

VILLAGE BOARD PROCEEDINGS

The regular meeting of the Village Board, Village of New Auburn, was held on Thursday, January 11, 2018 at 7:00 p.m. at the Village hall.

Call to Order, Roll Call, and Pledge of Allegiance

The meeting was called to order by President Donna Bischel at 7:00 p.m. Answering roll call were Shannon Berg, Robert W. Lemmons, Brad Lotts, Gary Pitts and Donna Bischel. Clerk/Treasurer Peggy Stanford was also present.

The Pledge of Allegiance was made.

Others present: Officer Andy Clark, Jon Bohl, Brandon Hilger, Art Klingenberg, and Holly Anderson,

Public Comments - none

Meeting Minutes – Board meeting December 14, 2017

Motion by Pitts to approve the Board meeting minutes for December 14, 2017 as typed; seconded by Lotts. Motion carried.

Treasurer's Report

Motion by Lemmons to approve the treasurer's report for December as presented; seconded by Berg. Roll call vote: Lemmons – aye, Berg – aye, Pitts – aye. Lotts – aye, Bischel – aye. Motion carried 5-0.

Reports and Requests of employees/officers

Public Safety

Law enforcement update – Officer Andrew Clark, Chippewa County Sheriff's office, was present to report on public safety. He reported service information for December, nine citations were issued, 21 traffic warnings, and they responded to 33 incidents within the village.

Deputies have made contact at the three residences reported as nuisance properties by the Board.

The Tracs/Cows programs are up and running so we can begin to issue municipal citations starting immediately. We will begin with using the court date in March as generally we allow 4-5 weeks from the court date.

Sale of police property -

Officer Clark asked that we keep the Tru Speed Laser here for their use when needed.

Motion by Lotts to approve selling to the Bloomer Police Department: three Smith-Wesson .40 Pistols with holsters for \$200 each, M16 Panther Arms with magazine for \$500; black trunk box with contents for \$100, and Kustom Signal Raptor Radar for \$500, as offered; seconded by Lemmons. Roll call vote: Lotts – aye, Lemmons – aye, Berg – aye, Pitts – no, Bischel – aye. Motion carried 4-1.

Motion by Lotts to approve selling to the Chippewa County Sheriff's Office the Stinger Spike System for \$200; seconded by Berg. Roll call vote: Lotts – aye, Berg – aye, Pitts – no, Lemmons – aye, Bischel – aye. Motion carried 4-1. Consensus to allow Chippewa County to allow a credit on our monthly billing for the equipment purchase.

Adjustment of law enforcement hours during the winter – The scheduled hours for January have been reduced to 24/28 hours per week for the winter with the assumption that we will average between 20 and 25 hours per week for the month.

Public Works – Jon Bohl was present.

Cross connection inspection commercial properties and customer billing for cross connection inspections

The DNR requires that all commercial properties have a cross connection inspection every few years. It is time to complete again. Previous discussion centered on charging the businesses for completion of the inspection, with option of having the inspection done and charging back to the property owner; or giving them the option to have their own inspectors. Ron Young completed our inspections the last time we completed them. Total cost was \$2,475.00 for 33 commercial properties. The Board discussed the options.

Motion by Pitts to hire Ron Young to do the cross-connection inspections for \$75 each; we will bill the cost to the owners; the next cycle of inspections will be their responsibility to hire the inspector;

seconded by Lemmons. Roll call vote: Pitts – aye, Lemmons – aye, Lotts – aye, Berg – aye, Bischel – abstain. Motion carried 4-0, with one abstaining.

Purchase of loader for John Deere tractor

Motion by Lemmons to purchase a John Deere 120 R Loader from Tractor Central in Rice Lake at a cost of \$3,100; seconded by Berg. Roll call vote: Lemmons – aye, Berg – aye, Pitts – aye, Lotts – aye, Bischel – no. Motion carried 4-1.

Motion by Berg to purchase Frontier AP12F pallet forks for the John Deere tractor from Tractor Central in Rice Lake at a cost of \$800; seconded Lotts. Roll call vote: Berg – aye, Lotts – aye, Lemmons – aye, Pitts – aye, Bischel – no. Motion carried 4-1.

Influent composite wastewater sampler

The sampler at the sewer plant quit working. Ron Pallansch from Servocal is working with us to find a replacement sample.

Motion by Bischel to replace the influent composite wastewater sampler for approximately \$7,637 dependent on the best cost estimates from Servocal; seconded by Pitts. Roll call vote: Bischel – aye, Pitts – aye, Berg – aye, Lemmons – aye, Lotts – aye. Motion carried 5-0.

Training approval

Motion by Lotts to approve Drinking Water Regulations training sponsored by WRWA in Spooner on January 24, 2018, free of cost; seconded by Lemmons. Motion carried.

Invoice approval - none

Jon Bohl will be on jury duty for the month of February. He asked if the Village would pay him for his lost wages while serving on jury duty. Jury duty is not listed as a reimbursed expense in the employee job description, the Board would need to approve the change. Consensus not to change because we have not in the past.

Clerk/Treasurer report – Peggy Stanford reported.

