$43,658.53. President Bischel will confirm details by the next meeting.

Sidewalk proposal – No action.

Appointments to committees – No action.

2018 Budget finalization & authorization for publication

The Board discussed the preliminary budget drafts for general fund, water utility, sewer utility, and TIF District #1. The budget levy was discussed to lower the levy amount to \$140,000.

Motion by Bischel to approve the draft budget as presented and to approve publication of the budget hearing notice with a tax levy of \$140,000; seconded by Lotts. Motion carried.

Vouchers

Motion by Berg to authorize payment of audited vouchers: General Fund - No. 19559-19583, ACH 17224-17230, 17232-17240, 17242-17243; totaling \$18,515.13; Sewer Utility Fund - No. 3608-3612, ACH 17231, 17241; totaling \$15,002.62; Water Utility Fund – No. 3825-3832, totaling \$4,122.02; seconded by Pitts. Roll call vote: Berg – aye, Pitts – aye, Bischel – aye, Lotts – aye. Motion carried 4-0.

Future agenda items

Future agenda items: employee wages, and playground equipment.

Proposed closed session pursuant to WI §19.85(1)(b)

Closed session pursuant to WI §19.85(1)(b) discipline and licensing, specifically hearing on server license – not used.

Adjournment

Motion by Bischel to adjourn the meeting at 9 p.m.; seconded by Berg. Motion carried.

Respectfully submitted: _____
Peggy Stanford, WCMC, Clerk/Treasurer

Approved: _____
Donna Bischel, Village President