Spring election candidates - Stanford reported the following as candidates for the spring election to be held on Tuesday, April 3, 2018. Trustee: Brad Lotts, Gary Pitts, and Marvin Baroun. Two trustee openings will be on the ballot. A state wide primary election will be held on February 20, 2018 for Justice of the Supreme Court.

Cash Management Agreement Security Bank – Security Bank has requested we approve a new Cash Management Agreement due to language changes.

Motion by Lemmons to approve the Cash Management Agreement with Security Bank; seconded by Pitts. Roll call vote – Lemmons – aye, Pitts – aye, Berg – aye, Bischel – aye, Lotts – aye. Motion carried 5-0.

Board Report –

Update tree removal from Klingenberg property – Art Klingenberg was present. Klingenberg stated he has not heard anything from Attorney Nodolf. President Bischel apologized that we received a message from the Attorney and that he will be getting back to us shortly.

Sewer easement Troy Robey property – no action

Rekeying park pavilion building – The Board discussed a door lock on the kitchen at the park pavilion.

Motion by Pitts to install an electronic door lock to the kitchen after a ceiling is installed. The ceiling installation has been previously discussed and approved, this needs to be confirmed before moving forward; seconded by Lotts. Roll call vote: Pitts – aye, Lotts – aye, Bischel – aye, Berg – aye, Lemmons – aye. Motion carried 5-0.

Miscellaneous Purchase orders

Motion by Lotts to approve miscellaneous purchase orders totaling \$2,656.41; seconded by Berg. Roll call vote: Lotts – aye, Berg – aye, Pitts – aye, Lemmons – aye, Bischel – aye. Motion carried 5-0.

Operator Licenses

Holly M. Anderson and Officer Andy Clark were present. An operator license had previously been denied for Holly Anderson due to her convictions of record. Holly Anderson did not want to meet in closed session for a hearing on her server license application.

Holly Anderson asked the Board to reconsider the application because she was trying to get her life in order. She currently does not have a driver license and she could easily walk to The Quarthouse to be a bartender. She expects to work 14 hours in two weeks' time. She states that her

citations in the past five years are OAR's (operating after revocation). Her June 23, 2017 charges put her on probation – but she states that the probation officer is okay with her working at a bar.

Motion by Lemmons to approve the application for a license to Serve Fermented Malt Beverages & Intoxicating Liquors to Holly Anderson, license year ending June 30, 2018; with the provision that if any citations happen between now and June 30, 2018 that the license will be immediately revoked; seconded by Lotts. Lemmons – aye, Lotts – aye, Pitts – aye, Berg – aye, Bischel – aye. Motion carried.

Trustee Lemmons left the meeting for guard training.

Waste Management permits

Motion by Bischel to grant Waste Collection (Management) Permit to Swift Sanitation, LLC; Right Away Rolloff LLC, and Waste Management Inc. for the 2018 licensing year; seconded by Lotts. Motion carried.

Playground equipment installation costs

At the last meeting the playground equipment installation costs were quoted incorrectly. President Bischel apologized for her error. The playground equipment has been ordered but a decision needs to be made about the installation costs.

Motion by Lotts to increase the installation costs to \$18,850 for BYO Recreation to install the playground equipment at the park; seconded by Berg. Roll call vote: Lotts – aye, Berg – aye, Bischel – aye, Pitts – no. Motion carried 3-1.

Quarles & Brady bond counsel engagement letter – no action

Financial Assistance Agreement with the WI DNR CWF loan – no action

Appointments to committees

Motion by Pitts to approve the appointment of Donald Moos to the Planning Commission term expiring 4/30/2020; Daniel Moos to the Zoning Board of Appeals term expiring 4/30/2020; ILeen Moos as election inspector for the 2018-19 term; and Daniel Moos as alternate to the New Auburn Area Fire Department Commissioner term expiring 5/31/2018; seconded by Berg. Motion carried.

Vouchers

Motion by Bischel to authorize payment of audited vouchers: General Fund - No. 19623-19677, ACH 17273-17281, 18001-18008, 18010-18011; totaling \$295,940.85; Sewer Utility Fund - No. 3620-3626, ACH 17282, 18009; totaling \$26,290.76; Water Utility Fund – No. 3845-3852, totaling \$7,291.03; Parks Commission – No. 1936-1938; totaling \$111.67; seconded by Pitts. Roll call vote: Bischel – aye, Pitts – aye, Berg – aye, Lotts – aye. Motion carried 4-0.

Motion by Berg to authorize payment of audited vouchers: TIF District #1 – No 1059; totaling \$50.75; seconded by Lotts. Roll call vote: Berg – aye, Lotts – aye, Pitts – aye, Bischel – abstain. Motion carried 3-0 with one abstaining.

Future agenda items

Future agenda items:

Proposed closed session pursuant to WI §19.85(1)(b) discipline and licensing – not used

Consideration of issues discussed in closed session - not used.

Adjournment

Motion by Pitts to adjourn the meeting at 8:32 p.m.; seconded by Lotts. Motion carried.

Respectfully submitted: _____
Peggy Stanford, WCMC, Clerk/Treasurer

Approved: _____
Donna Bischel, Village President